



# MINUTES

DELAWARE AREA CAREER CENTER BOARD OF EDUCATION  
REGULAR MEETING - **AUGUST 17, 2017** (6:30 P.M.)  
DELAWARE AREA CAREER CENTER SOUTH CAMPUS - BOARD ROOM

1. CALL TO ORDER: 6:30 P.M.
2. PLEDGE OF ALLEGIANCE
3. ACCEPT AGENDA FOR THE AUGUST 17, 2017 REGULAR MEETING AS PRESENTED  
(17-094) J. Hildreth moved and E. Bischoff seconded to approve agenda as presented including the addendum. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. BACKUS	E. BISCHOFF	J. HILDRETH	T. Kaelber

4. INTRODUCTION OF GUESTS
5. PUBLIC PARTICIPATION
6. BOARD PRESIDENT'S REPORT
7. BOARD MEMBERS' REPORTS
8. TREASURER'S REPORT
9. SUPERINTENDENT'S REPORT

## 10. OLD BUSINESS

10.1 Amend Board Resolution #17-079 (7/20/17 - #12.1.C) to reflect the following changes: *Approve Seth Hinklin for hire as Social Studies Instructor at ~~Class 1~~ **Class 3** Step 0 for the 2017/18 school year, effective 8/2/2017 pending completion and receipt of all required documentation, **and 18 hours of additional course work in content area by 12/31/2022.***

10.2 Amend Board Resolution #17-080 (7/20/17 - #12.2.J) to reflect the following changes: *Accept letter of resignation from Anita English as Administrative Assistant to Director of Adult Operations **for the purpose of retirement**, effective 7/19/2017, 7:30 a.m.*

(17-095) T. Kaelber moved and T. Backus seconded to approve old business. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. BACKUS	E. BISCHOFF	J. HILDRETH	T. Kaelber

## 11. TREASURER ITEMS

11.1 Approve Minutes of the July 20, 2017 Regular Meeting. [Exhibit A](#)

11.2 Business and Reports at the Recommendation of the Treasurer:

A. Approve Fiscal Reports for July 2017, with expenditures totaling \$2,808,117.63  
[Exhibit B](#)

B. Approve disposal of inventoried assets as presented. (Treasurer will have copy of disposal requests at the meeting.)

C. Authorize Treasurer to sign Underwriter Letter of Intent with Fifth Third Securities, Inc, effective 8/1/2017.

D. Authorize the Treasurer to accept Positive Pay services with First Commonwealth Bank, effective 8/17/2017.

E. Approve FY 2018 Change Fund and Petty Cash requests as listed:

### **Petty Cash**

Treasurer's Office	\$75.00
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### **Change Funds**

Cafeteria - North	\$250.00
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Cafeteria - South	\$100.00
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North Campus Office	\$130.00
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South Campus Office	\$100.00
Culinary Arts	\$35.00
Professional Food Service	\$35.00
Cosmetology	\$25.00
Landscape	\$25.00

**Total request from General Fund \$775.00**

F. Approve the following changes in the Temporary Appropriations for the 2018 Fiscal Year in the amount of \$4,550,380.00:

<u>FUND</u>	<u>FUND DESCRIPTION</u>	<u>AMOUNT</u>
003-0000	Permanent Improvement	\$4,547,100.00
009-0000	Uniform School Supplies	\$3,280.00

(17-096) E. Bischoff moved and J. Hildreth seconded to approve Treasurer items. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. BACKUS	E. BISCHOFF	J. HILDRETH	T. KAELEBER

## 12. SUPERINTENDENT ITEMS

### 12.1 New Hires

- A. Approve 2 year, 260 day pro-rated contract for Ryan Eldridge as Academic Supervisor/Dean of Students North Campus at Class Admin A Supervisor Step 4, effective 8/22/2017, pending receipt of all required paperwork.
- B. Approve the following for hire as Adult Education Firefighting Lead Instructors at a rate of \$25.00 per hour, and Adult Education Firefighting Lead Assistant Instructors at a rate of \$20.00 per hour, on an as needed basis, effective 7/19/2017 through 6/30/2018, pending completion and receipt of all required documentation:
 

Benjamin, Scott	Coletta, John	Kaczmarck, Keith	Singleton, Jason
Bensen, Thomas	Dudley, Travis	Michaels, Shane	Stein, Steven
- C. Approve the following for hire as Adult Education Ohio Basic Peace Officer Training Academy Instructors at a rate of \$25.00 per hour on an as needed basis, effective 7/19/2017 through 6/30/2018, pending completion and receipt of all required documentation:
 

Botdorf, Terry C.	Galasso, John	Thompson, Brian
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- D. Approve Charles Murray for hire as Adult Education Motorcycle Ohio Instructor at a rate of \$26.00 per hour on an as needed basis, effective 8/10/2017 through 6/30/2018, pending completion and receipt of all required documentation.
- E. Approve Joan Keane for hire as Substitute Payroll Coordinator, at a rate of \$33.00 per hour, effective 8/1/2017 through 6/30/2018, pending the receipt of all required paperwork.
- F. Approve Courtney Boyssel for hire as part-time Cook, 188 day contract, 20 hours per week at Food Service Class 1 Step 1, for the 2017/18 school year effective 8/15/2017, pending receipt of all required paperwork.

(17-097) J. Hildreth moved and T. Backus seconded to approve Superintendent New Hires.

Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. BACKUS	E. BISCHOFF	J. HILDRETH	T. KAELEBER

### 12.2 Personnel

- A. Reclassification of Danielle Huffman from Class 4 Step 3 to class 5 step 3 based on additional credit hours earned, effective 7/26/17.
- B. Approve \$250.00 stipend for Amy Klepcyk-Gorish as new teacher mentor for the 2017/2018 school year.
- C. Approve the following OTES credentialed evaluators for the respective programs for the 2017/18 SY:
 

Chad Williams	North Campus Career Tech Labs
Kris Lucas	South Campus Career Tech Labs (excluding Food Service and Hospitality)
Ryan Eldridge	North Academics (traveling)
Kyle Ellwood	South Academics



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David Gilliam Career Tech Food Service, Hospitality, Project Search, Intervention Splts  
Tom Marchetti Offsite Career Tech Labs including Agriculture, Business, Career Based  
Intervention, Middle School Programs

D. Approve Paul Grimes for monthly cell phone usage stipend at a rate of \$40.00 per month per Board Policy EGAC, effective 8/1/2017 through 6/30/2018.

(17-098) J. Hildreth moved and T. Kaelber seconded to approve Superintendent Personnel items.  
Motion carried.

	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. BACKUS	E. BISCHOFF	J. HILDRETH	T. KAELBER	

12.3 Contracted Services  
12.4 Other

A. Approve the updated Course of Study for the following programs, effective beginning the 2017/18 school year: [Exhibit C](#)

English	Microsoft Office Senior Only Program	The World of Information Technology
Math	Science	

B. Approve out-of-state travel for Mary Beth Freeman, Tammy Hall, Rory Gaydos, Heather Pitzer, Grace Hammond, and Seth Hinklin to attend the South by Southwest Educational Conference (SXSW EDU) in Austin, TX, March 4-8, 2018 at a cost not to exceed \$1,900.00 per person.

C. Accept donation of 2016 Honda HRV from Honda of America Manufacturing, Inc. to the Auto Collision lab. Owner determined value to be \$15,000.00

D. Accept donation of 2015 Honda Fit from Honda of America Manufacturing, Inc. to the Auto Collision lab. Owner determined value to be \$7,500.00

(17-099) E. Bischoff moved and T. Kaelber seconded to approve Superintendent Other items.  
Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. BACKUS	E. BISCHOFF	J. HILDRETH	T. KAELBER

### 13. ADOPTION OF NEW AND REVISED BOARD POLICIES

- 13.1 Approve changes to STUDENT WELLNESS PROGRAM, file EFG [Exhibit D](#)
- 13.2 Approve changes to ADMISSION OF INTERDISTRICT TRANSFER STUDENTS, File JECBB [Exhibit E](#)
- 13.3 Approve changes to STUDENT ABSENCES AND EXCUSES, file JED [Exhibit F](#)
- 13.4 Approve new regulation STUDENT ABSENCES AND EXCUSES, file JED-R [Exhibit G](#)
- 13.5 Approve changes to TRUANCY, file JEDA [Exhibit H](#)
- 13.6 Approve changes to STUDENT RIGHTS AND RESPONSIBILITIES, file JF [Exhibit I](#)
- 13.7 Approve changes to STUDENT CONDUCT, file JFC [Exhibit J](#)
- 13.8 Approve changes to STUDENT DISCIPLINE, file JG [Exhibit K](#)
- 13.9 Approve changes to STUDENT SUSPENSION, file JGD [Exhibit L](#)
- 13.10 Approve changes to STUDENT EXPULSION, file JGE [Exhibit M](#)

(17-100) T. Backus moved and T. Kaelber seconded to approve policies. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. BACKUS	E. BISCHOFF	J. HILDRETH	T. KAELBER

### 14. RESOLUTION AUTHORIZING REMOVAL OF A LEVY QUESTION FROM THE NOVEMBER 7, 2017 BALLOT

(Ohio Revised Code Section 3311.21)

Operating and Permanent Improvement Combined Levy

(Ohio Revised Code Sections 3311.21, 5705.25, House Bill 124, Effective June 28, 2017)

Operating and Permanent Improvement Renewal Levy

WHEREAS, on June 15, 2017, the Board adopted a resolution declaring the necessity of an additional tax (the "Combined Levy") in excess of the ten-mill limitation for the purpose of (i) improving, renovating, remodeling, enlarging, furnishing and equipping school buildings and facilities, and (ii) providing for the current expenses of the School District;

WHEREAS, on July 20, 2017, the Board adopted a resolution declaring its intent to proceed with placing the Combined Levy

MISSION: The Delaware Area Career Center, in partnership with community, is an innovative model for developing lifelong learners, quality leaders, and critical thinkers for the dynamic and global environment.



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on the ballot for the November 7, 2017 election;

WHEREAS, on July 20, 2017, the Board adopted a resolution pursuant to Sections 3311.21 and 5705.25, Ohio Revised Code and Section 3 of Substitute House Bill Number 124 of the 132nd Ohio General Assembly, effective June 28, 2017, declaring its intent to proceed with submitting to the voters of the School District residing in Franklin, Marion, Morrow, and Union Counties (the “Non-Dominant Counties”) the question of a renewal levy (the “Renewal Levy”) for the purpose of (i) improving, renovating, remodeling, enlarging, furnishing and equipping school buildings and facilities, and (ii) providing funds for current expenses of the School District, to renew all of a tax in excess of the ten-mill limitation in the amount of 1.7 mills for each one dollar of valuation, which amounts to \$0.17 for each one hundred dollars of valuation, for a period of ten years, and which Renewal Levy the voters of the School District residing in Delaware County approved at the November 3, 2015 election;

WHEREAS, on July 21, 2017, pursuant to a resolution of this Board dated July 20, 2017 and Section 133.70, Ohio Revised Code, the Board filed a complaint for validation of proceedings taken in connection with securities, which complaint is currently pending in case *Delaware Area Career Center Board of Education v. Joseph W. Testa; George Kaitza and All Property Owners, Tax-Payers and Citizens of the Delaware Area Career Center; et.al.*, Delaware Court of Common Pleas, Case No. 17-CVH-07-0449 (the “Validation Action”);

WHEREAS, through the Validation Action, the School District is seeking an order (the “Validation Order”) validating among other things proceedings taken in connection with securities, including the Renewal Levy and which Validation Order, if granted as requested by the School District and not appealed within the statutory time period, would obviate the need for voter approval of the Combined Levy;

WHEREAS, pursuant to Section 133.70(L), Ohio Revised Code, the final judgment of the Delaware Court of Common Pleas in the Validation Action may be appealed within ten days of the entry of final judgment by such court, and any such appeal is required to take priority over all other civil cases pending, except matters of habeas corpus, in the court of appeals;

WHEREAS, if the Validation Order is granted as requested by the School District and is not appealed within the statutory time period, the Board desires to authorize the removal of the question of the Combined Levy from the ballot for the election scheduled for November 7, 2017; and

WHEREAS, if the Validation Order (i) is not granted as requested by the School District or (ii) is granted as requested by the School District and is appealed during the statutory time period, the Board desires to authorize the removal of the question of the Renewal Levy from the ballot in the Non-Dominant Counties for the election scheduled for November 7, 2017;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Delaware Area Career Center, Delaware, Franklin, Marion, Morrow, and Union Counties, Ohio, that:

Section 1. This Board hereby determines that, if the Validation Order is granted as requested by the School District and is not appealed within the statutory time period, the Superintendent is authorized to determine not to proceed with the submission to the electors of the School District the Combined Levy question. Upon such determination by the Superintendent, the Treasurer is hereby authorized to take all actions necessary to remove the submission to the electors of the School District the Combined Levy question, and the Board hereby requests that the Boards of Elections of Delaware, Franklin, Marion, Morrow, and Union Counties, Ohio, not place such question on the general election ballot scheduled for November 7, 2017.

Section 2. This Board hereby determines that, if (i) the Validation Order is not granted as requested by the School District; or (ii) if the Validation Order is granted as requested by the School District and is appealed within the statutory time period, the Superintendent is authorized to determine not to proceed with the submission to the electors of the Non-Dominant Counties the Renewal Levy question. Upon such determination by the Superintendent, the Treasurer is authorized to take all actions necessary to remove the submission to the electors of the Non-Dominant Counties the Renewal Levy question, and the Board hereby requests that the Boards of Elections of Delaware, Franklin, Marion, Morrow, and Union Counties, Ohio, not place such question on the general election ballot scheduled for November 7, 2017.

Section 3. The Treasurer of this Board is hereby authorized and directed, upon the determination of the Superintendent as set forth herein, to certify a copy of this Resolution to the Boards of Elections of Delaware, Franklin, Marion, Morrow, and Union Counties, Ohio.

Section 4. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Ohio Revised Code Section 121.22.

(17-101) J. Hildreth moved and E. Bischoff seconded to approve removal of levy question.

Motion carried.

yes

J. WAGNER FEASEL

yes

T. BACKUS

yes

E. BISCHOFF

yes

J. HILDRETH

yes

T. KAELBER

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15. MOTION TO GO INTO EXECUTIVE SESSION

I move to go into executive session pursuant to Ohio Revised Code Section 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.

(17-102) J. Wagner Feasel moved and T. Kaelber seconded to enter into executive session at 6:51 p.m. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. BACKUS	E. BISCHOFF	J. HILDRETH	T. KAELBER

The board reentered open session at 7:39 p.m.

16. ADJOURNMENT: 7:39 P.M.

(17-103) T. Kaelber moved and T. Backus seconded that the Delaware Area Career Center Board of Education Regular Meeting be adjourned at 7:39 p.m. Motion carried

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. BACKUS	E. BISCHOFF	J. HILDRETH	T. KAELBER

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TREASURER

BOARD PRESIDENT