



## Board of Education Meeting Summary: March 2009

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The Delaware Area Career Center Board of Education conducted a regular Monthly Meeting on Thursday, March 26, 2009 in the Career Center South Campus Board Room. The following action was taken:

- Meeting was called to order at 6:45 P.M. with the following members present: Thomas Sheppard, Ed Bischoff, Jim Hildreth, Teri Meider, Teri Morgan, Mary Beth Freeman, and Christopher Bell.
- Agenda for March 26, 2009 regular meeting as presented to the Board was accepted.
- Board President, Board members, Treasurer and Superintendent presented their reports.
- Consent Agenda Items:
  - 9.1 Approval of Minutes from Previous Meetings:
    - A. February 19, 2009 Regular Meeting
  - 9.2 Business and Reports at the Recommendation of the Treasurer:
    - A. Approve Fiscal Reports for February 2009, as presented to the Board.
    - B. Approve disposal of inventoried assets as presented. (Treasurer provided a copy of disposal requests at the meeting).
    - C. Authorize the Superintendent to sign the letter of arrangement with the Auditor of State to conduct a Performance Audit on the Delaware Area Career Center.
    - D. Approve the Agreement Addendum with the Worthington City School District Board of Education to revise the service charge related to establishing a career and technical education program.
    - E. Approve increases in appropriations as outlined to the Board.
    - F. Give treasurer the right to advertise for bid on the following projects when the drawings are complete: North Campus staff and visitor lot repairs, North Campus fire alarm system upgrades, Lab lighting retrofit, and Auto Tech lab exhaust system addition.
  - 9.3 New Business at the Recommendation of the Superintendent:
    - A. New Hires
      - 1. Approve the following for hire as substitute instructors, effective 3/27/2009: Laura Kick, Kay Kirkhart, and Timothy Lamb.
      - 2. Approve the following for hire as Adult Education instructors on an as-needed basis, effective 7/01/2008: Brian Catt, Mark Leach, Susan Liu, and David D. Rosenberger.
      - 3. Approve Mary Pallotta for hire as ABLE instructor on an as-needed basis, effective 7/01/2008.
    - B. Personnel
      - 1. Grant renewal contracts to the following administrative staff members as indicated:
        - GROUP A:** Susan Rowland (*Adult Education Director*)
        - GROUP B:** Tammy McWherter (*Cafeteria Manager*)
        - Roger Postell (*Maintenance Supervisor*)
        - Laureen Strunk (*Administrative Assistant to Treasurer*).

2. Accept letter of resignation from John Engle as Electrical/HVAC Technologies Instructor, effective the end of the 2008-2009 school year.
  3. Accept letter of resignation for Lisa Riegel as Community Relations Coordinator, effective 6/30/2009.
  4. Accept letter of resignation from Michael Heath as Pupil Services Supervisor, effective 6/30/2009.
  5. Authorize stipends to the following teachers for the Entry Year Teacher Program:
    - *New Teacher Mentor Program Coordinator* – Betty Kimball
    - *Praxis III Coordinator* – Betty Kimball
    - *Mentors* – Rita Armstrong, Sherry Forster, Kelly Kohl, Lori Orahood, Wayne Strunk, and Eileen Tamasovich
  6. Approve Emily McKinney for a Continuing Contract as Guidance Counselor, effective 7/01/2009.
- C. Memberships/Subscriptions
1. Authorize renewal of membership to the Sunbury/Big Walnut Chamber of Commerce.
- D. Other
1. Approve nine (9) advisors, and forty-five (45) students affiliated with the SkillsUSA program for hotel expenses to be incurred during participation at the SkillsUSA Ohio Championships, Ohio Exposition Center, April 24-25, 2009.
  2. Authorize pre-approval of out-of-state travel expenses for staff members and students to participate at the 45<sup>th</sup> Annual SkillsUSA National Leadership and Skills Conference in Kansas City, Missouri, June 21-26, 2009.
  3. Approve Kelly Kohl, sixteen Architecture/Engineering Technologies students, and four additional adult chaperones for out-of-state travel to visit Fallingwater and Kentuck Knob in Mill Run/Chalk Hill, Pennsylvania, May 14-15, 2009.
  4. Approve Statement of Agreement for the purpose of establishing future clinical education affiliation agreements for emergency medical technician students, as presented to the Board.
  5. Approve the increase of student fees for the Summer School session to \$180.00 per course.
  6. Approve 2009-2010 District Calendar as presented to the Board.
- Board conducted a first reading of revisions to Board Policy CCA (*Organizational Chart*).
  - Board entered into Executive Session at 8:05 P.M. and returned at 9:10 P.M.
  - The meeting was adjourned at 9:10 P.M.

The next scheduled meeting will be a regular Board meeting held on April 16, 2009 in the Career Center South Campus Board Room.