



Board of Education Meeting Summary: **June 2011**

The Delaware Area Career Center Board of Education conducted a special meeting on May 31, 2011, and a regular Monthly Meeting on Thursday, June 16, 2011 in the South Campus Board Room. The following action was taken:

Special Meeting:

- Meeting was called to order at 8:00 A.M. May 31, 2011 with the following members present: Ed Bischoff, Julie Wagner-Feasel, Jim Hildreth, Thomas Kaelber, Mary Beth Freeman, and Christopher Bell.
- Contracts were granted to Elford Inc. for services related to the Welding Laboratory Renovation Project at North Campus.
- Meeting was adjourned at 8:10 A.M.

Regular Meeting:

- Meeting was called to order at 6:30 P.M. June 16, 2011 with the following members present: Ed Bischoff, Julie Wagner-Feasel, Ted Backus, Jim Hildreth, Mary Beth Freeman, and Christopher Bell.
- Agenda for June 16, 2011 regular meeting as presented to the Board was accepted.
- Board President, Board Members, Treasurer and Superintendent presented their reports.
- Consent Agenda Items:
 - 9.1 Approval of Minutes from Previous Meetings:
 - A. May 19, 2011 Regular Meeting
 - B. May 31, 2011 Special Meeting
 - 9.2 Business and Reports at the Recommendation of the Treasurer:
 - A. Approve Fiscal Reports for May 2011 as presented to the Board.
 - B. At the recommendation of the Treasurer approve the necessary advances of funds to eliminate deficit balances at the end of fiscal year 2011. The list of advances will be supplied to the Board at the July Board meeting.
 - C. Approve the Final Appropriations for the 2011 fiscal year (copies were provided by the Treasurer at the Board Meeting).
 - D. Approve the Temporary Appropriations for the 2012 fiscal year (copies will be available at Board Meeting).
 - E. Approve disposal of inventoried assets as presented (Treasurer provided a copy of disposal requests at the meeting).
 - F. Approve Tuition Agreement with Cody Evans for the 2012 School Year.
 - G. Approve FY 2011 Change Fund request as detailed to the Board.
 - 9.3 Old Business:

- A. Amend Board Resolution #11-026(9.3.B.4) to reflect the correct effective date for Betty Kimball's salary reclassification - the date should read 5/13/2011.

9.4 New Business at the Recommendation of the Superintendent:

A. New Hires

- 1. Approve contracts for the following ABLÉ instructional staff, effective 7/01/2011:
Cathy Amato, Rita Armstrong, Kathy Basaran, Rebecca Bowling, Janice Burns-Watson, Barbara Campana, Karen Cherdrón, Lynn Cook, Laurel Dale, Jennifer DeJong, Kathy Elrod, Darlene Greenwood, Kristin Jones, Sara Ledford, Jerry Leslein, Elizabeth Robertson, Michael Seymour, Ann H. Shaw, Heidi Westover, Cindy Wolfe, and Rebecca Wolfe
- 2. Approve Rebecca Bowling, Carolyn Conley, and Kathy Elrod for hire as ABLÉ Secretarial Staff, effective 7/01/2011.
- 3. Approve Bryan Dunlap for hire as Adult Education instructor on an as-needed basis, effective 7/01/2011.
- 4. Approve Laura Cimini and William Link for hire as substitute custodians on an as-needed basis, effective June 1, 2011.
- 5. Approve Kimberly Budd for hire as Health Technology Program Instructor, effective 8/02/2011 (pending receipt of all required paperwork).
- 6. Approve Cynthia Wolfe for hire as ABLÉ/GED/ESOL Program Coordinator and ABLÉ Instructor on an as-needed basis, effective 7/01/2011 (pending receipt of all required paperwork).

B. Personnel

- 1. Approve H. Thomas Wilson for reclassification based on evidence of completed course work, effective 5/16/2011.
- 2. Approve Sally Sutton for a 10-day contract to serve as ABLÉ Coordinator, effective 7/01-7/15/2011.
- 3. Approve supplemental extended time contracts per negotiated Agreement to the following, effective FY2012:
SPECIAL PROJECTS: Kelly Kohl, Scott Laslo, Mark McKinney, Randy Moore, Lisa-Marie Reinhart, Patricia SanFillipo, Wayne Strunk, Lana Jo Sturgell, and Nicole Vance;
STUDENT MENTORS: Mark Fleisher, Tina Francis, Laura Henderson, Betty Kimball, Mary Lykens, Robert Thomas, and Nichole Wright;
STUDENT SERVICES: Sheree Ellis, Jackie Johnson, Emily McKinney, Linda Teach, Kathy Tornes, and H. Thomas Wilson.
- 4. Approve a stipend to Nadine Weiss for grading Senior Project papers during the 2010-2011 school year.
- 5. Approve the Administrative Salary Schedule as presented to the Board.
- 6. Approve placement on the Administrative Salary Schedule for the following Administrative Group A employees, effective 7/01/2011: Tamara Hall (*Director*), R. Dale Hayes (*Building Director*), Michael Miller (*Supervisor*), Susan Rowland (*Director*), Mary Titus (*Building Director*), and Anne Wisniowski (*Supervisor*).
- 7. Approve placement on the Administrative Salary Schedule for the following Administrative Group B employees, effective 7/01/2011: Joan Keane (*Payroll*), Richard Mason (*Maintenance Supervisor*), Tammy McWherter (*Lunch Supervisor*), Alicia Mowry (*Coordinator*), Roger Postell (*Maintenance Supervisor*), Heath Shelton (*Assistant to*

Superintendent/ Treasurer), and Laureen Strunk (Assistant to Treasurer/Superintendent).

8. Approve Rita Armstrong and Timothy Cordonnier to serve as facilitators for summer online learning on an as-needed basis.
9. Approve Timothy Cordonnier to serve as Algebra I camp leader.
10. Approve Craig Lobdell to serve as Summer Camp.
11. Approve Alicia Mowry for extended service days, effective 7/01/2011.

C. Contracted Services

1. Approve contract with Avakian Consulting to assist with strategic communications, effective 6/01/2011.

D. Purchases

1. Approve purchase of Glencoe Geometry (Copyright ©2012, The McGraw-Hill Companies, Inc.) as class text for the Mathematics program.
2. Approve purchase of the following items as class material for the Construction Technology program:
 - **Core Curriculum: Introductory Craft Skills, Fourth Edition** (*Copyright ©2009, National Center for Construction Education and Research (NCCER) and Pearson Education Inc. / Prentice Hall*).
 - **Carpentry Fundamentals: Level One, Fourth Edition** (*Copyright © 2006, NCCER and Pearson Education Inc. / Prentice Hall*).

E. Other

1. Approve substitute rates for Custodian, Cafeteria Cook, and Office Support/Aide assignments, effective 7/01/2011:
2. Approve Paula Jill Millisor for out-of-state travel to attend the Jobs for America's Graduates (JAG) 28th National Training Seminar in New Orleans, Louisiana, July 12-15, 2011.

- Board entered into Executive Session at 7:03 P.M. and returned at 8:50 P.M.
- Board accepted the Negotiated Agreement between the Delaware Area Career Center Board of Education and the Delaware Area Career Center Education Association, effective 11:59 P.M., June 30, 2011 through June 30, 2014.
- Meeting was adjourned at 7:20 P.M.

The next scheduled meeting will be a regular monthly meeting on July 21, 2011, beginning at 6:30 P.M. in the South Campus Board Room.