



Board of Education Meeting Summary: August 2008

The Delaware Area Career Center Board of Education conducted a Regular Meeting on Thursday, August 21, 2008 in the South Campus Board Room. The following action was taken:

- Meeting was called to order at 6:45 P.M. with the following members present: Tom Sheppard, Jim Hildreth, Ted Backus, Ed Bischoff, Dr. Robert Cape, Teri Meider, Deborah Rafeld, Mary Beth Freeman and Christopher Bell.
- Agenda for August 21, 2008 regular meeting was accepted as presented to the Board.
- Superintendent, Treasurer and Board Members presented their reports.
- Consent Agenda Items:
 - 9.1 Approval of Minutes from Previous Meetings:
 - A. July 17, 2008 Regular Meeting
 - 9.2 Business and Reports at the Recommendation of the Treasurer:
 - A. Approve Fiscal Reports for July 2008 as presented to the Board.
 - B. Approve disposal of inventoried assets as presented. (Treasurer presented a copy of disposal requests at the meeting).
 - C. Approve a "then and Now" Certificate for PO 271448.
 - D. Approve FY 2009 Change Fund and Petty Cash requests as presented to the Board.
 - E. Accept the following grants: Regional High Schools That Work (acting as fiscal agent), and Reading Is Fundamental.
 - F. Approve the Transfer of funds from Principal's Fund North and Principal's Fund South to the General Fund. These funds are no longer active.
 - G. Approve the Transfer of funds from the General Fund as detailed to the Board.
 - H. Approve changes in the Temporary Appropriations for the 2009 Fiscal Year as detailed to the Board, effective July 1, 2008:
 - 9.3 Old Business: *no action*
 - 9.4 New Business at the Recommendation of the Superintendent:
 - A. New Hires
 1. Approve the following for hire as substitute teachers upon receipt of required documentation, effective 8/22/2008: Stanley Abrams, Harold Bauder, John Blakely Sr., Joyce Downerd, Patricia Melfi, Douglas Smith, Richard Spencer, Christine Vatsures, Diane Weeks, and Mary Zaye.
 2. Grant contracts to the following to serve as Adult Education instructors on an as-needed basis, effective 7/01/2008: Laurie Bivens, Jeffery Blair, Michael Blankenship, David Douglas, William Ganger, Victoria Grubbs, Steven Hoepfner, Dan Huffman, Aaron Jennings, Granville McComis, Thomas L. Reid, James Rose, Marc Rospoert, and Erik Zierden.
 3. Grant contracts to the following to serve as ABLE instructors on an as-needed basis, effective 7/01/2008: Jenny DeJong, and Heidi Westover.

4. Approve Laura Cimini for hire as ECE Infant and Toddler Aide on an as-needed basis, upon receipt of required documentation, effective 8/14/2008.
 5. Approve Brian Mills for hire as Adult Education instructor on an as-needed basis, pending the receipt of required documentation, effective 7/01/2008.
 6. Approve Marc Rospert for hire as Adult Education Law Enforcement Commander on an as-needed basis, effective 7/01/2008.
- B. Personnel
1. Grant extended service hours to Emily McKinney, effective 7/01/2008 through 6/30/2009.
 2. Approve reclassification of Laura Henderson based on evidence of additional course work.
 3. Accept letter of resignation from Michelle Woodworth as High School STNA Coordinator, effective 8/01/2008.
 4. Approve Richard Mason for monthly cell phone usage stipends per Board Policy EGAC, effective 7/01/2008 through 6/30/2009.
- C. Grants – *no action*
- D. Contracted Services
1. Accept agreement between the Delaware County Department of Job and Family Services and Delaware Area Career Center Community Career Resource Center, for the operation of the Jump Start Program, under the conditions specified in the agreement.
 2. Approve Delaware Area Career Center to enter into an agreement with Delaware City Schools to provide meal services for North Campus during the 2008-2009 school year.
- E. Purchases – *no action*
- F. Memberships/Subscriptions – *no action*
- G. Other
1. Approve donation of 10 used computers to the Delaware County Fair Cooperative Extension Service for use in Junior Fair Registration.
 2. Approve donation of 10 used computer tables to the Buckeye Valley School District.

- Board adopted revisions to the Job Description File for **Pupil Services Supervisor** (*File #105*) after a second reading.
- Board entered into Executive Session at 8:20 P.M. and returned at 9:25 P.M.
- The meeting was adjourned at 9:25 P.M.

The next scheduled meeting will be a regular Board meeting held on September 18, 2008 in the Career Center North Campus Board Room.