



MINUTES

DELAWARE AREA CAREER CENTER BOARD OF EDUCATION
 REGULAR MEETING - OCTOBER 17, 2013 (6:30 P.M.)
 DELAWARE AREA CAREER CENTER NORTH CAMPUS - BOARD ROOM

1. CALL TO ORDER: 6:30 P.M.

<u>X</u>	<u>X</u>	_____	<u>X</u>	<u>X</u>
T. KAELBER	P. LILLIE	T. BACKUS	E. BISCHOFF	J. WAGNER-FEASEL
2. PLEDGE OF ALLEGIANCE
3. ACCEPT AGENDA FOR THE OCTOBER 17, 2013 REGULAR MEETING AS PRESENTED (13-070) J. Wagner-Feasel moved and P. Lillie seconded to approve the agenda. Motion carried.

<u>yes</u>	<u>yes</u>	_____	<u>yes</u>	<u>yes</u>
T. KAELBER	P. LILLIE	T. BACKUS	E. BISCHOFF	J. WAGNER-FEASEL

4. INTRODUCTION OF GUESTS
5. PUBLIC PARTICIPATION
6. BOARD PRESIDENT'S REPORT
7. BOARD MEMBERS' REPORTS

T. Backus arrived at 6:38 p.m.

8. TREASURER'S REPORT
9. SUPERINTENDENT'S REPORT
10. OLD BUSINESS

10.1 Amend Resolution #13-027 (4/18/2013 - 10.3.B.5) to include the following changes: Grant renewal contracts to the following certified staff members as indicated, effective 7/01/2013, pending completion and receipt of all required documentation and licensure:

<u>EMPLOYEE</u>	<u>PROGRAM/TITLE</u>
<u>ONE-YEAR</u>	
Stephanie Rogers	Bio-Science Instructor

(13-071) E. Bischoff moved and P. Lillie seconded to approve old business items. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
T. KAELBER	P. LILLIE	T. BACKUS	E. BISCHOFF	J. WAGNER-FEASEL

11. CONSENT AGENDA ITEMS
 - 11.1 Approve Minutes of the September 19, 2013 Regular Meeting. [Exhibit A](#)
 - 11.2 Business and Reports at the Recommendation of the Treasurer:
 - A. Approve Fiscal Reports for September 2013, with expenditures totaling \$1,539,980.80 [Exhibit B](#)
 - B. Approve disposal of inventoried assets as presented. (Treasurer will have copy of disposal requests at the meeting).
 - C. Approve the following changes in the Original Appropriations for the 2014 Fiscal Year: (Treasurer will provide at the meeting).
 - D. Approve the Transfer of \$752,057.00 from the General Fund to the following:

<u>FUND NUMBER</u>	<u>FUND DESCRIPTION</u>	<u>AMOUNT</u>
006-0000	Lunchroom Fund	\$102,057.00
003-0000	Permanent Improvement Fund	\$400,000.00
012-0000	Adult Ed Fund	\$250,000.00
TOTAL:		\$ 752,057.00

MISSION: The Delaware Area Career Center, in partnership with community, is an innovative model for developing lifelong learners, quality leaders, and critical thinkers for the dynamic and global environment.

- 11.3 New Business at the Recommendation of the Superintendent:
- A. New Hires
 - 1. Approve Charles Kunkel for hire as Adult Education Motorcycle Instructor, effective 10/17/2013 at a rate of \$26.00 per hour on an as-needed basis, pending the receipt of all required paperwork.
 - B. Contracted Services
 - 1. Approve contract with Elizabeth Robertson to serve as Senior Project Grader at a rate of \$25.00 per hour not to exceed \$3,000.00, pending the receipt of all required paperwork. [Exhibit C](#)
 - 2. Approve the Field/EMT Experience Agreement with the City of Marion, Fire Division to provide opportunities for field training for DACC Adult Ed students, effective 1/1/2014 through 12/31/2015. [Exhibit D](#)
 - 3. Approve contract with Quandel Construction Group, Inc. for facilities planning consulting services not to exceed \$47,500.00 [Exhibit I](#)
 - 4. Approve the Consultant Agreement with SREB/HSTW to provide a mathematics specialist from 9/1/2013 to 6/30/2015 in the amount not to exceed \$28,175.00 [Exhibit J](#)
 - 5. Approve resolution authorizing the purchase of competitive retail electric service from the lowest responsible bid submitted to MEC from June 2014 terminating no later than May 2017; and authorize the Treasurer to act in the best interest of the District in accepting rates:

WHEREAS, the School District is a member of the Metropolitan Educational Council (“MEC”), a body authorized by state statute to aggregate purchasing needs of schools and of related nonprofit educational entities so as to take advantage of economies of scale when purchasing essential products and services; and

WHEREAS, MEC joined with other major school districts and educational purchasing councils to conduct a Request for Proposal for competitive retail electric service for the PJM regional transmission organization (“PJM”) years 2014 to 2017; and

WHEREAS, MEC has sent notices to bid on the School District’s electric load to all competitive retail electric service providers licensed to sell power in the state of Ohio and registered with Ohio Power Company; and

WHEREAS, MEC has selected the lowest responsible bid submitted in response to the attached the Request for Proposal on or before November 4, 2013; and

WHEREAS, this School District may review the lowest responsible bid and elect anytime up to November 6, 2013, to accept the lowest responsible bid with no obligation prior to that time; and

WHEREAS, the Superintendent or the Superintendent’s designee has reviewed the lowest responsible bid when the RFP is concluded and, if the lowest responsible bid provides for competitive retail electric service at a price below the current average utility cost per kWh for all of the School District’s electric load, and the Superintendent or its designee finds that the MEC RFP was both public and competitive;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE DELAWARE AREA CAREER CENTER SCHOOL DISTRICT, COUNTY OF DELAWARE, STATE OF OHIO, as follows:

Section 1. The Board of Education of this School District does hereby authorize the Superintendent or the Superintendent’s designee to execute the Master Supply Agreement prepared by MEC between the School District and the lowest responsible bidder in the MEC Request for Proposal so long as the price is below the current average utility cost per kWh, and the Superintendent or his appointee finds the MEC Request for Proposal was both public and competitive;

Section 2. This Board hereby directs the Treasurer to review the Master Supply Agreement ([Exhibit K](#)) and determine if the School District has sufficient funds to certify the this resolution assuming that the executed Master Supply Agreement will be at a price equal to or lower than the current average utility cost per kWh.

11.3 *New Business at the Recommendation of the Superintendent - continued*

C. Purchases

1. Approve purchase of textbooks for the Business Management course required for use by Columbus State Community College:
 - Benchmark Series: Microsoft PowerPoint 2010 – Text with CD; ISBN 978-0-76384-309-0; Paradigm Publishing; student edition \$91.91 each plus shipping and handling, not to exceed 38 textbooks at a total cost of \$3,900.00*
 - Benchmark Series: Microsoft Word 2010; Level 2 – Text with CD; ISBN 978-0-76384-301-4; Paradigm Publishing; student edition \$65.25 each plus shipping and handling, not to exceed 4 textbooks at a total cost of \$300.00*

D. Other

1. Approve the textbook for the Accounting course: *Glencoe First-Year Course Accounting, Real-World Applications & Connections; ISBN 978-0-07-893567-1; Glencoe/McGraw-Hill Publishers.* The textbooks are purchased by Delaware City Schools and used by DACC staff for instruction at Delaware Hayes High School.
2. Approve out-of-state travel for Gary Kessler to attend the National FFA Nursery Landscape Career Development Event in Louisville, KY, 10/30/2013, at no cost to the Board.
3. Accept donation of 30 lawn movers and 1 lawn tractor from Strader’s Garden Center to the Power Sports & Diesel Technology Lab II. Owner determined value to be \$1,400.00

(13-072) E. Bischoff moved and J. Wagner-Feasel seconded to approve consent agenda items.
 Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
T. KAELBER	P. LILLIE	T. BACKUS	E. BISCHOFF	J. WAGNER-FEASEL

12. ADOPTION OF REVISED POLICIES

- 12.1 Approve School District Legal Status policy, File: AA. [Exhibit E](#)
- 12.2 Approve School Board Legal Status policy, File: BB. [Exhibit F](#)
- 12.3 Approve Board Member Qualifications policy, File: BBBA. [Exhibit G](#)
- 12.4 Approve Student Records policy, File: JO-R. [Exhibit H](#)

(13-073) P. Lillie moved and T. Backus seconded to approve adoption of revised policies.
 Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
T. KAELBER	P. LILLIE	T. BACKUS	E. BISCHOFF	J. WAGNER-FEASEL

13. Approve the Memorandum of Understanding (MOU), between The Delaware Area Career Center Board of Education (the “Board”), and the Delaware Area Career Center Education Association (the “Association”), for the purpose of detailing the provisions of a separation incentive program (“Program”). The Program will be available to employees from the date of execution of this MOU through the 2013-2014 school year. Approval is pending an affirmative vote from the Association. [Exhibit L](#)

(13-074) J. Wagner-Feasel moved and E. Bischoff seconded to approve MOU. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
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14. Approve the terms of the separation incentive program, as outlined in the MOU offered to the DACC Education Association in agenda item 14 (DACC BOE 10/17/13) for the 2013-2014 school year, to any qualified Admin B personnel.

(13-075) T. Backus moved and P. Lillie seconded to approve program for Admin B personnel.
Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
T. KAELBER	P. LILLIE	T. BACKUS	E. BISCHOFF	J. WAGNER-FEASEL

15. MOTION TO GO INTO EXECUTIVE SESSION
I move to go into executive session pursuant to Ohio Revised Code Section 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.

(13-076) P. Lillie moved and T. Backus seconded to enter into executive session at 6:58 p.m.
Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
T. KAELBER	P. LILLIE	T. BACKUS	E. BISCHOFF	J. WAGNER-FEASEL

The board reentered open session at 7:08 p.m.

16. ADJOURNMENT: 7:14 P.M.
(13-077) P. Lillie moved and E. Bischoff seconded that the meeting of the Delaware Area Career Center Board of Education be adjourned at 7:14 p.m. Motion carried.

TREASURER

BOARD PRESIDENT