

The Delaware Area Career Center Board of Education conducted a Special Meeting on Thursday, December 6, 2007 in the South Campus Board Room, and a Regular Meeting on Friday, December 7, 2007 at the Villas at Riverbend Clubhouse in Powell, Ohio. The following action was taken:

Special Meeting:

- Meeting was called to order at 7:05 P.M. with the following members present: Kermit Payne, Tom Sheppard, Ed Bischoff, Jim Hildreth, Patricia Foor and Christopher Bell.
- Board opened a planning session with the **Ohio School Boards Association**, the firm selected to handle the advertisement for and recruitment of a new Superintendent for Delaware Area Career Center.
- The meeting was adjourned at 9:01 P.M.

Regular Meeting:

- Meeting was called to order at 6:47 P.M. with the following members present: Kermit Payne, Tom Sheppard, Ed Bischoff, Jim Hildreth, Deborah Rafeld, M. Brad Reynolds, Patricia Foor and Christopher Bell.
- Agenda for December 7, 2007 regular meeting was accepted as presented to the Board.
- Superintendent, Treasurer and Board Members presented their reports.
- Consent Agenda Items:
  - 9.1 Approval of Minutes from Previous Meetings:
    - A. November 15, 2007 Regular Meeting
  - 9.2 Business and Reports at the Recommendation of the Treasurer:
    - A. Approve Fiscal Reports for November 2007 as presented to the Board.
    - B. Approve disposal of inventoried assets as presented to the Board (Treasurer provided a copy of the disposal requests at the meeting).
    - C. Grant Treasurer the right to advertise for bids for Phase IV HVAC upgrades at North Campus.
    - D. Grant Treasurer the right to advertise for bids on remodeling of a new Health Tech Lab area at South Campus and the current Health Technologies lab at North Campus.
    - E. Grant Treasurer the right to advertise for bids on resurfacing work to the North Campus east parking lot.
    - F. Approve changes in appropriations as presented to the Board.
  - 9.3 Old Business: *no action*
  - 9.4 New Business at the Recommendation of the Superintendent:
    - A. New Hires
      - 1. Approve the following for hire as Adult Education instructors on an as-needed basis, effective 7/01/2007: James Carr, John Coletta, Kari Engen, Jeffrey Fowler, and Steven Hoepner.

- B. Personnel
    - 1. Grant extended service hours to the following employees, effective 7/01/2007 through 6/30/2008: Todd German, Mark McKinney, and Wayne Strunk.
  - C. Grants – *no action*
  - D. Contracted Services
    - 1. Approve agreement between the Delaware County Department of Job and Family Services and the Community Career Resource Center for the provision of services, under the terms outlined in the Agreement.
  - E. Purchases – *no action*
  - F. Memberships/Subscriptions – *no action*
  - G. Other
    - 1. Establish date and times for January 2008 Board Meetings:
      - Date: **January 10, 2008**
      - Times: Organizational Meeting – **6:30 P.M.**  
Regular Meeting – **6:45 P.M.**
    - 2. Approve hire of student workers at “minimum wage”, as defined by state and federal mandates.
    - 3. Approve Wayne Strunk for out-of-state travel to attend the 2008 Filemaker Developer Conference in Phoenix, Arizona, July 12-18, 2008.
- Board conducted a first reading the following: revisions for Board Policy Files **Nondiscrimination/Harassment/Intimidation** (*File AC*), **Student Conduct** (*File JFC*), and **Hazing and Bullying** (*File JFCF*), and job description file **Technology Support** (*File #481*).
  - Board chose a President Pro-Tempore for the January Organizational Meeting. Tom Sheppard was nominated by Ed Bischoff. Mr. Payne accepted the nomination and the call to vote was seconded by Kermit Payne. Mr. Payne was elected President Pro-Tempore.
  - The meeting was adjourned at 7:22 P.M.

The first meeting of the Board for 2008 shall be on January 10, 2008 in the South Campus Board Room. The Organizational Meeting will start at 6:30 P.M., and will be followed by the Regular Monthly Meeting at approximately 6:45 P.M.