



Board of Education Meeting Summary: June 2008

The Delaware Area Career Center Board of Education conducted a Regular Meeting on Thursday, June 19, 2008 in the South Campus Board Room. The following action was taken:

- Meeting was called to order at 6:45 P.M. with the following members present: Tom Sheppard, Jim Hildreth, Dr. Robert Cape, Teri Meider, Deborah Rafeld, Patricia Foor and Christopher Bell.
- Agenda for June 19, 2008 regular meeting was accepted as presented to the Board.
- Superintendent, Treasurer and Board Members presented their reports.
- Consent Agenda Items:
 - 9.1 Approval of Minutes from Previous Meetings:
 - A. May 15, 2008 Regular Meeting
 - 9.2 Business and Reports at the Recommendation of the Treasurer:
 - A. Approve Fiscal Reports for May 2008 as presented to the Board..
 - B. Approve the necessary advances of funds to eliminate deficit balances at the end of fiscal year 2008. The list of advances will be supplied to the Board at the July Board meeting.
 - C. Approve agreement between the Delaware Area Career Center and William Patrick Wood regarding the reimbursement of overpayment of funds, under the terms outlined in the agreement.
 - D. Authorize enrollment in the 2009 Ohio School Boards Association Workers' Compensation Group Rating Program.
 - E. Approve the final Appropriations for the 2008 fiscal year as presented to the Board.
 - F. Approve the temporary Appropriations for the 2009 fiscal year as presented to the Board.
 - G. Approve disposal of inventoried assets as presented. (Treasurer provided a copy of disposal requests at the meeting).
 - 9.3 Old Business:
 - A. Amend Board Resolution #08-036(9.4.B.4) to reflect the corrections:
AUTO TECH CAMP: (pending fulfillment of required enrollment numbers)
Steve Lust \$ 600.00
CAREER ED BUILDING REPRESENTATIVE:
Jennifer Gram \$ 100.00
Betty Kimball \$ 100.00
 - B. Amend Student Fees for 2008-2009 to include changes to the following programs:
 - NORTH CAMPUS:**
 - **Early Childhood Education II** (add to listing)
 - **Fire Services I** (add to listing)
 - **Fire Services II** (add to listing)
 - **Health Technologies I and II** (remove from list)
 - SOUTH CAMPUS:**
 - **Environmental Technology** (add to listing)

- **Information Technology Academy I** (remove IM option from listing)
 - **Teacher Academy OSU** (drop fee for class workbooks)
- 9.4 New Business at the Recommendation of the Superintendent:
- A. New Hires
1. Approve the following for hire as instructors for the 2008 Summer School session on an as-needed basis (contingent on class numbers): Patricia DiChiara (*Spanish*) and Zachery Landfield (*Composition*).
 2. Approve contracts for the following ABLÉ staff, effective 7/01/2008:
 - 225-DAY CONTRACT:** Sally Sutton (*ABLE Coordinator*)
 - INSTRUCTIONAL STAFF:** Kimberly Allen, Rita Armstrong, Kathy Basaran, Elizabeth Birie, Rebecca Bowling, Viviane Bushong, Barbara Campana, Cynthia Canaris, Nance Curtis, Laurel Dale, Kathie Elrod, Kristin Jones, Jerry Leslein, Kathleen Mergler, Jayne Sholl, Heidi Westover, Cynthia Wolfe, and Rebecca Wolfe
 - PART-TIME (as-needed):** Lynn Cook (*ABLE Instructor/LD Assessment Specialist*)
 - 260-DAY CONTRACT:** Linda Glenn (*ABLE Secretary*)
 3. Approve Kathryn Limes for hire as Career Assessment Evaluator, effective 8/02/2008.
 4. Approve Michael Heath for hire as Pupil Services Supervisor, effective 7/01/2008.
 5. Approve the following for hire as Adult Education Coordinators on an as-needed basis, effective 7/01/2008: Vicki Allen (*STNA*), William Grubb (*Fire*), Amy McCreight (*Medical Assisting*) and Richard Richardson (*EMT*).
 6. Grant contracts to the following to serve as Adult Education instructors on an as-needed basis, effective 7/01/2008:
 - Edwin Beacom, Mary Ann Darst, Kay Gilletly, Randall Gilletly, Peter Gomia, William Grubb, John Hall, Mark Huston, Marissa Kain, Brandon Kramer, Steven Leech, Daniel Lobdell, Daniel Lundy, Michael McCue, Craig Mulpas, Darlene Mulpas, Sherry Patton, Timothy Pyle Jr., Robert Rice, Wayne Strunk (*Computer Instructor and Computer Consultant*), Richard Thrash, and Porter Welch
 7. Approve the following for hire as Substitute Custodian on an as-needed basis, pending receipt of clear background checks, effective 7/01/2008: Nelson Jones, and Jeremy Scott.
- B. Personnel
1. Grant extended service hours to the following employees, effective 7/01/2008 through 6/30/2009:
 - NEW EMPLOYEES:** Paul Grimes, Dan Huffman, Joan Kropp, Timothy Lynch, and Lori Orahood
 - SPECIAL PROJECTS:** Carol Fuller, Megan Grimm, Betty Kimball, Mark McKinney, Amy Miles, Lisa Penry, Patricia SanFillipo, Nicole Vance, and H. Thomas Wilson
 - STUDENT CONTACT:** Sheree Ellis, Tina Francis, Carol Fuller, Joshua Gallagan, Megan Grimm, Jennifer Harold- Dennewitz, Laura Henderson, Jackie Johnson, Betty Kimball, Michael Kinnaird, Mary Lykens, Timothy Lynch, Karen Martin, Emily McKinney, Mark McKinney, Randy Moore, Larry Shutler, Lana Jo Sturgell, Linda Teach, Robert Thomas, Kathy Tornes, and Nichole Wright
 - TECHNICAL SUPPORT:** Randy Moore and Wayne Strunk
 - TRAINING:** William Carman, Timothy Lynch, Mark McKinney, and D. James Poole
 2. Approve supplemental extended day contract per Negotiated Agreement Chapter 1405.1, based on 180 student days, to the following:

Carol Fuller, Joshua Gallagan, Megan Grimm, Laura Henderson, Kelly Kohl, Scott Laslo, Timothy Lynch, Mark McKinney, Randy Moore, Gene Scott, Lana Jo Sturgell, Eileen Tamasovich, Nicole Vance, Kamaljit Vilkh, and John Wolfe

3. Approve change of contract for Kristi Chumney to a Continuing Contract, based upon evidence of meeting the necessary requirements.
- C. Grants – *no action*
- D. Contracted Services
1. Approve contract between Delaware Area Career Center and Brittany Long for payment of Cosmetology II program tuition for the 2008-2009 school year, under the terms outlined in the contract.
- E. Purchases
1. Approve purchase of the following text materials for the Medical Office Program:
 - **Computers in the Medical Office, 5th Edition** (Copyright ©2007, McGraw-Hill)
 - **Administrative Procedures for Medical Assisting** (Copyright ©2009, McGraw-Hill)
 2. Approve purchase of the following text materials for the English Program:
 - **Literature – American Literature** (Copyright ©2008, Houghton Mifflin Co./McDougal-Littell)
 - **Literature – British Literature** (Copyright ©2008, Houghton Mifflin Co./McDougal-Littell)
 3. Approve purchase of **Zoology, 7th Edition** (Copyright ©2007 McGraw-Hill) as class text for the Zoo School program.
 4. Approve purchase of **Biology** (Copyright ©2007 McGraw-Hill/Glencoe Science) as class text for the Science program.
 5. Approve purchase of the following text materials for the Environmental Technologies Program:
 - **Science and Sustainability: Science Education for Public Understanding Program** (Copyright ©2005, The Regents of the University of California/Lab-Aids Publishing)
 - **Watershed Dynamics: Cornell Scientific Inquiry Series** (Copyright ©2004, National Science Teachers Association)
- F. Memberships/Subscriptions
1. Authorize renewal of National Affiliate Membership to the National School Boards Association (NSBA).
 2. Authorize renewal of NSBA Technology Leadership Network membership.
- G. Other
1. Accept donation of a 1995 Plymouth Voyager from Anita Babcock.
 2. Accept donation of 28 used mowers from Straders Garden Centers.
 3. Approve the following Career Center programs, effective 2008-2009 school year:
 - Environmental Technologies
 - Medical Office
 - Project Search
 4. Approve the following Adult Education classes:
 - Level II Firefighting (*to be offered June 23-August 1, 2008*)
 - 36-Hour Volunteer Firefighting (*to be offered July 7-19, 2008*)
 - Fire Instructor Course (*to be offered July 2-25, 2008*)
 5. Approve Tech Paths (Program Curriculum) for each content area for 2008-2009 school year:

Architecture/Engineering Technology, Automotive Essentials, Automotive Technologies, Career Graphics, Collision Repair, Construction Technologies, Cosmetology, Culinary Arts, Dental Assisting, Early Childhood Education, Electrical/HVAC Technologies, Electronics, English, Environmental Technologies, Equine Science, Facility Maintenance, Fire Service Training, Health Technologies, Hospitality, Industrial/Diesel

Mechanics, Information Technology Academy, Landscape/Turfgrass Management, Law Enforcement, Mathematics, Medical Office, Pre-Professional Internship, Professional Food Service, Science, Social Studies, Teacher Academy, Welding, and Zoo School

- Board re-instated Robert Thomas from Reduction in Force as an instructor for the 2008-2009 school year.
- Board adopted revisions to the Board Policy File **Administering Medicines to Students** (*File JHCD*) after a second reading.
- Board conducted a first reading the **Student Acceptable Use Policy** and a second reading of the Board Policy File **Organizational Chart** (*File CCA*).
- Board entered into Executive Session at 8:41 P.M. and returned at 9:11 P.M.
- Board approved salary increases for Administrative Staff Members as detailed to the Board.
- The meeting was adjourned at 9:13 P.M.

The next scheduled meeting will be a regular Board meeting held on July 17, 2008 in the Career Center South Campus Board Room.