



# MINUTES

DELAWARE AREA CAREER CENTER BOARD OF EDUCATION  
REGULAR MEETING - JULY 30, 2020 (6:30 P.M.)  
DELAWARE AREA CAREER CENTER - BOARDROOM

1. CALL TO ORDER: 6:31 P.M.

X J. WAGNER FEASEL      X T. KAELBER      X T. BACKUS      X E. BISCHOFF      X B. CLAWSON

2. PLEDGE OF ALLEGIANCE

3. ACCEPT AGENDA FOR THE JULY 30, 2020 REGULAR MEETING AS PRESENTED (20-080) T. Backus moved and B. Clawson seconded to accept the agenda including the addendum and any amendments as noted on the addendum. Motion carried.

yes J. WAGNER FEASEL      yes T. KAELBER      yes T. BACKUS      yes E. BISCHOFF      yes B. CLAWSON

4. INTRODUCTION OF GUESTS

5. PUBLIC PARTICIPATION

6. BOARD PRESIDENT'S REPORT

7. BOARD MEMBERS' REPORTS

8. TREASURER'S REPORT

9. SUPERINTENDENT'S REPORT

- Woven Traditions: Cultural Competence      Dave Gilliam & William Shoecraft
- Return To School Plan

10. OLD BUSINESS

11. TREASURER ITEMS

11.1 Approve Minutes of the June 18, 2020 Regular Meeting. [Exhibit A](#)

11.2 Business and Reports at the Recommendation of the Treasurer:

A. Approve Fiscal Reports for June 2020, with expenditures totaling \$2,153,610.24 [Exhibit B](#)

B. Transfer \$51,150.29 from the General Fund (001) to Adult Ed fund (012) to reimburse for CARES Act expenses.

C. Approve the Advance of \$199,413.53 from the General Fund to the funds listed below authorized at the June 2020 Board Meeting:

<u>FUND</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
414-9110	ASPIRE FY 20	32,606.87
461-9106	HSTW FY 20	1,275.00
501-9110	ASPIRE FY 20	18,533.67
501-9111	IELCE/IET FY 20	6,706.77
524-9101	PERKINS FY 20	140,291.22

**TOTAL: \$ 199,413.53**

D. Approve the following changes in the Temporary Appropriations for the 2021 Fiscal Year in the amount of \$252,288.27:

<u>FUND</u>	<u>FUND DESCRIPTION</u>	<u>AMOUNT</u>
001-0000	General	\$271,260.08
006-0000	Food Service	1,705.00
007-0000	Special Trust	804.18
009-0000	Uniform School Supplies	8,902.00

MISSION: The Delaware Area Career Center, in partnership with community, is an innovative model for developing lifelong learners, quality leaders, and critical thinkers for the dynamic and global environment.

012-0000	Adult Education	1,000.00
018-0000	Public School Support	610.00
524-0000	Voc Ed: Carl D. Perkins	(\$31,992.99)

(20-081) E. Bischoff moved and T. Kaelber seconded to approve Treasurer items. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. KAELBER	T. BACKUS	E. BISCHOFF	B. CLAWSON

12. SUPERINTENDENT ITEMS

12.1 New Hires

A. Approve the following as Adult Education Fire Firefighting Lead Instructor at a rate of \$26.00 per hour, Adult Education Firefighting Lead Assistant Instructor at a rate of \$21.00 per hour, Adult Education EMT Assistant Instructor and Adult Education EMT Proctor for Emergency Medical Technician training at a rate of \$26.00 per hour, on an as needed basis, effective 07/01/2020 through 06/30/2021, pending receipt of all required paperwork:

Drenik, Jared                      Koslow, Stephen

B. Approve Aaron Mezger as an Adult Education Motorcycle Ohio Instructor at a rate of \$26.00 per hour on an as needed basis, effective 07/30/2020 through 6/30/2021, pending receipt of all required paperwork.

C. Approve the following as Adult Education Instructors for the part-time Welding Program at a rate of \$26.00 per hour, on an as needed basis, effective 07/01/2020 through 06/30/2021, pending receipt of all required paperwork:

Andres, Doug                      DeMent, Brad                      Gerold, Nicholas

D. Approve Sean Anderson as a Substitute Custodian effective 8/1/2020 through 6/30/2021 on an as-needed basis, pending receipt of all required paperwork.

(20-082) T. Backus moved and B. Clawson seconded to approve new hires. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. KAELBER	T. BACKUS	E. BISCHOFF	B. CLAWSON

12.2 Personnel

A. Approve administrative salary schedule placements, effective 7/1/2020 for the following:

<u>ADMIN A</u>	<u>Class</u>	<u>Step</u>	<u>ADMIN A</u>	<u>Class</u>	<u>Step</u>
Gaskill, Jim	2	G	Marchetti, Tom	1	D
Gaydos, Rory	3	H	Mowry, Alicia	3	G
Gilliam, David	2	B	Trusley, Carrie	3	F
Hall, Tammy	1	H	Weaver, Buck	3	D
Herzog, Michael	3	D	Williams, Chad	1	G
Higgins, Jack	1	H	Wolfe, Cindy	3	A

<u>ADMIN B</u>	<u>Class</u>	<u>Step</u>
Friend, Kendall	1	A
Mason, Richard	1	H
Meider, Teri	2	K
Pillow, Jeanette	2	J
Scott, Lauren	3	K

B. Approve a \$1,550.00 stipend per person to complete all facets of the new certified staff orientation program:

John Fuller                      Rodney Glazer                      Samantha Paisie                      Andrew Reardon

C. Approve extended time to the following for the 2020/2021 school year, effective 7/1/2020:

<u>Name</u>	<u>Hours</u>	<u>Purpose</u>
Francis, Tina	60	Business Mentor/Project Alignment

D. Approve the following for extended day compensation for loss of their planning period based on 180 student days for the 2020/21 school year per negotiated agreement Article 14 Section E:

Nicole Adkins                      Leslie Brennan                      Maighdlin Shumaker

E. Approve \$700.00 stipend per person for the following new teacher mentors for the 2020/2021 school year:

Alyssa Fickert      Emily Hardy      Seth Hinklin      Gina Lantz

F. Approve a \$375.00 stipend per person to the following LPDC members for the 2020/2021 school year per negotiated agreement Article 15, Section J:

Kim Castrodale      Jennifer Dennewitz      Brian Hale      Kelly Kohl

G. Approve supplemental contracts for the following student organization CTSO advisors for the 2020/21 school year per negotiated agreement Article 15, Section J:

<u>Program</u>	<u>Advisor 20/21 SY</u>	<u>Yearly Rate</u>
BPA Delaware City	Ann Kanning	\$375.00
BPA Delaware City	Martin Huedepohl	\$375.00
BPA Local	Josh Gallagan	\$750.00
BPA Regional	Josh Gallagan	\$750.00
FCCLA	Patty Bace	\$450.00
FFA	Gary Kessler	\$375.00
FFA	Jennifer Kessler	\$375.00
FFA Big Walnut	Jeff Stimmell	\$1,250.00
FFA Buckeye Valley	Alex Zimmer	\$1,250.00
HOSA Local	Lindsay DeMent	\$375.00
HOSA Local	Gina Lantz	\$375.00
NVTHS Local	Matt Wood	\$375.00
SkillsUSA	Kelly Kohl	\$1,500.00

H. Approve the rate of pay for a substitute who temporarily assumes classroom responsibility for one specific teacher over consecutive days, effective for the 2020/21 school year:

- Day 1 – 10:      \$110.00 per day
- Day 11 – 30:      \$120.00 per day
- Day 31 – 60:      \$160.00 per day
- Day 61 and above:      Per diem based on Class I/Step 0 of teacher salary schedule

(20-083) T. Kaelber moved and E. Bischoff seconded to approve personnel items. Motion carried.

yes
yes
yes
yes
yes

J. WAGNER FEASEL      T. KAELBER      T. BACKUS      E. BISCHOFF      B. CLAWSON

12.3 Contracted Services

A. Approve MOU with Delaware-Morrow Mental Health & Recovery Services Board to provide mental health services through Maryhaven from 7/1/2020 through 6/30/2021. [Exhibit C](#)

B. Approve the following suppliers to provide commodities for the 2020/21 school food service program per META Solutions negotiated pricing: [Exhibit D](#)

Aunt Millie's Bakeries      Gordon Food Service      Smith Foods

C. Approve the MOU between DACC/Aspire, Opportunities for Ohioans with Disabilities (OOD), and the Ohio School for the Deaf (OSD) to serve as the fiscal agent for the instructional costs not to exceed \$15,000.00, effective date of last signature through 6/30/2021. [Exhibit E](#)

D. Approve tuition agreement with Ethan Cookson to enroll in the high school Welding and Sheet Metal II Program for the 2020/2021 school year. [Exhibit F](#)

E. Approve tuition agreement with Jacob Lyle to enroll in the high school Fire Service Training II Program for the 2020/2021 school year. [Exhibit G](#)

F. Approve tuition agreement with Lauren Perry to enroll in the Dental Assisting II Program for the 2020/2021 school year. [Exhibit H](#)

G. Approve tuition agreement with Alexander Wachtman to enroll in the Engineering Technology 12 Program for the 2020/2021 school year. [Exhibit I](#)

(20-084) B. Clawson moved and T. Backus seconded to approve contracts. Motion carried.

yes
yes
yes
yes
yes

J. WAGNER FEASEL      T. KAELBER      T. BACKUS      E. BISCHOFF      B. CLAWSON

12.4 Other

- A. Accept the District Bullying Report for January through June 2020. [Exhibit J](#)
- B. Approve the updated Course of Study for the following programs, effective beginning of the 2020/21 school year: [Exhibit K](#)  
   Exercise Science                                   Pre-Engineering Technology
- C. WHEREAS, the Delaware Area Career Center Board of Education desires that students have learning opportunities even when schools are closed for any of the reasons specified in section 3313.482 of the Ohio Revised Code; and WHEREAS, section 3313.482 authorizes a board of education to approve an annual plan by August 1 to provide online learning opportunities for students in lieu of attendance on such days of closure; THEREFORE, be it resolved, that the Delaware Area Career Center Board of Education hereby approves the district Calamity Day Plan, as presented, to offer up to three days of online learning for the 2020/21 SY. [Exhibit L](#)
- D. Accept donation of 2004 Honda CR-V from Chris Schweinsberg to the Law Enforcement/OBPOTA Program. Owner determined value to be \$1,500.00

(20-085) E. Bischoff moved and T. Kaelber seconded to approve other items. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. KAELBER	T. BACKUS	E. BISCHOFF	B. CLAWSON

13. ADOPTION OF NEW/REVISED BOARD POLICIES

13.1 COVID-19 Approve new policy USE OF FACE COVERINGS, File EBEA. [Exhibit O](#)

(20-086) T. Backus moved and B. Clawson seconded to approve policies. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. KAELBER	T. BACKUS	E. BISCHOFF	B. CLAWSON

14. FUEL TANK INSTALLATION PROJECT [Exhibit P](#)

**WHEREAS**, there is a need to replace the current fuel tanks; and

**WHEREAS**, the construction of the Project is outside the scope of the competitive bidding requirements defined in Ohio Revised Code Section 3313.46 for public school districts.

**THEREFORE, BE IT RESOLVED** that the Delaware Area Career Center Board of Education approves the agreement with JF Petroleum Group in the amount of and not to exceed \$69,266.28

(20-087) T. Kaelber moved and E. Bischoff seconded to approve project. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. KAELBER	T. BACKUS	E. BISCHOFF	B. CLAWSON

15. COVID-19 RETURN TO SCHOOL PLAN

**WHEREAS**, Governor DeWine, the CDC and the Ohio Department of Education have issued guidance for the re-opening of schools as the coronavirus pandemic continues; and

**WHEREAS**, Governor DeWine has advised schools to prevent the spread of the coronavirus and to take all reasonable precautions through the practice of safety and sanitizing protocols, and adjusting the student calendar; and

**WHEREAS**, the CDC has cited the importance of kids being in school; and

**WHEREAS**, the Delaware Area Career Center is working in conjunction with the Delaware General Health District (DGHD); and

**WHEREAS**, the Delaware Area Career Center administration has developed multiple delivery options; and

**WHEREAS**, the Delaware Area Career Center staff need additional training and time for lesson development to be prepared for multiple delivery options;

**NOW, THEREFORE BE IT RESOLVED**, that the Delaware Area Career Center Board of Education authorizes the Superintendent to take the following action:

1. Implement the *Return to School* plan including the curriculum delivery options, as necessary
2. Submit and implement a *Remote Learning Plan* to ODE
3. Adjust the student calendar; and
4. Make timely decisions as related to the coronavirus.



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(20-088) B. Clawson moved and T. Backus seconded to approve plan. Motion carried.

yes                      yes                      yes                      yes                      yes  
J. WAGNER FEASEL      T. Kaelber              T. BACKUS              E. BISCHOFF              B. CLAWSON

16. ADJOURNMENT: 8:08 P.M.

(20-089) T. Kaelber moved and T. Backus seconded that the Delaware Area Career Center Board of Education Regular Meeting be adjourned at 8:08 p.m. Motion carried.

yes                      yes                      yes                      yes                      yes  
J. WAGNER FEASEL      T. Kaelber              T. BACKUS              E. BISCHOFF              B. CLAWSON

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TREASURER

BOARD PRESIDENT