



MINUTES

DELAWARE AREA CAREER CENTER BOARD OF EDUCATION
REGULAR MEETING - NOVEMBER 19, 2020 (6:30 P.M.)
DELAWARE AREA CAREER CENTER - BOARDROOM

1. CALL TO ORDER: 6:30 P.M.

X X X via phonline X
J. WAGNER FEASEL T. KAELBER T. BACKUS E. BISCHOFF B. CLAWSON

2. PLEDGE OF ALLEGIANCE

3. ACCEPT AGENDA FOR THE NOVEMBER 19, 2020 REGULAR MEETING AS PRESENTED (20-116) T. Backus moved and T. Kaelber seconded to accept the agenda including the addendum. Motion carried.

yes yes yes yes yes
J. WAGNER FEASEL T. KAELBER T. BACKUS E. BISCHOFF B. CLAWSON

4. INTRODUCTION OF GUESTS

5. PUBLIC PARTICIPATION

6. SUPERINTENDENT'S REPORT

- Media Center Services Grace Hammond

7. BOARD PRESIDENT'S REPORT

- OSBA Superintendent Search Cheryl Ryan

8. BOARD MEMBERS' REPORTS

9. TREASURER'S REPORT

10. OLD BUSINESS

10.1 Amend Board Resolution #20-083 (7/30/2020 - 12.2.G) to reflect the following changes: *Approve supplemental contracts for the following student organization CTSO advisors for the 2020/21 school year per negotiated agreement Article 15, Section J:*

Program	Advisor 20/21 SY	Yearly Rate
HOSA Local	Lindsay DeMent	\$750.00 \$375.00
HOSA Local	Gina Lantz	\$375.00

(20-117) T. Kaelber moved and B. Clawson seconded to approve old business. Motion carried.

yes yes yes yes yes
J. WAGNER FEASEL T. KAELBER T. BACKUS E. BISCHOFF B. CLAWSON

11. TREASURER ITEMS

11.1 Approve Minutes of the October 14, 2020 Regular Meeting. [Exhibit A](#)

11.2 Business and Reports at the Recommendation of the Treasurer:

- A. Approve Fiscal Reports for October 2020, with expenditures totaling \$4,636,635.97. [Exhibit B](#)
- B. Approve disposal of inventoried assets as presented. (Treasurer will have copy of disposal requests at the meeting.)
- C. Approve the 5-year forecast. [Exhibit C](#)
- D. Approve the following changes in the Original Appropriations for the 2021 Fiscal Year in the amount of \$73,991.31:

MISSION: The Delaware Area Career Center, in partnership with community, is an innovative model for developing lifelong learners, quality leaders, and critical thinkers for the dynamic and global environment.

<u>FUND</u>	<u>FUND DESCRIPTION</u>	<u>AMOUNT</u>
009-0000	Uniform School Supplies	(\$3,540.00)
011-0000	Rotary-Special Services	5,400.00
012-0000	Adult Education	4,145.08
200-0000	Student Managed Activity	(214.00)
414-0000	Adult High School	(37,391.42)
451-0000	Data Communication Fund	1,800.00
467-0000	Student Wellness and Success Fund	58,476.27
501-0000	Adult Basic Education	30,987.99
510-0000	Corona Virus Relief Fund	\$2,244.75

(20-118) T. Backus moved and T. Kaelber seconded to approve Treasurer items. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. KAELBER	T. BACKUS	E. BISCHOFF	B. CLAWSON

12. SUPERINTENDENT ITEMS

12.1 New Hires

- A. Approve 185 day pro-rated contract for Darlene Steward as Health Care Professional at Class 1 Step 10, for the 2020/21 school year, effective 11/30/2020, pending receipt of all required documentation.
- B. Approve 260 day pro-rated contract for Brittney Feldman as a Custodian on a temporary basis to assist with additional custodial needs due to COVID-19 at Class 1 Step 1, effective 11/16/2020 through 6/30/2021, pending receipt of all required documentation.
- C. Approve Emily Dougherty as a long-term substitute instructor, as needed, temporarily assisting in Cosmetology, due to COVID-19, effective on the 61st day of service and ending on 6/30/2021, at a pay rate equal to the daily rate of Class I, Step 0 on the certified employee salary schedule as per the negotiated agreement 1.B. pending receipt of all required documentation.
- D. Approve Lauren Meyer as a long-term substitute Bioscience Instructor at a pay rate equal to the daily rate of Class 1 Step 0 on the certified employee salary schedule effective 10/15/2020 through the 2020/21 school year, pending receipt of all required documentation.
- E. Approve Jahnisha Burton as an Adult Education Nurse Aide Training Program Instructor at a rate of \$26.00 per hour, on an as needed basis, effective 11/19/2020 through 6/30/2021, pending receipt of all required documentation.

12.2 Personnel

- A. Accept letter of resignation from Renita Russell as Administrative Assistant to Building Principal for the purpose of retirement, effective 12/31/2020.
- B. Accept letter of resignation from Lucas Bergman as Adult Education EMS Coordinator, effective 12/25/2020.
- C. Accept letter of resignation from Connie Skomra as App Development/Programing Instructor, effective 6/3/2021.
- D. Approve an unpaid leave of absence for Joni Hunt, effective 10/20/2020 through 10/19/2022.
- E. Approve Dona Rhea for reclassification to Class 5 Step 11 based on evidence of additional course work, effective 11/4/2020.
- F. Approve extended time to the following for the 2020/21 SY, effective 11/30/2020:

Name	Hours	Purpose
Steward, Darlene	140	Preparing/Finalizing Reports and Care Plans

- G. Approve eight extended days for Darlene Steward for the 2020/21 school year to fulfill job related responsibilities due to transitioning into a new position.
- H. Approve December payment amount to the following lab teachers per NA 14.N - 14.O:



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<u>Teacher</u>	<u>Payment</u>	<u>Teacher</u>	<u>Payment</u>	<u>Teacher</u>	<u>Payment</u>
Roxanne Ames	\$6,380.10	Carol Fuller	\$8,506.80	Gene Scott	\$7,443.45
Kimberly Castrodale	\$8,506.80	Joshua Gallagan	\$8,506.80	Connie Skomra	\$8,506.80
Elijah Cochran	\$7,443.45	Jennifer Kessler	\$6,380.10	Timothy Stainer	\$7,443.45
Bradley DeMent	\$8,506.80	Jeffrey Lucas	\$7,443.45	Robert Swonger	\$7,443.45
Lindsay DeMent	\$6,380.10	Adam Paisie	\$8,506.80	Victoria Swonger	\$6,380.10
Thomas Dyer	\$7,443.45	Dona Rhea	\$6,380.10	Kamaljit Vilku	\$7,443.45
David Finnegan	\$5,316.75	Wilmer Rowland	\$8,506.80		

12.3 Contracted Services

- A. Approve the renewal of the November 2019 contract with OSBA to provide Ohio Policy Service (OPS) Website Update and BoardDocs hosting from 12/1/2020 through 11/30/2021 for a fee of \$1,500.00 [Exhibit D](#)
- B. Approve the amendment to the MOU with the Opportunities for Ohioans with Disabilities (OOD) and the School for the Deaf (OSD), as originally approved on 7/30/2020, to increase the state grant to \$27,000.00 with instructional costs not to exceed \$27,000.00 [Exhibit E](#)
- C. Approve the special counsel engagement letter with Dickinson Wright PLLC as presented and authorize the Treasurer to sign the same. [Exhibit F](#)

12.4 Other

- A. Accept donation of a Dell server from IGS Energy to the Cybersecurity Program. Owner determined value to be \$1,000.00

(20-119) B. Clawson moved and T. Backus seconded to approve Superintendent items.

Motion carried.

yes yes yes yes yes
 J. WAGNER FEASEL T. KAELBER T. BACKUS E. BISCHOFF B. CLAWSON

13. JANUARY 2021 MEETING DATES

Approve the date and time for the January 2021 board meetings:

- Organizational Meeting: January 13, 2021 at 6:30 p.m.
- Regular Meeting: January 13, 2021 immediately following the Organizational Meeting

(20-120) T. Backus moved and T. Kaelber seconded to approve meeting dates. Motion carried.

yes yes yes yes yes
 J. WAGNER FEASEL T. KAELBER T. BACKUS E. BISCHOFF B. CLAWSON

14. COVID-19 – CANCEL FORMAL EXAM SCHEDULE FOR SEMESTER I, 2020/21 SY

WHEREAS, the COVID community spread continues to increase; and
WHEREAS, the increase of community spread has caused challenges to deliver on campus instruction; and
WHEREAS, DACC is transitioning to Plan C with remote academics, as approved in July 2020; and
WHEREAS, remote instruction creates obstacles for administering semester exams; and
WHEREAS, we have teachers in associate districts who follow different delivery plans;
NOW, THEREFORE BE IT RESOLVED that the Delaware Area Career Center Board of Education authorizes the superintendent to cancel the formal exam schedule for Semester I for the 2020-21 school year; and
BE IT FURTHER RESOLVED that those teaching in our associate districts will follow the procedures of their respective district.

(20-121) T. Kaelber moved and T. Backus seconded to approve exam schedule. Motion carried.

yes yes yes yes yes
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15. MOTION TO GO INTO EXECUTIVE SESSION

I move to go into executive session pursuant to Ohio Revised Code Section 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual; and 121.22 (G)(5) to consider matters required to be kept confidential by federal law or regulations or state statutes.

(20-122) J. Wagner Feasel moved and B. Clawson seconded to enter into executive session at 8:10 p.m. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. KAELBER	T. BACKUS	E. BISCHOFF	B. CLAWSON

The board reentered open session at 8:18 p.m.

16. Ratify the Superintendent's decision on the student suspension appeal held on November 17, 2020.

(20-123) J. Wagner Feasel moved and T. Backus seconded to ratify the decision. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
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17. ADJOURNMENT

(20-124) T. Kaelber moved and T. Backus seconded that the Delaware Area Career Center Board of Education Regular Meeting be adjourned at 8:19 p.m. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. KAELBER	T. BACKUS	E. BISCHOFF	B. CLAWSON

TREASURER

BOARD PRESIDENT