



## Board of Education Meeting Summary: July 2008

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The Delaware Area Career Center Board of Education conducted a Regular Meeting on Thursday, July 17, 2008 in the South Campus Board Room. The following action was taken:

- Meeting was called to order at 6:45 P.M. with the following members present: Tom Sheppard, Jim Hildreth, Ted Backus, Teri Meider, Deborah Rafeld, Patricia Foor and Christopher Bell. Ed Bischoff arrived for the meeting at 7:17 P.M.
- Agenda for July 17, 2008 regular meeting was accepted as presented to the Board.
- Superintendent, Treasurer and Board Members presented their reports.
- Consent Agenda Items:
  - 9.1 Approval of Minutes from Previous Meetings:
    - A. June 19, 2008 Regular Meeting
  - 9.2 Business and Reports at the Recommendation of the Treasurer:
    - A. Approve Fiscal Reports for June 2008 as presented to the Board.
    - B. Approve disposal of inventoried assets as presented. (Treasurer presented a copy of disposal requests at the meeting).
    - C. Approve property/auto/liability insurance coverage from the Ohio School Plan.
    - D. Approve the Advance from the General Fund to the funds (detailed to the Board) authorized at the June 2008 Board Meeting.
    - E. Approve the changes in Temporary Appropriations for the 2009 Fiscal Year as detailed to the Board, effective July 1, 2008.
  - 9.3 Old Business:
    - A. Amend Board Resolution #08-042(9.4.B.1) to reflect the correct effective date for William Carman's extended service hours for Training: it is effective **6/01/2008-6/30/2008**.
    - B. Amend Board Resolution #08-042(9.4.E.4) to reflect the correct copyright year for Biology from McGraw-Hill/Glencoe Publishing: it should read "**Copyright © 2009**".
    - C. Amend Board Resolution #08-042(9.4.A.6) to reflect the correct rate per hour for Steven Leech, Darlene Mulpas and Robert Rice as Adult Education instructors – it should be **\$25.00** per hour for each instructor.
  - 9.4 New Business at the Recommendation of the Superintendent:
    - A. New Hires
      - 1. Approve Marilyn Jones for hire as Resource Teacher, effective 8/02/2008.
      - 2. Approve the following for hire as ABLE instructors on an as-needed basis, effective 7/01/2008: Laura Heber, Sara Ledford, Norman Seese, and Lesley Wilcox.
      - 3. Approve the following for hire as Adult Education Coordinators on an as-needed basis, effective 7/01/2008: Mitch Buchanan (*COST*), Mohammed Faiz (*Cisco*), and Kevin Hammond (*Small Business Management*).
      - 4. Grant contracts to the following to serve as Adult Education instructors on an as-needed basis, effective 7/01/2008: Thomas Armentrout, William Bivens,

- Daniel Bruck, Mitchell Buchanan, Craig Downey, Chad Eiring, Mohammed Faiz, Kevin Hammond, Terrance Marks, Mark Massen, Michael McKeen, and Joseph Ponzi.
5. Grant contracts to the following to serve as Adult Education instructors on an as-needed basis, effective 7/01/2007: Craig Downey and Brian Dunlap.
  6. Approve Mary Sparks for hire as a Substitute Cook on an as-needed basis, effective the 2008-2009 school year.
- B. Personnel
1. Accept letter of resignation from Amanda Douglass as ECE Infant and Toddler Teacher, effective 6/30/2008.
  2. Approve Jennifer Harold-Dennewitz for extended service hours, for the purpose of Student Contact, effective 6/01/2008.
  3. Approve Tammy Hall for a monthly cell phone usage stipend per Board Policy EGAC, effective 7/01/2008 through 6/30/2009.
- C. Grants – *no action*
- D. Contracted Services
1. Approve the following suppliers to provide commodities for the 2008-2009 school year: Cashman Livestock Supply (*Equine Feed*), Klosterman Baking Company, Inc. (*Bread*), and Smith Dairy Products Company (*Dairy*).
  2. Approve Judy Wiese for contract to serve as consultant to the Adult Education Dental Assisting program, effective 7/01/2008.
  3. Approve contract between Columbus State Community College and Delaware Area Career Center regarding the lease of space at North Campus, under the terms outlined in the contract.
- E. Purchases – *no action*
- F. Memberships/Subscriptions
1. Approve renewal of district membership to the Ohio Association of Career-Technical Schools (formerly OAJVS) for the 2008-2009 school year.
- G. Other
1. Accept Adult Education Fall/Winter 2008 Course Catalog as presented to the Board.
  2. Accept the listings of Advisory Committee members for North Campus and South Campus career-technical programs, effective for the 2008-2009 school year.
  3. Approve donation of three used computers to Main Street Delaware.
- Board adopted revisions to the **Student Acceptable Use Policy for Internet/Online Services/School District Computer Network** after a second reading.
  - Board conducted a first reading of revisions to the Job Description File for **Pupil Services Supervisor** (*File #105*).
  - Board adopted revisions to the Board Policy File **Organizational Chart** (*File CCA*) after a third reading.
  - The meeting was adjourned at 8:05 P.M.

The next scheduled meeting will be a regular Board meeting held on August 21, 2008 in the Career Center South Campus Board Room.