



Board of Education Meeting Summary: January 2009

The Delaware Area Career Center Board of Education conducted its annual Organizational Meeting and a regular Monthly Meeting on Thursday, January 15, 2009 in the Career Center South Campus Board Room. The following action was taken:

Organizational Meeting:

- Meeting was called to order at 6:49 P.M. by President Pro-Tempore Tom Sheppard with the following members present: Ted Backus, Ed Bischoff, Teri Meider, Deborah Rafeld, Mary Beth Freeman, and Chris Bell.
- Oath of Office was taken by incoming Board Member Teri Morgan (ESC of Central Ohio).
- The Board elected President and Vice-President for 2009:
 - **Tom Sheppard** was nominated for position of President by Ed Bischoff (seconded by Deborah Rafeld) – the nomination was accepted.
 - **Ted Backus** was nominated for position of Vice-President by Ed Bischoff (seconded by Deborah Rafeld) – the nomination was accepted.
- Dates, times, and places of regular board meetings for 2009 were approved by the Board.
- Approved Consent Agenda Items:
 - 9.1 Establish Service Fund: Recommend the Board establish a Service Fund in the amount of \$20,000.00 for 2009.
 - 9.2 Designate Purchasing Agent for 2009: Recommend the Superintendent be designated as the purchasing agent for the Delaware Area Career Center for 2009.
 - 9.3 Authorization of Treasurer: So advances can be secured quickly by the Treasurer to cover expenses, to transfer funds or to invest, the Treasurer was granted the authority of: Transfer of Funds, Tax Advance Requesting, Bill Payment, Money Borrowing, Interim Funds Investing, and Stale-Date Check Transfers.
- President appointed Ed Bischoff as Legislative Liaison to Ohio School Boards Association (OSBA) for 2009.
- President appointed Ted Backus as Student Achievement Liaison to OSBA for 2009.
- Board granted the Superintendent the authority to make offers of employment directly to candidates for either teaching or non-teaching positions on behalf of the Board, subject to a subsequent vote of ratification by the Board through the date of the Board's 2010 Organizational Meeting.
- Board granted the Superintendent the authority to accept resignations which have been submitted by employees on behalf of the Board, during times when the Board is not in session, subject to ratification by this Board, through the date of the Board's 2010 Organizational Meeting.
- Board granted the Superintendent the authority to use legal counsel for student discipline appeal hearings, in accordance with Ohio Revised Code Section 3313.66(B)(7)(E), through

the date of the Board's 2010 Organizational Meeting.

- Board authorized the Treasurer to serve as the public records training representative for the District through the date of the Board's 2010 Organizational Meeting.
- Organizational Meeting was adjourned at 7:09 P.M.

Regular Meeting:

- Meeting was called to order at 7:10 P.M. with the following members present: Tom Sheppard, Ted Backus, Ed Bischoff, Teri Meider, Teri Morgan, Deborah Rafeld, Mary Beth Freeman, and Christopher Bell.
- Agenda for January 15, 2009 regular meeting as presented to the Board was accepted.
- Board President, Board members, Treasurer, and Superintendent presented their reports.
- Consent Agenda Items:
 - 9.1 Approval of Minutes from Previous Meetings:
 - A. December 5, 2008 Regular Meeting
 - 9.2 Business and Reports at the Recommendation of the Treasurer:
 - A. Approve Fiscal Reports for December 2008 as presented to the Board.
 - B. Adopt the following resolution:

WHEREAS, specific action must be taken by the Delaware Area Career Center Board of Education ("Board") so that certain contributions made to plans qualified under section 401(a) of the Internal Revenue Code may be treated as Employer Contributions, pursuant to section 414(h)(2) of the Internal Revenue Code; and

WHEREAS, the benefit of designating such contributions as Employer Contributions, pursuant to section 414(h)(2) of the Internal Revenue Code, is that the contributions are excluded from the participating employees' gross income for federal income tax reporting purposes; and

WHEREAS, the State Teachers Retirement System ("STRS") and School Employees Retirement System of Ohio ("SERS") offer retirement plans qualified under section 401(a) of the Internal Revenue Code; and

WHEREAS, pursuant to Ohio laws and regulations, the Board is statutorily required to make contributions for certain employees and individuals doing business at the District ("Board Contributions") to the STRS or SERS retirement plans; and

WHEREAS, pursuant to Ohio laws and regulations, certain employees and individuals doing business with the Board are statutorily required to make contributions for their own benefit to the STRS or SERS retirement plans ("Employee Contributions"); and

WHEREAS, the Board may permit, at no additional cost to the Board, Employee Contributions to be made through salary reduction, and paid by the Board to STRS or SERS, ("Salary Reduction Pick-up"); and

WHEREAS, Salary Reduction Pick-up contributions to STRS or SERS do not discharge, relieve, or reduce the amount of the Board Contributions required under Section 3309.49 or Section 3307.28 of the Ohio Revised Code; and

WHEREAS, on behalf of certain classes of employees, as the Board may designate by formal action, the Board may pay the Employee Contribution and may make additional contributions on behalf of the employee to STRS or SERS ("Pick-up on Pick-up"); and

WHEREAS, all statutory and regulatory requirements applicable to Employee Contributions under Section 3309.47 or Section 3307.26 of the Ohio Revised Code shall apply to such Salary Reduction Pick-up and Pick-up On Pick-up Contributions made by the Board to STRS or SERS.

NOW, THEREFORE BE IT RESOLVED that effective on the date of this Resolution, the Board hereby ratifies its past actions, to the extent permitted by law, and authorizes Salary Reduction Pick-up and Pick-up On Pick-up, for those employees that are eligible as described herein; and

BE IT FURTHER RESOLVED that although the contributions made to STRS and SERS pursuant to Salary Reduction Pick-up and Pick-up On Pick-up are designated as Employee Contributions for STRS and SERS retirement plan purposes,

the Board will pay said contributions; and

BE IT FURTHER RESOLVED that the Salary Reduction Pick-up of the Employee Contributions and Pick-up On Pick-up Contributions made by the Board shall be designated as Employer Contributions for federal income tax reporting purposes; and

BE IT FURTHER RESOLVED that the Salary Reduction Pick-up applies to (i) all employees of the Board who are classified as Superintendent; (ii) all employees classified as Treasurer; (iii) all Group A and B administration employees who are or become contributing members of STRS, and (iv) all Group A and B administration employees and who are or become contributing members of SERS; and

BE IT FURTHER RESOLVED that the Pick-up On Pick-up applies to the Superintendent, Treasurer, Group A and B administration employees and such other employees as the Board may designate by formal action; and

BE IT FURTHER RESOLVED that all statutory and regulatory requirements applicable to Employee Contributions under Section 3309.47 or Section 3307.26 of the Ohio Revised Code shall apply to such Salary Reduction Pick-up and Pick-up On Pick-up contributions made by the Board to SERS or STRS; and

BE IT FURTHER RESOLVED that no employee subject to the Salary Reduction Pick-up or Pick-up On Pick-up shall have the option of choosing to receive the contributions directly or of being excluded from the Salary Reduction Pick-up or Pick-up on Pick-up; and

BE IT FURTHER RESOLVED that all employees eligible for Salary Reduction Pick-up and Pick-up On Pick-up have been notified that the Board will make said contributions and that no employee may opt-out; and

BE IT FURTHER RESOLVED, that the Board shall take all actions necessary to effectuate and implement these resolutions, including but not limited to making appropriate reports to SERS, STRS and /or the Internal Revenue Service, as required by law or regulation.

C. Approve disposal of inventoried assets as presented to the Board (Treasurer provided a copy of the disposal requests at the meeting).

9.3 New Business at the Recommendation of the Superintendent:

A. New Hires

1. Grant contracts to the following to serve as Adult Education instructors on an as-needed basis, effective 7/01/2008: James Kadar, Jeremy O'Melia, Edwin Rose III, and Steven Wasem.

B. Memberships/Subscriptions

1. Authorize renewal of annual membership to the **Ohio School Boards Association (OSBA)** for the term of 1/01/2009 through 12/31/2009, including annual basic subscriptions to Briefcase and School Management News.

2. Approve renewal of Institutional Membership to the **Ohio Association of Career and Technical Education (Ohio-ACTE)** for the calendar year of 2009.

C. Other

1. Approve Jennifer Harold-Dennewitz for overnight hotel stays and travel expenses as required for the following meetings related to the Ohio ACTE Leadership Ohio program:

- Ohio ACTE Legislative Conference, Columbus, Ohio (January 28, 2009)
- Ohio Education and Economic Summit, Columbus, Ohio (February 24, 2009)
- National Policy Meeting, Washington, D.C.(March 8-11, 2009)
- Ohio ACTE Leadership Ohio (Final Meeting), Columbus, Ohio (May 7, 2009)

2. Approve Tamara Hall, Mary Beth Freeman, and Mary Paulins for out-of-state travel to attend the 17th Annual Model Schools Conference in Atlanta, Georgia, June 28-July 1, 2009.

3. Approve Paul Grimes, Career Center students Ben Brittsan and Rachel Amos, and two Buckeye Valley High School students for out-of-state travel to attend the National Ocean Sciences Bowl at the University of Michigan, Ann Arbor, Michigan, February 6-7, 2009.

4. Accept vehicle donations from John Dickerman and Terrill Miller.

- The Board reinstated Amy McCreight, following suspension for failure to maintain appropriate licensure, to the position of Adult Education Medical Assistant Coordinator, effective January 6, 2009, the day after the expiration of suspension with the State of Ohio Board of Education.
- The Board entered into Executive Session at 8:13 P.M. and returned at 9:42 P.M.
- The meeting was adjourned at 9:42 P.M.

The next scheduled meeting will be a regular Board meeting held on February 19, 2009 in the Career Center South Campus Board Room.