



Board of Education Meeting Summary: August 2007

The Delaware Area Career Center Board of Education conducted a regular Monthly Meeting on Thursday, August 16, 2007 in the South Campus Board Room. The following action was taken:

- Meeting was called to order at 6:30 P.M. with the following members present: Kermit Payne, Tom Sheppard, Bruce Denton, Jim Hildreth, M. Brad Reynolds, Patricia A. Foor, and Christopher Bell. Deborah Rafeld arrived for the meeting at 7:20 P.M.
- Agenda for August 16, 2007 regular meeting as presented to the Board was accepted.
- Superintendent, Treasurer, Board President and Board members presented their reports.
- Consent Agenda Items:
 - 9.1 Approval of Minutes from Previous Meetings:
 - A. July 19, 2007 Regular Meeting
 - 9.2 Business and Reports at the Recommendation of the Treasurer:
 - A. Approve Fiscal Reports for July 2007 as presented to the Board.
 - B. Approve disposal of inventoried assets as presented. (Treasurer provided a copy of disposal requests at the meeting).
 - C. Approve FY 2008 Change Fund and Petty Cash requests as presented to the Board.
 - D. Authorize the transfer of funds from the General Fund as detailed to the Board.
 - E. Approve changes in the Temporary Appropriations for the 2008 Fiscal Year as detailed to the Board, effective July 1, 2007.
 - 9.3 Old Business – *no action*
 - 9.4 New Business at the Recommendation of the Superintendent:
 - A. New Hires
 1. Approve the following for hire as substitute teachers upon receipt of required documentation, effective 8/22/2007:
Stanley Abrams, James Bartha, Peter Bermudez, John Blakely, Sr., Joyce Downerd, Deborah Hudson, Patricia Melfi, Tasha Murphy, Nganga Njoroge, Barbara Russell, Douglas Smith, Michael Tickel, Diane Weeks, and Mary Zaye
 2. Grant contracts to the following to serve as Adult Education instructors on an as-needed basis, effective 7/01/2007:
Scott Anderson, Thomas Armentrout II, Scott Benjamin, Michael Blankenship, Jeffrey Burroughs, Jeffrey Cantrell, Matthew Dick, Michael Graham, John Hall, Tildon Hike Jr., Mark Huston, Robert C. Johnson, Steven Leech, Terrance Marks, Chad Marohl, Heidi Marshall, Granville McComis, Michael McKeen, Troy Morris, Michael Murray, William Pivtorak, Timothy Pyle Jr., Matthew Reed, Robert Rice, Matt Scarbury, Benjamin Strunk, Wayne Strunk, Richard Thrash, and Porter Welch
 3. Approve Wayne Strunk for hire as Adult Education Tier I Data Contracts Coordinator on an as-needed basis, effective 8/17/2007.

4. Approve the following for hire as ABLE instructors on an as-needed basis, effective 8/15/2007: *Lynn Cook, and Rebecca Wolfe.*
 5. Approve Sherry Jones for hire as substitute teacher's aide, effective 8/22/2007.
- B. Personnel
1. Grant extended service hours to the following employees, effective 7/01/2007 through 6/30/2008:
APPRENTICESHIP: *Rita Armstrong, Kristi Chumney, Mark Fleisher, Sherry Forster, Scott Laslo, Jeff Lucas, Lori Orahoad, and John Wolfe*
TRAINING: *Kelly Kohl*
 2. Accept letter of resignation from Guy Elzey as substitute custodian, effective 8/17/2007.
 3. Approve supplemental extended day contract per Negotiated Agreement Chapter 1405.1, based on 180 student days, to the following:
Patricia Bace, James Beck, Carol Fuller, Joshua Gallagan, Todd German, Megan Grimm, Scott Grover, Laura Henderson, Gary Kessler, Kelly Kohl, Scott Laslo, Mary Lykens, Suzanne MacLean, Mark McKinney, Randy Moore, D. James Poole, Gene Scott, Lana Jo Sturgell, Eileen Tamasovich, Nicole Vance, and Kamaljit Vilkh.
 4. Approve reclassification of Suzanne MacLean, based on evidence of additional course work.
- C. Grants – *no action*
- D. Contracted Services
1. Approve the following suppliers to provide commodities for the 2007-2008 school year:
Bread: *Klosterman Baking Company, Inc.*
Dairy: *Smith Dairy Products Company*
 2. Approve Michelle Woodworth for a contract to serve as STNA Coordinator.
 3. Approve agreement between Columbus State Community College (CSCC) and Delaware Area Career Center to provide consultation services for the CSCC Small Business Development Center, under the terms outlined in the agreement.
- E. Purchases
1. Approve purchase of **Introductory Chemistry: A Foundation [5th Edition]** (Copyright © 2003, Houghton-Mifflin Co. / McDougal Littell), as text material for the Science department.
- F. Memberships/Subscriptions
1. Authorize renewal of Level I Educational Institution Membership to the Association for Career and Technical Education (ACTE).
- G. Other
1. Authorize the decrease of student fees for the Health Technology Program (Lab I) for the 2007-2008 school year.
 2. Approve revisions in South Campus student fees for the 2007-2008 school year, as presented to the Board.
 3. Approve increase of student parking fees for the 2007-2008 school year.
 4. Accept donation for the Delaware Area Career Center Scholarship Fund from the Delaware JVS Alumni Association.
 5. Approve the addition of Adult Education course, "Computer Tutoring Instruction/Lab" to the Adult Education course catalog.
- Board accepted the letter of resignation from Patricia Foor as Delaware Area Career Center Superintendent, for the purposes of retirement, effective 7/31/2008.
- Board conducted a first reading the following: revisions for Board Policy File **Student**

Expulsion (*File JGE*) and new job description files **Dean of Students** (*File #107*) and **Teacher Aide** (*File #474*).

- Board entered into Executive Session at 7:50 P.M. and returned at 8:49 P.M.
- The meeting was adjourned at 8:49 P.M.

The next scheduled meeting will be a regular Board meeting held on September 20, 2007 in the South Campus Board Room.