



MINUTES

DELAWARE AREA CAREER CENTER BOARD OF EDUCATION
 REGULAR MEETING – MARCH 14, 2018 (6:30 P.M.)
 DELAWARE AREA CAREER CENTER NORTH CAMPUS - BOARD ROOM

1. CALL TO ORDER: 6:30 P.M.

<u> </u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>
J. WAGNER FEASEL	T. BACKUS	E. BISCHOFF	J. HILDRETH	T. KAELEBER

2. PLEDGE OF ALLEGIANCE

3. ACCEPT AGENDA FOR THE MARCH 14, 2018 REGULAR MEETING AS PRESENTED (18-020) J. Hildreth moved and T. Kaelber seconded to approve agenda including the Addendum. Motion carried.

<u> </u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. BACKUS	E. BISCHOFF	J. HILDRETH	T. KAELEBER

4. INTRODUCTION OF GUESTS

5. PUBLIC PARTICIPATION

6. BOARD PRESIDENT'S REPORT

7. BOARD MEMBERS' REPORTS

8. TREASURER'S REPORT

9. SUPERINTENDENT'S REPORT

- | | |
|---|-----------------------------|
| • Aspire Program | Cindy Wolfe & Tom Marchetti |
| • FFA International Dairy Judging Competition | Alex Zimmer & Ag students |
| • Construction Update | Elford |
| • Safety and Security | Mary Beth Freeman |

10. OLD BUSINESS

Amend the following Board Resolutions to include one AIA G701 Change Order document to each existing exhibit:

- 10.1 Board Resolution #17-023 (2/16/17 - 12.4.A & B.):
 - A. Approve construction **AIA G701** Change Order ~~Proposal~~ Request No. 1, describing the changes and costs associated to the removal of the Wildlife and Resource Management Program space due to relocation off campus. **Exhibit G - amended**
 - B. Approve construction **AIA G701** Change Order ~~Proposal~~ Request No. 2, describing the changes and costs associated to adding a turn lane on the new access road. **Exhibit H - amended**
- 10.2 Board Resolution #17-032 (3/15/17 - 12.4.D):
 - A. Approve construction **AIA G701** Change Order ~~Proposal~~ Request ~~No. 7~~ **No. 3** describing additions and revisions to the sanitary and storm lines, additional concrete paving, concrete striping, and school signage. **Exhibits M & N - amended**
- 10.3 Board Resolution #17-042 (4/20/17 - 12.3.A):
 - A. Approve construction **AIA G701** Change Order ~~Proposal~~ Request No. ~~016~~ **No. 4** describing additional foundations, structural changes and polished concrete increases. **Exhibit D - amended**

(18-021) T. Kaelber moved and E. Bischoff seconded to approve old business. Motion carried.

<u> </u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. BACKUS	E. BISCHOFF	J. HILDRETH	T. KAELEBER



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11. TREASURER ITEMS

11.1 Approve Minutes of the February 14, 2018 Regular Meeting. [Exhibit A](#)

(18-022) E. Bischoff moved and T. Kaelber seconded to approve minutes. Motion carried.

	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. BACKUS	E. BISCHOFF	J. HILDRETH	T. KAELBER

11.2 Business and Reports at the Recommendation of the Treasurer:

A. Approve Fiscal Reports for February 2018, with expenditures totaling \$3,218,584.08
[Exhibit B](#)

B. Approve the Alternative Tax Budget for FY2019. [Exhibit C](#)

C. Approve disposal of inventoried assets as presented. (Treasurer will have copy of disposal requests at the meeting.)

D. Approve the following changes in the Original Appropriations for the 2018 Fiscal Year in the amount of \$6,133,366.44:

<u>FUND</u>	<u>FUND DESCRIPTION</u>	<u>AMOUNT</u>
003-0000	Permanent Improvement	\$93,366.44
004-0000	Building	\$6,040,000.00

(18-023) J. Hildreth moved and T. Kaelber seconded to approve Treasurer items. Motion carried.

	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. BACKUS	E. BISCHOFF	J. HILDRETH	T. KAELBER

12. SUPERINTENDENT ITEMS

12.1 New Hires

A. Approve Megan Arrington for hire as an Aspire Instructor at the rate of \$22.00 per hour, effective 3/6/2018 through 6/30/2018, pending completion and receipt of all required documentation.

B. Approve Timothy Strohl for hire as Adult Education Firefighting Lead Instructor at a rate of \$25.00 per hour, and Adult Education Firefighting Lead Assistant Instructor at a rate of \$20.00 per hour, on an as needed basis, effective 3/5/2018 through 6/30/2018, pending receipt of all required documentation.

C. Approve Adam Goudy for hire as Adult Education Firefighting Lead Instructor at a rate of \$25.00 per hour, and Adult Education Firefighting Lead Assistant Instructor at a rate of \$20.00 per hour, on an as needed basis, effective 3/5/2018 through 6/30/2018, pending receipt of all required documentation.

D. Approve Elaine Nutt for hire as Adult Education Motorcycle Ohio Instructor at a rate of \$26.00 per hour on an as needed basis, effective 3/15/2018 through 6/30/2018, pending receipt of all required documentation.

E. Approve 1 year, 260 day pro-rated contract for Elijah Cochran as Technology Support-Endpoint Engineer at Technology Support Class I Step 10, effective 3/28/2018, pending receipt of all required paperwork.

(18-024) E. Bischoff moved and J. Hildreth seconded to approve new hires. Motion carried.

	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. BACKUS	E. BISCHOFF	J. HILDRETH	T. KAELBER

12.2 Personnel

A. Accept letter of resignation from Stephanie Bailey as Teacher Aide Equine Science, effective end of day 2/25/2018.

B. Approve stipends to the following staff members for attending summer 2018 workshops at University of Findlay for College Credit Plus requirements:

Greg Carpenter	\$250.00	Ryan Mitchell	\$250.00
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C. Approve up to \$2,500.00 stipend for each academic team leader who successfully completes facilitation with cross-curricular academic teams to advance blended learning strategies and flexible learning spaces, throughout the 2018/19 school year.

D. Approve Grace Hammond for reclassification to Class 5 Step 9 based on additional credit hours earned, effective 2/14/2018.

(18-025) T. Kaelber moved and E. Bischoff seconded to approve personnel items. Motion carried.

J. WAGNER FEASEL yes yes yes yes
 T. BACKUS E. BISCHOFF J. HILDRETH T. KAELBER

12.3 Contracted Services

- A. Approve the contract with Trugreen Commercial to provide lawn fertilization and weed control service at South Campus, effective 3/26/2018 through 12/31/2018. [Exhibit D](#)
- B. Approve the contract with Jo Har Lawn Scape to provide mowing services at North Campus for 2018 in the amount of \$10,920.00. [Exhibit E](#)
- C. Approve the contract with Premier Office Movers, LLC for supervision, labor and equipment to perform moving services required as part of the Campus Consolidation Project effective 3/16/2018. [Exhibit F](#)
- D. Approve the contract with CDW Government LLC to purchase 52 Cisco Catalyst switches for \$174,950.00 using available E-Rate funding for the year 2018-2019. [Exhibit G](#)

(18-026) J. Hildreth moved and E. Bischoff seconded to approve contracted services. Motion carried.

J. WAGNER FEASEL yes yes yes yes
 T. BACKUS E. BISCHOFF J. HILDRETH T. KAELBER

12.4 Other

- A. Approve the District Calendar for school year 2018/19. [Exhibit H](#)
- B. Approve Adult Education tuition for the following programs, effective 8/1/2018:

EMT	\$1,500.00
Firefighting I and II	\$2,500.00
Ohio Basic Peace Officer Training Academy	\$5,900.00
Nurse Aide Training Program	\$ 625.00
- C. Approve fees for Adult Education Career Development Programs beginning after 8/1/2018, effective 3/15/2018:

WorkKeys Assessments	\$75.00
Registration	\$25.00
- D. Approve out-of-state travel for up to 12 DACC certified staff and up to 40 DACC students to attend the SkillsUSA National Leadership Conference in Louisville, KY, June 25-30, 2018 at a cost not to exceed \$1,800.00 per staff and student attending.
- E. Approve out-of-state travel for Nick Steffen to attend the Fanuc CNC Cert Level 2 Set-up Programming and Machining TRCNC in Huntersville, NC from April 23-28, 2018 at a cost not to exceed \$3,600.00.

(18-027) T. Kaelber moved and E. Bischoff seconded to approve other items. Motion carried.

J. WAGNER FEASEL yes yes yes yes
 T. BACKUS E. BISCHOFF J. HILDRETH T. KAELBER

13. ADOPTION OF REVISED BOARD POLICIES

- 13.1 Approve STUDENT SUSPENSION, File JGD [Exhibit I](#)

(18-028) J. Hildreth moved and E. Bischoff seconded to approve policies. Motion carried.

J. WAGNER FEASEL yes yes yes yes
 T. BACKUS E. BISCHOFF J. HILDRETH T. KAELBER

14. Approve Administrator A and B Benefits Explanation [Exhibit J](#)

(18-029) E. Bischoff moved and T. Kaelber seconded to approve benefits. Motion carried.

J. WAGNER FEASEL yes yes yes yes
 T. BACKUS E. BISCHOFF J. HILDRETH T. KAELBER



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15. APPROVE MOU

Approve the Memorandum of Understanding (MOU) between the Delaware Area Career Center Board of Education (the “Board”) and the Delaware Area Career Center Education Association (the “Association”), as presented to the Board, for the purpose of implementing a “Premium Holiday” for the month of April 2018, whereby the Board shall not collect medical insurance premiums from the Board or any Association member in April 2018, pending the approval of the Association. [Exhibit K](#)

(18-030) E. Bischoff moved and J. Hildreth seconded to approve MOU. Motion carried.

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J. WAGNER FEASEL	T. BACKUS	E. BISCHOFF	J. HILDRETH	T. KAELBER

16. Approve a “Premium Holiday” for the month of April 2018, whereby the Board shall not collect medical insurance premiums from the Board or any Administrator (Admin A employees, Admin B employees, Superintendent, and Treasurer) in April 2018.

(18-031) E. Bischoff and J. Hildreth seconded to approve premium holiday. Motion carried.

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J. WAGNER FEASEL	T. BACKUS	E. BISCHOFF	J. HILDRETH	T. KAELBER

17. MOTION TO GO INTO EXECUTIVE SESSION

I move to go into executive session pursuant to Ohio Revised Code Section 121.22 (G)(1)(5) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual; or matters required to be kept confidential by federal laws or state statutes.

(18-032) T. Backus moved and T. Kaelber seconded to enter into executive session at 8:04 p.m. Motion carried.

<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
J. WAGNER FEASEL	T. BACKUS	E. BISCHOFF	J. HILDRETH	T. KAELBER

The board reentered open session at 8:28 p.m.

18. Affirm the Superintendent’s decision on the student suspension appeal held on February 28, 2018.

(18-033) E. Bischoff moved and T. Kaelber seconded to affirm appeal decision. Motion carried.

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J. WAGNER FEASEL	T. BACKUS	E. BISCHOFF	J. HILDRETH	T. KAELBER

19. ADJOURNMENT: 8:29 P.M.

(18-034) J. Hildreth moved and T. Kaelber seconded that the Delaware Area Career Center Board of Education Regular Meeting be adjourned at 8:29 p.m. Motion carried

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J. WAGNER FEASEL	T. BACKUS	E. BISCHOFF	J. HILDRETH	T. KAELBER

TREASURER

BOARD PRESIDENT