



MINUTES

DELAWARE AREA CAREER CENTER BOARD OF EDUCATION
REGULAR MEETING - **SEPTEMBER 19, 2013** (6:30 P.M.)
DELAWARE AREA CAREER CENTER SOUTH CAMPUS - BOARD ROOM

1. CALL TO ORDER: 6:32 P.M.

X X _____ X X
T. KAELBER P. LILLIE T. BACKUS E. BISCHOFF J. WAGNER-FEASEL

2. PLEDGE OF ALLEGIANCE

3. ACCEPT AGENDA FOR THE SEPTEMBER 19, 2013 REGULAR MEETING AS PRESENTED (13-063) E. Bischoff moved and J. Wagner-Feasel seconded to approve the agenda.

Motion carried.

yes yes _____ yes yes
T. KAELBER P. LILLIE T. BACKUS E. BISCHOFF J. WAGNER-FEASEL

4. INTRODUCTION OF GUESTS

5. PUBLIC PARTICIPATION

6. BOARD PRESIDENT'S REPORT

7. BOARD MEMBERS' REPORTS

8. SUPERINTENDENT'S REPORT

9. OLD BUSINESS

9.1 Amend Board Resolution #13-033 (5/22/13 - 10.4.C.3) to void this agreement with the intent to change suppliers: ~~Approve Customer Supply Agreement with AP Gas & Electric (OH), LLC for electricity for South Campus, effective 5/22/2013 from 11/1/2013 through 10/31/2014. *Exhibit F*~~

9.2 Amend Board Resolution #13-019 (3/20/13 - 9.2.C) to reflect the following changes: Approve contract with Time Warner to provide 100mbps fiber connection between campuses from 6/1/2013 to 6/30/2018 at a cost of \$700 a month *plus 1 Static IP and Broadband HSD at 10M x 1.0M at a cost of \$139.99 for 36 months from the time of installation plus a one-time \$150 installation charge. *Exhibit A**

9.3 Amend Board Resolution #13-033 (5/22/13-10.4.A.4) to reflect the following changes: Approve the following for hire as ABLE Clerical Support, at the rate of \$16.00 per hour (not to exceed a *combined* average of 20 hours per week), effective 7/1/2013, pending completion and receipt of all required documentation and licensure:

Rebecca Bowling Kathie Elrod Elizabeth Robertson Rebecca Wolfe

(13-064) J. Wagner-Feasel motioned and P. Lillie seconded to approve old business items.

Motion carried.

yes yes _____ yes yes
T. KAELBER P. LILLIE T. BACKUS E. BISCHOFF J. WAGNER-FEASEL

10. CONSENT AGENDA ITEMS

10.1 Approve Minutes of the August 15, 2013 Regular Meeting. *Exhibit B*

10.2 Business and Reports at the Recommendation of the Treasurer:

- A. Approve Fiscal Reports for August 2013, with expenditures totaling \$2,087,536.42 *Exhibit C*
- B. Approve disposal of inventoried assets as presented. (Treasurer will have copy of disposal requests at the meeting).
- C. Combine the four FCCLA funds (200-9202, 200-9203, 200-9204, and 200-9213) into one FCCLA fund (200-9210).

10.2 Business and Reports at the Recommendation of the Treasurer - continued

- D. Donate physical education mats to Marion Technical College for use in their Criminal Justice program.
- E. Approve a "Then and Now" Certificate for PO 330436 in the amount of \$5,934.00 to ACT, Inc for ACT Quality Control Tests.
- F. Approve a "Then and Now" Certificate for PO 330420 in the amount of \$33,839.88 to US Bankcorp for annual copier lease payment.
- G. Approve the Original Appropriations for the 2014 Fiscal Year.

FY 2014 Appropriations

<u>NUM</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
001	General	\$13,587,044.88
003	Permanent Improvement	3,621,777.00
006	Food Service	215,156.00
007	Special Trust	3,804.18
009	Uniform School Supplies	100,261.00
011	Rotary – Special Services	382,816.30
012	Adult Education	960,708.13
018	Public School Support	14,334.29
022	District Agency	549,712.50
023	Self-Insurance Fund	16,000.00
200	Student Managed Activity	84,892.94
414	Adult High School	62,691.00
451	Data Communication Fund	3,600.00
461	Vocational Educ. Enhancements	5,540.00
499	Miscellaneous State Grant Fund	2,000.00
501	Adult Basic Education	293,609.60
524	Voc. Ed.: Carl D. Perkins – 1984	418,903.12
590	Improving Teacher Quality	4,517.27
599	Miscellaneous Fed. Grant Fund	82,683.87
GRAND TOTAL:		\$20,410,052.08

10.3 New Business at the Recommendation of the Superintendent:

- A. New Hires
 - 1. Approve Darlene Greenwood for hire as ABLE ESOL instructor, at a rate of \$22.00 per hour, effective 9/23/2013 through 6/30/2014, pending completion and receipt of all required documentation and licensure.
 - 2. Approve James Winders for hire as Substitute Payroll Coordinator, at a rate of \$25.00 per hour, effective 10/1/2013 through 6/30/2014, pending the receipt of all required paperwork.
- B. Personnel
 - 1. Approve the rate of pay for a long-term instructional substitute who temporarily assumes full classroom responsibility for one specific teacher during a time when the teacher is unable to fulfill instructional responsibilities. Effective immediately for any new long term substitute openings:
 - Day 1 – 10: \$90.00 per day
 - Day 11 – 30: \$100.00 per day
 - Day 31 – 60: \$150.00 per day
 - Day 61 and above: \$195.00 per day
 - 2. Approve the long term Zoo School substitute instructor to be paid \$195.00 per diem during the extended absence of the full time instructor and the time for which she is assuming full classroom responsibilities.
 - 3. Approve the following New Teacher Mentors at a rate of \$250 per person for school year 2013/14: Josh Gallagan Brian Hale Jackie Johnson

10.3.B *New Business at the Recommendation of the Superintendent - continued*

4. Approve extended day supplemental contract for Michelle Oberfield for the 2013/14 SY per Negotiated Agreement Chapter 1405, effective 8/14/2013.
 5. Approve the following staff member for Saturday School Monitor duty at the rate of \$17.00 per hour, for the 2013/14 SY, effective 9/14/2013:

Roxanne Ames	Joni Hunt	Cindy Shurelds
Sheree Ellis	Stephanie Rogers	Jennifer VanSickle
 6. Approve Jerry Green to serve as substitute clerical staff on an as-needed basis, effective 8/20/2013 through 6/30/2014.
 7. Approve up to 15 days of unpaid leave of absence for Michelle Oberfield during October through December 2013.
- C. Contracted Services
1. Approve Power Supply Coordination Service Agreement with Direct Energy for electricity for South Campus, from 11/1/2013 through 6/30/2014. [Exhibit D](#)
 2. Approve the DACC/ABLE contract with Delaware County Department of Job and Family Services (DCDJFS) from 10/1/2013 through 6/30/2014. [Exhibit H](#)
- D. Purchases
1. Approve purchase of textbooks for the Business Management course: *Introduction to Business*, student edition, Glencoe/McGraw Hill; copyright 2008; ISBN 978-0-07-874768-7; \$75.50 each plus shipping for 28 textbooks at a total cost of \$2300.00
- E. Other
1. Approve the 2013/14 Advisory Committee members. [Exhibit E](#)
 2. Approve customer service price lists and pricing recommendations for Career Tech labs providing services to the public for SY 2013/14: [Exhibit F](#)

Automotive Collision Technology	Cosmetology
Automotive Technology	Culinary Arts
Career Graphics	PSDT (Power Sports & Diesel Technology)
Construction Technologies	Welding Sheet Metal Fabrication
 3. Approve overnight travel for nine DACC Ambassador Leadership Team students accompanied by Lisa-Marie Reinhart, and a male instructor TBD to attend a teambuilding event at Recreation Unlimited in Ashley, OH on September 27-28, 2013, at a cost of \$920.00
 4. Approve out-of-state travel for Jackie Johnson to attend the State Capacity Building Summit in Denver, CO, January 27-29, 2014, at a cost not to exceed \$139.00
 5. Accept donation of a 2000 Lexus ES300 from Julie Krider to the Automotive Technology department. Owner determined value to be \$4,500.00
 6. Accept donation of a 1994 GMC Sierra C2500 from DeForest Gordon to DACC North Campus. Owner determined value to be \$4,500.00

(13-065) E. Bischoff moved and P. Lillie seconded to approve consent agenda items.

Motion carried.

<u>yes</u>	<u>yes</u>	<u> </u>	<u>yes</u>	<u>yes</u>
T. KAELBER	P. LILLIE	T. BACKUS	E. BISCHOFF	J. WAGNER-FEASEL



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11. MOTION TO GO INTO EXECUTIVE SESSION

I move to go into executive session pursuant to Ohio Revised Code Section 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.

(13-066) P. Lillie moved and E. Bischoff seconded to enter into executive session at 7:41 p.m.
Motion carried.

<u>yes</u>	<u>yes</u>	<u> </u>	<u>yes</u>	<u>yes</u>
T. KAELBER	P. LILLIE	T. BACKUS	E. BISCHOFF	J. WAGNER-FEASEL

The board reentered open session at 8:44 p.m.

12. ADOPTION OF REVISED POLICY

Approve revisions to QUALIFICATIONS AND DUTIES OF THE TREASURER File: BCC
[Exhibit G](#)

(13-067) E. Bischoff moved and P. Lillie seconded to approve adoption of revised policy.
Motion carried.

<u>yes</u>	<u>yes</u>	<u> </u>	<u>yes</u>	<u>yes</u>
T. KAELBER	P. LILLIE	T. BACKUS	E. BISCHOFF	J. WAGNER-FEASEL

13. ADJOURNMENT: 8:45 P.M.

(13-068) E. Bischoff moved and P. Lillie seconded that the meeting of the Delaware Area Career Center Board of Education be adjourned at 8:45 p.m. Motion carried.

<u>yes</u>	<u>yes</u>	<u> </u>	<u>yes</u>	<u>yes</u>
T. KAELBER	P. LILLIE	T. BACKUS	E. BISCHOFF	J. WAGNER-FEASEL

TREASURER

BOARD PRESIDENT