

1. CALL TO ORDER: 7:06 P.M.

X
X
X
X
X
 J. WAGNER FEASEL T. BACKUS E. BISCHOFF J. HILDRETH T. Kaelber

2. PLEDGE OF ALLEGIANCE

3. ACCEPT AGENDA FOR THE DECEMBER 13, 2017 REGULAR MEETING AS PRESENTED (17-134) E. Bischoff moved and J. Hildreth seconded to approve agenda. Motion carried.

yes
yes
yes
yes
yes
 J. WAGNER FEASEL T. BACKUS E. BISCHOFF J. HILDRETH T. Kaelber

4. INTRODUCTION OF GUESTS

5. PUBLIC PARTICIPATION

6. BOARD PRESIDENT'S REPORT

7. BOARD MEMBERS' REPORTS

8. TREASURER'S REPORT

- Audit Report

9. SUPERINTENDENT'S REPORT

- Beam Signing December 15, 2017
- CTE Presidential Scholar Moyesh Khanal
- Graduation Requirements
- Construction Update Ted Kelleher, Elford

10. OLD BUSINESS

10.1 Amend Board Resolution #17-063 (6/15/17 - 12.1.C) to reflect the following changes:
Approve the following Adult Education Coordinators on an as needed basis, effective 7/1/2017 through 6/30/2018, pending completion and receipt of all required documentation:

| <u>Name</u> | <u>Program</u> | <u>Per Hour</u> | <u>Hours</u> |
|-----------------|-------------------------|-----------------|------------------------------|
| Rich Richardson | EMT - Basic Coordinator | \$26.00 | 16 hours per week |

(17-135) T. Kaelber moved and T. Backus seconded to approve old business. Motion carried.

yes
yes
yes
yes
yes
 J. WAGNER FEASEL T. BACKUS E. BISCHOFF J. HILDRETH T. Kaelber

11. TREASURER ITEMS

- 11.1 Approve Minutes of the November 16, 2017 Regular Meeting. [Exhibit A](#)
- 11.2 Business and Reports at the Recommendation of the Treasurer:
 - A. Approve Fiscal Reports for November 2017, with expenditures totaling \$1,693,149.03 [Exhibit B](#)
 - B. Approve disposal of inventoried assets as presented. (Treasurer will have copy of disposal requests at the meeting.)
 - C. Approve the 5-year Forecast as presented. [Exhibit C](#)

D. Approve the following changes in the Original Appropriations for the 2018 Fiscal Year in the amount of \$2,798,859.16:

| <u>FUND</u> | <u>FUND DESCRIPTION</u> | <u>AMOUNT</u> |
|-------------|--------------------------|----------------|
| 003 | Permanent Improvement | \$2,727,028.49 |
| 018 | Public School Support | \$1,732.89 |
| 501 | Adult Basic Education | \$31,728.78 |
| 599 | Miscellaneous Fed. Grant | \$38,369.00 |

(17-136) E. Bischoff moved and J. Hildreth seconded to approve Treasurer items. Motion carried.

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|------------------|------------|-------------|-------------|------------|
| <u>yes</u> | <u>yes</u> | <u>yes</u> | <u>yes</u> | <u>yes</u> |
| J. WAGNER FEASEL | T. BACKUS | E. BISCHOFF | J. HILDRETH | T. KAELBER |

12. SUPERINTENDENT ITEMS

12.1 New Hires

12.2 Personnel

A. Accept the letter of resignation from Marsha Link as Administrative Assistant for the purpose of retirement, effective end of day 6/29/2018.

B. Accept the letter of resignation from Janice Clickenger as Cook for the purpose of retirement, effective at the end of the 2017/2018 school year.

12.3 Contracted Services

A. Approve OASBO 457 Deferred Compensation Plan Adoption and Plan Provider Agreements effective December 13, 2017. [Exhibit D](#)

12.4 Other

A. Approve out of state travel for Lisa Mally and Kelly Wolfe to attend the Annual Southeast PowerSchool User Group Conference in Myrtle Beach, SC, April 29 - May 3, 2018 at a total cost not to exceed \$2,650.00

B. Accept donation of \$4,393.39 from the Delaware JVS Levy Committee to DACC for student assistance scholarships.

(17-137) T. Backus moved and J. Hildreth seconded to approve Superintendent items.

Motion carried.

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|------------------|------------|-------------|-------------|------------|
| <u>yes</u> | <u>yes</u> | <u>yes</u> | <u>yes</u> | <u>yes</u> |
| J. WAGNER FEASEL | T. BACKUS | E. BISCHOFF | J. HILDRETH | T. KAELBER |

13. ADOPTION OF REVISED JOB DESCRIPTIONS

13.1 Approve changes to TECHNOLOGY SUPPORT, File 481 [Exhibit E](#)

13.2 Approve changes to TECHNOLOGY SUPPORT, File 482 [Exhibit F](#)

(17-138) T. Kaelber moved and E. Bischoff seconded to approve job descriptions. Motion carried.

| | | | | |
|------------------|------------|-------------|-------------|------------|
| <u>yes</u> | <u>yes</u> | <u>yes</u> | <u>yes</u> | <u>yes</u> |
| J. WAGNER FEASEL | T. BACKUS | E. BISCHOFF | J. HILDRETH | T. KAELBER |

14. SELECTION OF PRESIDENT PRO-TEMPORE

Appoint a President Pro-Tempore for the January 10, 2018 Organizational Meeting.

(17-139) E. Bischoff nominated J. Wagner Feasel as President Pro-Tempore for the January 10, 2018 Organizational Meeting. Motion carried.

| | | | | |
|------------------|------------|-------------|-------------|------------|
| <u>yes</u> | <u>yes</u> | <u>yes</u> | <u>yes</u> | <u>yes</u> |
| J. WAGNER FEASEL | T. BACKUS | E. BISCHOFF | J. HILDRETH | T. KAELBER |

15. MOTION TO GO INTO EXECUTIVE SESSION

I move to go into executive session pursuant to Ohio Revised Code Section 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.



MINUTES

DELAWARE AREA CAREER CENTER BOARD OF EDUCATION
REGULAR MEETING - DECEMBER 13, 2017 (7:00 P.M.)
DELAWARE AREA CAREER CENTER NORTH CAMPUS - BOARD ROOM

(17-140) T. Backus moved and T. Kaelber seconded to enter into executive session at 7:35 p.m.
Motion carried.

yes yes yes yes yes
J. WAGNER FEASEL T. BACKUS E. BISCHOFF J. HILDRETH T. KAEKBER

The board reentered open session at 7:40 p.m.

16. TREASURER'S CONTRACT

Approve the Amendment to Treasurer's Contract, effective 8/1/2017 through 7/31/2022.

(17-141) T. Kaelber moved and E. Bischoff seconded to approve contract. Motion carried.

yes yes yes yes yes
J. WAGNER FEASEL T. BACKUS E. BISCHOFF J. HILDRETH T. KAEKBER

17. ADJOURNMENT: 7:41 P.M.

(17-142) J. Hildreth moved and T. Backus seconded that the Delaware Area Career Center Board of Education Regular Meeting be adjourned at 7:41 p.m. Motion carried

yes yes yes yes yes
J. WAGNER FEASEL T. BACKUS E. BISCHOFF J. HILDRETH T. KAEKBER

TREASURER

BOARD PRESIDENT