MINUTES

DELAWARE AREA CAREER CENTER BOARD OF EDUCATION
REGULAR MEETING – APRIL 18, 2019 (6:30 P.M.)
DELAWARE AREA CAREER CENTER SOUTH CAMPUS – BOARDROOM

1. CALL TO ORDER: 6:32 P.M.

X	X	X	X	X
J. WAGNER FEASEL	T. BACKUS	E. BISCHOFF	J. HILDRETH	T. KAELBER

2. PLEDGE OF ALLEGIANCE

3. ACCEPT AGENDA FOR THE APRIL 18, 2019 REGULAR MEETING AS PRESENTED

(19-032) J. Hildreth moved and E. Bischoff seconded to accept the Agenda. Motion carried.

X	X	X	X	X
J. WAGNER FEASEL	T. BACKUS	E. BISCHOFF	J. HILDRETH	T. KAELBER

4. INTRODUCTION OF GUESTS

5. PUBLIC PARTICIPATION

6. BOARD PRESIDENT'S REPORT

7. BOARD MEMBERS' REPORTS

8. TREASURER'S REPORT

9. SUPERINTENDENT'S REPORT
   - Cross Curricular Project — Shannon Dutton & Roxanne Ames
   - Construction Update — Elford

10. OLD BUSINESS

11. TREASURER ITEMS
    11.1 Approve Minutes of the March 21, 2019 Regular Meeting. *Exhibit A*
    11.2 Business and Reports at the Recommendation of the Treasurer:
    A. Approve Fiscal Reports for March 2019, with expenditures totaling $2,103,848.61 *Exhibit B*
    B. Approve disposal of inventoried assets as presented. (Treasurer will have copy of disposal requests at the meeting.)
    C. Approve the Transfer of $3,037,250.00 from the General Fund to the following:

FUND	FUND DESCRIPTION	AMOUNT
003-0000	Permanent Improvement	$3,000,000.00
012-0000	Adult Education	$14,250.00
011-9019	ECE – Rotary	$23,000.00

    D. Approve the following changes in the Original Appropriations for the 2019 Fiscal Year in the amount of $26,000.00:

FUND	FUND DESCRIPTION	AMOUNT
003	Permanent Improvement	$26,000.00

(19-033) T. Kaelber moved and T. Backus seconded to approve Treasurer items. Motion carried.

X	X	X	X	X
J. WAGNER FEASEL	T. BACKUS	E. BISCHOFF	J. HILDRETH	T. KAELBER

12. SUPERINTENDENT ITEMS
    12.1 New Hires
    A. Approve 185 day contract for Dona Rhea as Wildlife Resource Management Program Instructor at Class 4 Step 10, for the 2019/20 school year, effective 8/2/2019, pending receipt of all required paperwork.

B. Approve 185 day contract for Timothy Stainer as Fire Service Training Instructor at Class 1 Step 10, for the 2019/20 school year, effective 8/2/2019, pending receipt of all required paperwork.
C. Approve George Wisener as Adult Education Business/Industry/Community Liaison at a rate of $35.00 per hour on an as needed basis, effective 4/19/2019 through 6/30/2019, pending receipt of all required paperwork.
D. Approve the following as Adult Education Motorcycle Ohio Instructors at a rate of $26.00 per hour on an as needed basis, effective 4/18/19 through 6/30/19, pending receipt of all required paperwork:

Ricardo Meza, Jr. Andrae Steward

E. Approve the following as Adult Education Motorcycle Ohio painters at a rate of $30.00 per hour, on an as needed basis, effective 3/18/19 through 6/30/19:

Steve Fickenworth	Ernie Gresh	Jamie Judge
Jose Martinez	Mike McCue	Cecil McQuain

(19-034) E. Bischoff moved and J. Hildreth seconded to approve Superintendent new hire items. Motion carried.

X	X	X	X	X
J. WAGNER FEASEL	T. BACKUS	E. BISCHOFF	J. HILDRETH	T. KAELBER

12.2 Personnel
A. Approve up to eight hours extended time for Tim Stainer, at his current per diem rate, to meet with parents and students, effective 4/19/2019 through 6/30/2019.
B. Approve extended time to the following for the 2018/2019 school year:

Name		Hours	Purpose
Fickert	Alyssa	Up to 10	Full Day Senior Project Grading
Klepcyk	Amy	Up to 10	Full Day Senior Project Grading
Friece	Britany	Up to 10	Full Day Senior Project Grading
Pitzer	Heather	Up to 10	Full Day Senior Project Grading
Kessler	Jennifer	40	Equine Care
Brause	Cynda	30	Preparing/finalizing records and reports

12.3 Contracted Services
A. Accept the Constitution and By-Laws from META Solutions as provider of fiscal services and state-mandated reporting services (EMIS). *Exhibit C*
B. Approve Master Service Agreement with META Solutions effective 7/1/2019 through 6/30/2020. *Exhibit D*

12.4 Other
A. Approve student instructional fees for the 2019/20 school year. *Exhibit E*
B. Approve Motorcycle Training Grant Agreement between Ohio Department of Public Safety, the Office of Criminal Justice Services and DACC Adult Education, effective 7/1/2019 through 6/30/2020 in the amount of $145,094.72 *Exhibit F*
C. Approve out-of-state travel for up to 6 DACC certified staff and up to 30 DACC students to attend the SkillsUSA National Leadership Conference in Louisville, KY, June 24-29, 2019 at a cost not to exceed $2,100.00 per staff and student attending.

(19-035) T. Kaelber moved and T. Backus seconded to approve Superintendent items. Motion carried.

X	X	X	X	X
J. WAGNER FEASEL	T. BACKUS	E. BISCHOFF	J. HILDRETH	T. KAELBER

13. ADOPTION OF JOB DESCRIPTION
    13.1 Approve changes to SMALL BUSINESS MANAGEMENT COORDINATOR, File 318 *Exhibit G*

(19-036) T. Backus moved and J. Hildreth seconded to approve job description. Motion carried.

X	X	X	X	X
J. WAGNER FEASEL	T. BACKUS	E. BISCHOFF	J. HILDRETH	T. KAELBER

14. ADMIN A AND B SUMMER HOURS
    Approve summer hours for administrators, as presented to the Board, for the purpose of providing a four-day work week during the summer of 2019. *Exhibit H*

(19-037) E. Bischoff moved and T. Kaelber seconded to approve summer hours. Motion carried.

X	X	X	X	X
J. WAGNER FEASEL	T. BACKUS	E. BISCHOFF	J. HILDRETH	T. KAELBER

15. ADJOURNMENT: 7:29 P.M.

(19-038) J. Hildreth moved and T. Backus seconded that the Delaware Area Career Center Board of Education Regular Meeting be adjourned at 7:29 p.m. Motion carried.

X	X	X	X	X
J. WAGNER FEASEL	T. BACKUS	E. BISCHOFF	J. HILDRETH	T. KAELBER

TREASURER BOARD PRESIDENT