



MINUTES

DELAWARE AREA CAREER CENTER BOARD OF EDUCATION
 REGULAR MEETING - NOVEMBER 16, 2017 (6:30 P.M.)
 DELAWARE AREA CAREER CENTER SOUTH CAMPUS - BOARD ROOM

1. CALL TO ORDER: 6:30 P.M.

X X X X X
 J. WAGNER FEASEL T. BACKUS E. BISCHOFF J. HILDRETH T. KAELBER

2. PLEDGE OF ALLEGIANCE

3. ACCEPT AGENDA FOR THE NOVEMBER 16, 2017 REGULAR MEETING AS PRESENTED (17-121) J. Hildreth moved and E. Bischoff seconded to approve agenda as presented including the addendum. Motion carried.

yes yes yes yes yes
 J. WAGNER FEASEL T. BACKUS E. BISCHOFF J. HILDRETH T. KAELBER

4. INTRODUCTION OF GUESTS

5. PUBLIC PARTICIPATION

6. BOARD PRESIDENT'S REPORT

7. BOARD MEMBERS' REPORTS

8. TREASURER'S REPORT

9. SUPERINTENDENT'S REPORT

- OSBA Media Honor Roll
 - Tom Gallick and Glen Battishill
- Construction Update Elford, Inc

10. OLD BUSINESS

10.1 Amend Board Resolution #17-114 (10/24/17) by striking item 12.1.C as this is a duplicate entry from the 9/21/17 agenda.

(17-122) T. Kaelber moved and J. Hildreth seconded to approve old business. Motion carried.

yes yes yes yes yes
 J. WAGNER FEASEL T. BACKUS E. BISCHOFF J. HILDRETH T. KAELBER

11. TREASURER ITEMS

11.1 Approve Minutes of the October 24, 2017 Regular Meeting. [Exhibit A](#)

11.2 Business and Reports at the Recommendation of the Treasurer:

- A. Approve Fiscal Reports for October 2017, with expenditures totaling \$1,440,703.36. [Exhibit B](#)
- B. Approve disposal of inventoried assets as presented. (Treasurer will have copy of disposal requests at the meeting.)
- C. Approve the following changes in the Original Appropriations for the 2018 Fiscal Year in the amount of \$28,171,231.18 pending receipt of letter from Delaware County Board of Elections certifying the passage of the Renewal Levy.*:

<u>FUND</u>	<u>FUND DESCRIPTION</u>	<u>AMOUNT</u>
001-0000	General	\$14,767,999.82*
003-0000	Permanent Improvement	\$13,391,869.86*
011-0000	Rotary-Special Services	\$7,287.00
012-0000	Adult Education	\$1,000.00
200-0000	Student Managed Activity	\$3,074.50
	TOTAL	\$28,171,231.18*

(17-123) E. Bischoff moved and T. Backus seconded to approve Treasurer items. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. BACKUS	E. BISCHOFF	J. HILDRETH	T. KAELBER

BOE President called for a separate vote on item 12.5.A

12. SUPERINTENDENT ITEMS

12.1 New Hires

- A. Approve Stephanie Bailey for hire as part-time Teacher Aide-Equine Science at Class Office Personnel I Step 0, not to exceed 20 hours per week as needed, pending receipt of all required paperwork and the USTA Driver/Trainer license by 4/1/2018.
- B. Approve Peg Watkins for hire as an Aspire instructor at the rate of \$22.00 per hour, effective 11/8/2017 through 6/30/2018, pending completion and receipt of all required documentation.
- C. Approve Elizabeth Fronduti for hire as an Aspire instructor at the rate of \$22.00 per hour, effective 11/14/2017 through 6/30/2018, pending completion and receipt of all required documentation.
- D. Approve William Anderson for hire as Adult Education Firefighting Lead Instructor at a rate of \$25.00 per hour, and Adult Education Firefighting Lead Assistant Instructor at a rate of \$20.00 per hour, on an as needed basis, effective 10/17/2017 through 6/30/2018, pending completion and receipt of all required documentation.
- E. Approve the following for hire as Substitute Custodians effective 11/1/2017 through 6/30/2018 on an as needed basis, pending receipt of all required paperwork:
 Robert Hofstetter Joseph Patrick

12.2 Personnel

12.3 Contracted Services

- A. Approve the contract with OSBA to provide Ohio Policy Service (OPS) Client Website Update from 12/1/2017 through 11/30/2018, in the amount of \$1,550.00 [Exhibit C](#)
- B. Approve contract with Intertek PSI to perform building enclosure consulting and testing services on the South Campus Consolidation Project effective 12/1/2017 through 8/31/2018, pending receipt of letter from Delaware County Board of Elections certifying the passage of the Renewal Levy. [Exhibit D](#)

12.4 Purchases

- A. Approve purchase of Performer XP1 Automotive Spray Paint Booth and Ultra Mix Room from Midwest Spray Booths at \$107,141.00 including shipping and installation, pending receipt of letter from Delaware County Board of Elections certifying the passage of the Renewal Levy. [Exhibit E](#)

12.5 Other

- A. Authorize \$4,000.00 to be paid to the ESC of Central Ohio to support the Delaware County Sheriff's Office Substance Abuse Liaison position, effective 7/1/2017 through 6/30/2018. [Exhibit F](#)

(17-124) J. Hildreth moved and T. Kaelber seconded to approve 12.5.A only. Motion carried.

<u>yes</u>	<u>yes</u>	<u>abstain</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. BACKUS	E. BISCHOFF	J. HILDRETH	T. KAELBER

- B. Approve out-of-state travel for Barbara Wookey, DACC Aspire/ESOL instructor, to attend the International TESOL (Teachers of English to Speakers of Other Languages) conference in Chicago, IL March 27-30, 2018 at a cost not to exceed \$1,320.00
- C. Accept donation of Harbor Freight gift card from Harbor Freight to the Welding Sheet Metal lab. Owner determined value to be \$1,000.00
- D. Accept donation of 2004 Pontiac Grand Am GT from Sarah St. John to the Fire Services Program. Owner determined value to be \$1,000.00

MISSION: The Delaware Area Career Center, in partnership with community, is an innovative model for developing lifelong learners, quality leaders, and critical thinkers for the dynamic and global environment.

E. Accept donation of 2002 Chrysler Town & Country from Jim Teal to the Auto Collision Tech lab. Owner determined value to be \$1,500.00

(17-125) T. Kaelber moved and T. Backus seconded to approve all remaining Superintendent items (with the exclusion of 12.5.A). Motion carried.

yes yes yes yes yes
 J. WAGNER FEASEL T. BACKUS E. BISCHOFF J. HILDRETH T. KAELEBER

13. ADOPTION OF REVISED JOB DESCRIPTIONS

13.1 Approve changes to FIRE CHARTER COORDINATOR, File 319 [Exhibit G](#)

(17-126) T. Backus moved and T. Kaelber seconded to approve job descriptions. Motion carried.

yes yes yes yes yes
 J. WAGNER FEASEL T. BACKUS E. BISCHOFF J. HILDRETH T. KAELEBER

14. ADOPTION OF REVISED BOARD POLICIES

14.1 Approve changes to STUDENT FUNDRAISING ACTIVITIES, File IGDF [Exhibit H](#)

(17-127) E. Bischoff moved and T. Backus seconded to approve policies. Motion carried.

yes yes yes yes yes
 J. WAGNER FEASEL T. BACKUS E. BISCHOFF J. HILDRETH T. KAELEBER

15. Approve the Memorandum of Understanding (MOU) between the Delaware Area Career Center Board of Education (the "Board") and the Delaware Area Career Center Education Association (the "Association"), as presented to the Board, for the purpose of a base salary increase effective 7/1/2017 through 6/30/2018 pending the approval of the Association and pending receipt of letter from Delaware County Board of Elections certifying the passage of the Renewal Levy. [Exhibit I](#)

(17-128) J. Hildreth moved and E. Bischoff seconded to approve MOU. Motion carried.

yes yes yes yes yes
 J. WAGNER FEASEL T. BACKUS E. BISCHOFF J. HILDRETH T. KAELEBER

16. Approve December payment amount to following lab teachers for the loss of planning period, as per Negotiated Agreement 1414.1.4.1.3. *Amounts are pending the approval of MOU, for the purpose of a base salary increase for the 2017-18 school year as referenced above, by the Delaware Area Career Center Education Association and receipt of letter from Delaware County Board of Elections certifying the passage of the Renewal Levy:

<u>Teacher</u>	<u>Payment*</u>	<u>Teacher</u>	<u>Payment*</u>	<u>Teacher</u>	<u>Payment*</u>
Roxanne Ames	\$6,912.15	Carol Fuller	\$6,912.15	Adam Paisie	\$6,912.15
Kimberly Castrodale	\$6,912.15	Joshua Gallagan	\$7,899.60	Wilmer Rowland	\$7,899.60
Emily Cunningham	\$7,899.60	Paul Grimes	\$4,937.25	Gene Scott	\$4,937.25
Jeff Davidson	\$6,912.15	Jennifer Kessler	\$4,937.25	Robert Swonger	\$6,912.15
Bradley DeMent	\$6,912.15	Jay Louks	\$6,912.15	Thomas Underwood	\$5,924.70
David Finnegan	\$4,937.25	Jeffrey Lucas	\$4,937.25	Kamaljit Vilkh	\$5,924.70
				Mark Warner	\$5,924.70

(17-129) T. Backus moved and T. Kaelber seconded to approve payments. Motion carried.

yes yes yes yes yes
 J. WAGNER FEASEL T. BACKUS E. BISCHOFF J. HILDRETH T. KAELEBER

17. Approve the revised Administrator A and B Salary Schedule, effective 7/1/2017 through 6/30/2018 starting with the 12/10/2017 payroll, pending receipt of letter from Delaware County Board of Elections certifying the passage of the Renewal Levy. [Exhibit J](#)

(17-130) E. Bischoff moved and T. Kaelber seconded to approve salary schedule. Motion carried.

yes yes yes yes yes
 J. WAGNER FEASEL T. BACKUS E. BISCHOFF J. HILDRETH T. KAELEBER



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18. JANUARY 2018 MEETING DATES

Approve the date and time for the January 2018 board meetings:

- Organizational Meeting: January 10, 2018 at 6:30 p.m. at North Campus
- Regular Meeting: January 18, 2018 at 6:30 p.m. at North Campus

(17-131) T. Kaelber moved and J. Hildreth seconded to approve meeting dates. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. BACKUS	E. BISCHOFF	J. HILDRETH	T. KAELBER

19. AUTHORIZING WORK TO RESUME ON THE SOUTH CAMPUS CONSOLIDATION PROJECT AND APPROVING GMP AMENDMENT #5 TO THE ELFORD AGREEMENT AND AMENDMENT TO THE SHP LEADING DESIGN AGREEMENT [Exhibit K](#) and [Exhibit L](#)

Pending receipt of letter from Delaware County Board of Elections certifying the passage of the Renewal Levy, the Superintendent requests authority to resume Work on the South Campus Consolidation Project and to notify Elford, Inc. and SHP Leading Design that services may resume and also requests approval of GMP Amendment #5 to the CMR agreement with Elford and the amendment to the agreement with SHP Leading Design.

Rationale:

1. Work was suspended on the South Campus Consolidation Project (Project), which includes extensive renovations to existing buildings on the South Campus and additional space for educational programs, and both Elford, Inc., the construction manager at risk for the Project, and SHP Leading Design, the Board's design professional, were notified to suspend services related to the Project because of the inability to collect the tax levy that was to provide funding for the Project.
2. After the November 2017 election and related endeavors, tax collections will begin in January 2018, which will provide funding for the remaining Work and design services for the Project.
3. GMP Amendment #5 to the CMR Agreement with Elford will address the majority of the remaining Work on the Project, plus delay damages incurred by Elford as a result of the suspension.
4. Elford has prepared and submitted GMP Amendment #5 in the amount of \$18,683,995.00.
5. SHP Leading Design has prepared and submitted an amendment to its agreement with the Board for an additional 6 months of construction administration services in the amount of \$125,000.00.

The Delaware Area Career Center Board of Education resolves as follows:

1. The Superintendent, working with the Treasurer, Director of Operations, and legal counsel, is authorized to notify SHP Leading Design, on behalf of the Board, to resume design services required for the Project as addressed in the design services agreement between the Board and SHP.
2. The Superintendent, working with the Treasurer, Director of Operations, and legal counsel, is authorized to notify Elford, Inc., on behalf of the Board, to resume services and Work defined in the CMR agreement and prior GMP amendments.
3. The Superintendent, working with the Treasurer and Director of Operations, is authorized to sign GMP Amendment #5 in the amount of \$18,683,995.00.

The Superintendent, working with the Treasurer and Director of Operations, is authorized to sign the amendment to the SHP Leading Design agreement in the amount of \$125,000.00.

(17-132) T. Backus moved and E. Bischoff seconded to approve authorization. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. BACKUS	E. BISCHOFF	J. HILDRETH	T. KAELBER

20. ADJOURNMENT: 7:12 P.M.

(17-133) T. Kaelber moved and J. Hildreth seconded that the Delaware Area Career Center Board of Education Regular Meeting be adjourned at 7:12 p.m. Motion carried

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. BACKUS	E. BISCHOFF	J. HILDRETH	T. KAELBER

TREASURER

BOARD PRESIDENT

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