



MINUTES - Organizational Meeting
 DELAWARE AREA CAREER CENTER BOARD OF EDUCATION
 ORGANIZATIONAL MEETING - JANUARY 9, 2013 (6:30 P.M.)
 DELAWARE AREA CAREER CENTER SOUTH CAMPUS - BOARD ROOM

1. CALL TO ORDER - *President Pro-Tempore* 6:30 P.M.
 X X X X X
 J. WAGNER-FEASEL T. KAELBER T. BACKUS E. BISCHOFF P. LILLIE

2. PLEDGE OF ALLEGIANCE

3. ACCEPT AGENDA FOR JANUARY 9, 2013 ORGANIZATIONAL MEETING AS PRESENTED

(13-001) J. Wagner-Feasel moved and E. Bischoff seconded to approve the agenda. Motion carried.

- yes yes yes yes yes
 J. WAGNER-FEASEL T. KAELBER T. BACKUS E. BISCHOFF P. LILLIE

4. NOMINATION AND ELECTION OF PRESIDENT

(13-002) **Tom Kaelber** accepted the nomination made by E. Bischoff and seconded by P. Lillie. Nominations for President of the Board of Education were closed.

- yes yes yes yes yes
 J. WAGNER-FEASEL T. KAELBER T. BACKUS E. BISCHOFF P. LILLIE

5. OATH OF OFFICE FOR PRESIDENT

6. PASS GAVEL TO THE PRESIDENT

7. NOMINATION AND ELECTION OF VICE-PRESIDENT

(13-003) **Pam Lillie** accepted the nomination made by J. Wagner-Feasel and seconded by T. Backus. Nominations for Vice-President of the Board of Education were closed.

- yes yes yes yes yes
 J. WAGNER-FEASEL T. KAELBER T. BACKUS E. BISCHOFF P. LILLIE

8. OATH OF OFFICE FOR VICE-PRESIDENT

9. ESTABLISH DATE, TIME, AND PLACE OF REGULAR BOARD MEETINGS AS PER BOARD POLICY (Section BD)

Each year the Board shall determine at its organizational meeting in January the time and place of all regularly scheduled meetings. The date and time of a regular meeting of any given month may be changed provided such change is made by resolution during some preceding regular meeting, or by the President should an emergency situation develop. The Treasurer shall notify all Board of Education members of such changes and appropriate steps shall be taken to notify the public. (ORC 3313.15)

Recommended schedule of regular meeting dates for 2013:

<u>DATE</u>	<u>TIME</u>	<u>PLACE</u>
January 17	6:30 P.M.	South Campus
February 21	6:30 P.M.	South Campus
March 21	6:30 P.M.	South Campus
April 18	6:30 P.M.	South Campus
May 16	6:30 P.M.	South Campus
June 20	6:30 P.M.	South Campus
July 18	6:30 P.M.	South Campus
August 15	6:30 P.M.	South Campus
September 19	6:30 P.M.	South Campus
October 17	6:30 P.M.	South Campus
November 21	6:30 P.M.	South Campus
December 19	6:30 P.M.	South Campus

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9. ESTABLISH DATE, TIME, AND PLACE OF REGULAR BOARD MEETINGS - continued
(13-004) E. Bischoff moved and J. Wagner-Feasel seconded to approve board meeting dates.
Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER-FEASEL	T. KAELBER	T. BACKUS	E. BISCHOFF	P. LILLIE

10. CONSENT AGENDA ITEMS

10.1 Authorization and Appointment of Superintendent

EMPLOYMENT OF PERSONNEL

“Be it resolved, the Board of Education, Delaware Area Career Center, hereby authorizes the Superintendent, to make offers of employment directly to candidates for either teaching or non-teaching positions based upon the needs of the district, pending Board approval at the next scheduled regular Board meeting. Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board Policy.”

SUSPENSION OF EMPLOYEE

“Be it resolved, the Board of Education, Delaware Area Career Center, hereby authorizes the Superintendent, to suspend an employee for disciplinary reasons at the time of the occurrence and then present to the Board for approval at the next scheduled regular Board meeting.”

ACCEPTANCE OF RESIGNATIONS

“Be it resolved, the Board of Education, Delaware Area Career Center, hereby authorizes the Superintendent to accept any resignations tendered by any teaching or non-teaching employee, consistent with R.C. 3319.15 and any other provision of Ohio law. Such resignations tendered by teaching or non-teaching employees to the Superintendent are accepted and effective immediately upon receipt and may not be rescinded after the Superintendent’s receipt. Resignations will be presented to the Board for approval at the next scheduled regular Board meeting.”

STUDENT SUSPENSION APPEAL HEARINGS

“Be it resolved, the Board of Education, Delaware Area Career Center, hereby appoints the Superintendent as the designee to conduct student suspension appeal hearings, in accordance with Ohio Revised Code Section 3313.66(B)(7)(E).”

APPOINTMENT OF LEGAL COUNSEL FOR STUDENT EXPULSION APPEAL HEARINGS

“Be it resolved, the Board of Education, Delaware Area Career Center, hereby authorizes the Superintendent to appoint legal counsel as their designee for student expulsion appeal hearings, in accordance with Ohio Revised Code Section 3313.66(B)(7)(E).”

PURCHASING AGENT

“Be it resolved, the Board of Education, Delaware Area Career Center, hereby authorizes the Superintendent as the designated purchasing agent for the Delaware Area Career Center for 2013.”

“The authorization provided by this resolution shall commence immediately and remain in effect through the date of the 2014 Annual Organizational Meeting.”

10.2 Authorization of Treasurer

TRANSFER OF FUNDS

“Be it resolved, the Board of Education, Delaware Area Career Center, hereby authorizes the Treasurer to make any General Fund transfers deemed necessary and approved by the Superintendent and to report monthly to the Board of Education all such transfers made the prior month.”

TAX ADVANCES

“Be it resolved, the Board of Education, Delaware Area Career Center, hereby authorizes the Treasurer to request advances on local tax collections from the Delaware County Auditor when such funds become available and payable to the school district.”

PAY BILLS

“Be it resolved, the Board of Education, Delaware Area Career Center, hereby authorizes the Treasurer to pay monthly bills as due each month in a timely manner and then present to the Board.”

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INVEST FUNDS

“Be it resolved, the Delaware Area Career Center Board of Education hereby authorizes the Treasurer to invest funds on a timely basis at the most productive interest rate as they become available as permitted by Board Policy DFA.”

STALE DATE CHECKS

“Be it resolved, the Delaware Area Career Center Board of Education hereby authorizes the Treasurer to transfer proceeds from outstanding stale dated checks to the General Fund.”

PUBLIC RECORDS TRAINING

“Be it resolved, the Delaware Area Career Center Board of Education hereby authorizes the Treasurer to serve as the public records training representative for the District.”

“The authorization provided by this resolution shall commence immediately and remain in effect through the date of the 2014 Annual Organizational Meeting.”

10.3 Establish Service Fund

Recommend the Board establish a Service Fund in the amount of \$20,000.00 for 2013.

10.4 District Membership Renewal

The Board of Education of the Delaware Area Career Center hereby pre-approves the renewal of the following district wide memberships as renewal notices are received:

National School Boards Association (*National Affiliate Membership and Technology Leadership Network Membership*)

Ohio School Boards Association (*District Membership and Legal Assistance Fund Membership*)

Ohio Association of Career-Technical Superintendents

Association for Career Technical Education (*Level I Educational Institution Membership*)

Ohio Association for Career Technical Education

Educational Tax Policy Institute

Sunbury/Big Walnut Chamber of Commerce

Delaware Area Chamber of Commerce

Greater Powell Area Chamber of Commerce

(13-005) J. Wagner-Feasel moved and P. Lillie seconded to approve consent agenda items.

Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER-FEASEL	T. KAELBER	T. BACKUS	E. BISCHOFF	P. LILLIE

11. APPOINT LEGISLATIVE LIAISON TO OHIO SCHOOL BOARDS ASSOCIATION (OSBA)

Julie Wagner-Feasel was appointed to serve as legislative liaison to OSBA.

12. APPOINT STUDENT ACHIEVEMENT LIAISON TO OSBA

Ed Bischoff was appointed to serve as student achievement liaison to OSBA.

13. ADJOURNMENT: 6:38 P.M.

(13-006) P. Lillie moved and T. Backus seconded that the meeting of the Delaware Area Career Center Board of Education be adjourned at 6:38 p.m. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER-FEASEL	T. KAELBER	T. BACKUS	E. BISCHOFF	P. LILLIE

TREASURER

BOARD PRESIDENT

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