



MINUTES

DELAWARE AREA CAREER CENTER BOARD OF EDUCATION
 REGULAR MEETING - MARCH 19, 2020 (6:30 P.M.)
 DELAWARE AREA CAREER CENTER - BOARDROOM

1. CALL TO ORDER: 6:31 P.M.

X
X
Present via phone call
X
X
 J. WAGNER FEASEL T. Kaelber T. BACKUS E. BISCHOFF B. CLAWSON

2. PLEDGE OF ALLEGIANCE

3. ACCEPT AGENDA FOR THE MARCH 19, 2020 REGULAR MEETING AS PRESENTED
 Julie Wagner Feasel added Resolution #13 and Resolution #14 to the agenda.
 (20-033) E. Bischoff moved and T. Kaelber seconded to accept the agenda including the amendments as noted. Motion carried.

yes
yes
abstain
yes
yes
 J. WAGNER FEASEL T. Kaelber T. BACKUS E. BISCHOFF B. CLAWSON

4. INTRODUCTION OF GUESTS

5. PUBLIC PARTICIPATION

6. BOARD PRESIDENT'S REPORT

7. BOARD MEMBERS' REPORTS

8. TREASURER'S REPORT

9. SUPERINTENDENT'S REPORT

- Enrollment Hall & Gilliam
- Governor's Executive Order Response/Covid-19 Freeman

10. OLD BUSINESS

11. TREASURER ITEMS

- 11.1 Approve Minutes of the February 20, 2020 Regular Meeting. [Exhibit A](#)
- 11.2 Business and Reports at the Recommendation of the Treasurer:
- A. Approve Fiscal Reports for February 2020, with expenditures totaling \$4,462,450.48 [Exhibit B](#)
 - B. Approve disposal of inventoried assets as presented. (Treasurer will have copy of disposal requests at the meeting.)
 - C. Approve District participation in the Ohio School Boards Association (OSBA) Workers' Compensation Group Retrospective Rating Program through CompManagement from 1/1/2021 through 12/31/2021.
 - D. Approve the following changes in the Original Appropriations for the 2020 Fiscal Year in the amount of \$6,000.00:

<u>FUND</u>	<u>FUND DESCRIPTION</u>	<u>AMOUNT</u>
011	Rotary-Special Services	\$6,000.00

(20-034) T. Kaelber moved and B. Clawson seconded to approve Treasurer items. Motion carried.

yes
yes
abstain
yes
yes
 J. WAGNER FEASEL T. Kaelber T. BACKUS E. BISCHOFF B. CLAWSON

12. SUPERINTENDENT ITEMS

- 12.1 New Hires
- A. Approve Joshua Muncy as a part-time Aspire Instructor, at a rate of \$24.00 per hour, effective 3/10/2020 through 6/30/2020, pending receipt of all required paperwork.

MISSION: The Delaware Area Career Center, in partnership with community, is an innovative model for developing lifelong learners, quality leaders, and critical thinkers for the dynamic and global environment.



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- B. Approve Andrew Hieronimus for hire as Adult Education Fire Firefighting Lead Instructor at a rate of \$26.00 per hour, Adult Education Firefighting Lead Assistant Instructor at a rate of \$21.00 per hour, Adult Education EMT Assistant Instructor and Adult Education EMT Proctor for Emergency Medical Technician training at a rate of \$26.00 per hour, on an as needed basis, effective 03/19/2020 through 06/30/2020, pending receipt of all required paperwork.

12.2 Personnel

- A. Approve a \$250.00 stipend for each person attending summer 2020 workshops at University of Findlay for College Credit Plus requirements:
 - Greg Carpenter Brian Hale Danielle Huffman
- B. Approve a \$25.00 per project paper stipend for each qualified staff member, who grades and provides feedback for each half-day senior who completes a Capstone Project paper, for the 2019/2020 school year.

12.3 Contracted Services

- A. Approve the proposal with JoHar LawnScape for 2020 mowing services in the amount not to exceed \$34,285.00. [Exhibit C](#)
- B. Approve the MOU between Delaware Area Career Center and the Ohio Department of Higher Education to accept \$65,217.39 to support the Center for Training Excellence, effective 7/1/2019 through 6/30/2021. [Exhibit D](#)

12.4 Other

- A. Approve the District Calendar for the 2020/21 School Year. [Exhibit E](#)
- B. Approve OSU Delaware County Extension to offer a summer camp on DACC Campus June 2-4, 2020.
- C. Approve Laryssa Hook as a volunteer for the 2019/2020 school year, pending receipt of all required paperwork.
- D. Approve out-of-state travel for up to 6 DACC certified staff and up to 16 DACC students to attend the SkillsUSA National Leadership Conference in Louisville, KY, June 22-27, 2020 at a cost not to exceed \$1,500.00 per staff and student attending.

(20-035) E. Bischoff moved and T. Kaelber seconded to approve Superintendent items.

Motion carried.

<u>yes</u>	<u>yes</u>	<u>abstain</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. KAELBER	T. BACKUS	E. BISCHOFF	B. CLAWSON

13. AUTHORIZE SUPERINTENDENT AND TREASURER TO TAKE EMERGENCY MEASURES AND MAKE DECISIONS, AT A COST UP TO \$50,000 TO RESPOND TO THE EMERGENCY

Whereas, on March 9, 2020, Governor DeWine declared a State of Emergency in Executive Order 2020-01D; and
 Whereas, on March 11, 2020, the head of the World Health Organization declared COVID-19 a pandemic; and
 Whereas, on March 12, 2020, Governor DeWine announced that all K-12 schools in Ohio will be closed for a period of three weeks, from March 17, 2020, through April 3, 2020, and closure is expected to extend beyond that date; and
 Whereas, the Board has adopted Policy DJF (Purchasing Procedures) which authorizes approval of certain contracts and purchases; and

Whereas, Policy DJF (Purchasing Procedures) also states that special arrangements may be made for ordering perishable and emergency supplies.

BE IT THEREFORE RESOLVED that the Delaware Area Career Center declares an emergency; and

BE IT FURTHER RESOLVED that the Superintendent and Treasurer, and their designees, are authorized to take emergency measures, make decisions using their best judgment in these unique circumstances, and to expend funds for products and services needed to respond to this emergency, up to \$50,000.

(20-036) B. Clawson moved and E. Bischoff seconded to approve resolution. Motion carried.

<u>yes</u>	<u>yes</u>	<u>abstain</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. KAELBER	T. BACKUS	E. BISCHOFF	B. CLAWSON



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14. AUTHORIZE THE DONATION OF MEDICALLY RELATED SUPPLIES TO HOMELAND SECURITY AND EMA

Whereas, on March 9, 2020, Governor DeWine declared a State of Emergency in Executive Order 2020-01D; and
Whereas, on March 11, 2020, the head of the World Health Organization declared COVID-19 a pandemic; and
Whereas, on March 12, 2020, Governor DeWine announced that all K-12 schools in Ohio will be closed for a period of three weeks, from March 17, 2020, through April 3, 2020, and closure is expected to extend beyond that date; and
Whereas, the Board has purchased medical supplies for instruction; and
Whereas, Homeland Security and the EMA are requesting any and all medically related supplies due to a shortage.
BE IT THEREFORE RESOLVED that the Delaware Area Career Center declares a community emergency; and
BE IT FURTHER RESOLVED that the Board of Education authorizes the donation of medically related supplies to Homeland Security and to the Emergency Management Agency to use for medical needs related to this emergency.

(20-037) T. Kaelber moved and B. Clawson seconded to approve resolution. Motion carried.

yes yes abstain yes yes
J. WAGNER FEASEL T. Kaelber T. BACKUS E. BISCHOFF B. CLAWSON

15. MOTION TO GO INTO EXECUTIVE SESSION

I move to go into executive session pursuant to Ohio Revised Code Section 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.

(20-038) E. Bischoff moved and B. Clawson seconded to enter into executive session at 7:13 p.m. Motion carried.

yes yes abstain yes yes
J. WAGNER FEASEL T. Kaelber T. BACKUS E. BISCHOFF B. CLAWSON

The board reentered open session at 8:29 p.m.

16. Approve 5 year contract, as presented, for Superintendent Mary Beth Freeman effective 8/1/2020 through 7/31/2025.

(20-039) E. Bischoff moved and T. Kaelber seconded to approve contract. Motion carried.

yes yes abstain yes yes
J. WAGNER FEASEL T. Kaelber T. BACKUS E. BISCHOFF B. CLAWSON

17. ADJOURNMENT: 8:30 P.M.

(20-040) T. Kaelber moved and E. Bischoff seconded that the Delaware Area Career Center Board of Education Regular Meeting be adjourned at 8:30 p.m. Motion carried

yes yes abstain yes yes
J. WAGNER FEASEL T. Kaelber T. BACKUS E. BISCHOFF B. CLAWSON

TREASURER

BOARD PRESIDENT