



## Board of Education Meeting Summary: March 2008

---

The Delaware Area Career Center Board of Education conducted a regular Monthly Meeting on Thursday, March 13, 2008 in the Career Center North Campus Board Room. The following action was taken:

- Meeting was called to order at 7:23 P.M. with the following members present: Jim Hildreth, Ted Backus, Dr. Robert Cape, Teri Meider, Deborah Rafeld, Patricia Foor, and Chris Bell.
- Agenda for March 13, 2008 regular meeting as presented to the Board was accepted.
- Superintendent, Treasurer, Board President and Board members presented their reports.
- Consent Agenda Items:
  - 9.1 Approval of Minutes from Previous Meetings:
    - A. February 21, 2008 Regular Meeting
  - 9.2 Business and Reports at the Recommendation of the Treasurer:
    - A. Approve Fiscal Reports for February 2008 as presented to the Board.
    - B. Approve disposal of inventoried assets as presented. (Treasurer provided a copy of disposal requests at the meeting).
    - C. Approve increases in appropriations as detailed to the Board.
  - 9.3 Old Business:
    - A. Amend Board Resolution #08-013(9.4.A.2) to reflect the correct effective date for Heidi Westover – her start date is **1/14/2008**.
  - 9.4 New Business at the Recommendation of the Superintendent:
    - A. New Hires
      - 1. Approve Mitch Buchanan for hire as Technology Support, effective 2/28/2008.
      - 2. Grant contracts to the following to serve as Adult Education instructors on an as-needed basis, effective 7/01/2007: Lawrence Banaszak, Ronald Cordial, Peter Gomia, Matthew Kasik, and James Miller.
      - 3. Approve Harold Bauder for hire as a substitute instructor on an as-needed basis, effective 7/01/2007.
      - 4. Approve Early Childhood Education student Aaron Joiner for hire as infant/toddler apprentice on an as needed basis, effective 8/22/2007.
      - 5. Approve Deborah Heiman for hire as substitute teacher on an as-needed basis, effective 3/14/2008.
      - 6. Approve Richard Spencer for hire as substitute teacher on an as-needed basis, effective 2/08/2008.
    - B. Personnel
      - 1. Accept letter of resignation from Anita Smith as Career Assessment Evaluator, for the purpose of retirement, effective the end of the 2007-2008 school year.
      - 2. Approve Mitch Buchanan for monthly cell phone usage stipend per Board Policy EGAC, effective 3/01/2008 through 6/30/2008.
      - 3. Grant extended service hours to Wayne Strunk, for the purpose of Technical Support, effective 7/01/2007 through 6/30/2008.

- C. Grants – *no action*
  - D. Contracted Services
    1. Authorize the hire of an academic career counselor for Adult Education on an as-needed basis, for up to five hours a week at the rate of \$25.00 per hour, as a requirement for Adult Full-Service Center designation.
    2. Authorize the use of services from either Tri-Rivers Career Center or Eastland-Fairfield Career & Technical Centers for job profiling for companies as needed as a requirement for Adult Full-Service Center designation.
    3. Grant contracts to the following for services related to the Health Technologies/ Classroom Project: 2K General, Inc. (*General Construction, Plumbing and Mechanical*), and Area Energy & Electric (*Electrical*).
  - E. Purchases – *no action*
  - F. Memberships/Subscriptions – *no action*
  - G. Other
    1. Approve agreement between Delaware Area Career Center and individuals/entities who own horses used by participants of the Equine Science program, under the terms specified in the agreement.
    2. Accept price lists of services available to the public for the following labs as presented to the Board: Automotive Technologies, Cosmetology, and Career Graphics.
    3. Approve Richard Mason and Melanie Downing for out-of-state travel to attend the School Dude University training seminar in Myrtle Beach, South Carolina, April 6-9, 2008.
    4. Approve enrollment/tuition agreements for the Early Childhood Education Infant/Toddler Center and Tuesday-Friday program.
    5. Approve pricing recommendations for services provided by the Industrial/Diesel Mechanics program as presented to the Board.
    6. Approve the Summer Intervention Tutorial session, to be held 8:00am-12:00pm, June 11-13, 2008. Jenneifer Dennewitz is to run the session.
- Board adopted revisions to Board Policy CCA (*Organizational Chart*), and Board Policy JO (*Student Records*) following a second reading.
  - Board entered into Executive Session at 8:15 P.M. and returned at 8:35 P.M.
  - The meeting was adjourned at 8:35 P.M.

The next scheduled meeting will be a regular Board meeting held on April 17, 2008 in the Career Center South Campus Board Room.