



# MINUTES

DELAWARE AREA CAREER CENTER BOARD OF EDUCATION  
 REGULAR MEETING - APRIL 20, 2017 (6:30 P.M.)  
 DELAWARE AREA CAREER CENTER SOUTH CAMPUS - BOARD ROOM

1. CALL TO ORDER: 6:30 P.M

X
X
X
X
X  
 J. WAGNER FEASEL      T. BACKUS      E. BISCHOFF      J. HILDRETH      T. KAELBER

2. PLEDGE OF ALLEGIANCE

3. ACCEPT AGENDA FOR THE APRIL 20, 2017 REGULAR MEETING AS PRESENTED (17-037) T. Kaelber moved and E. Bischoff seconded to approve agenda. Motion carried.

yes
yes
yes
yes
yes  
 J. WAGNER FEASEL      T. BACKUS      E. BISCHOFF      J. HILDRETH      T. KAELBER

4. INTRODUCTION OF GUESTS

5. PUBLIC PARTICIPATION

6. BOARD PRESIDENT'S REPORT

7. BOARD MEMBERS' REPORTS

8. TREASURER'S REPORT

9. SUPERINTENDENT'S REPORT

- BPA National Competition      Digital Design Students
- Digital Portfolio      Digital Design Student
- Construction Update      Elford

10. OLD BUSINESS

10.1 Amend Board Resolution 16-068 (7/21/2016 - 12.2.H) to reflect the following changes:  
*Approve supplemental contracts for the following student organization CTSO advisors for the 2016/17 school year per Negotiated Agreement Section 1510.3:*

<u>Program</u>	<u>Advisor 2016/17</u>	<u>Yearly Rate</u>
<del>NVTHS Local</del>	<del>Sarah Stevenson</del>	<del>\$187.50</del>
<del>NVTHS Local</del>	<del>Kathy Tornes</del>	<del>\$187.50</del>
<b>NVTHS Local</b>	<b>Allison Cox</b>	<b>\$375.00</b>

(17-038) T. Backus moved and E. Bischoff seconded to approve old business. Motion carried.

yes
yes
yes
yes
yes  
 J. WAGNER FEASEL      T. BACKUS      E. BISCHOFF      J. HILDRETH      T. KAELBER

11. TREASURER ITEMS

11.1 Approve Minutes of the March 15, 2017 Regular Meeting. [Exhibit A](#)

11.2 Business and Reports at the Recommendation of the Treasurer:

- A. Approve Fiscal Reports for April 2017 with expenditures totaling \$2,398,151.99  
[Exhibit B](#)
- B. Approve disposal of inventoried assets as presented. (Treasurer will have copy of disposal requests at the meeting.)
- C. Approve the following changes in the Original Appropriations for the 2017 Fiscal Year in the amount of \$10,659.90:

<u>FUND</u>	<u>FUND DESCRIPTION</u>	<u>AMOUNT</u>
007-0000	Special Trust	\$2,000.00
200-0000	Student Managed Activity	\$8,659.90

MISSION: The Delaware Area Career Center, in partnership with community, is an innovative model for developing lifelong learners, quality leaders, and critical thinkers for the dynamic and global environment.

- D. Acknowledge the Department of Tax Equalization's approval of a 60 day extension for authorizing and certifying tax rates. [Exhibit C](#)
- E. Accept, under protest, due to potential legislative action, the tax rates for the CY16 tax year and the estimated revenue for FY18, as authorized and certified by the Budget Commission. [Exhibit N](#)
- F. Approve, under protest, due to potential legislative action, the Alternative Tax Budget for FY2018 as authorized and certified by the Budget Commission. [Exhibit O](#)

(17-039) T. Kaelber moved and J. Hildreth seconded to approve Treasurer items. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. BACKUS	E. BISCHOFF	J. HILDRETH	T. KAELBER

### 12. SUPERINTENDENT ITEMS

#### 12.1 New Hires

- A. Approve one-year, 260 day pro-rated contract for Cheryl Mellen as EMIS Administrative Assistant at Office Personnel Class 2 Step 10, effective 5/1/2017, pending receipt of all required paperwork.
- B. Approve 185 day contract for Grace Hammond as Media Center Specialist at Class 4 Step 9 for the 2017/18 school year, effective 8/2/2017, pending receipt of all required paperwork.
- C. Approve Beth Barnes as a long term substitute media specialist effective on the 61st consecutive day of service as a substitute teacher and ending 6/30/2017, at a pay rate equal to the daily rate of Class 1 Step 0 on the certified employee salary schedule as per the negotiated agreement 102.1.

(17-040) J. Hildreth moved and E. Bischoff seconded to approve Superintendent items 12.1.

Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. BACKUS	E. BISCHOFF	J. HILDRETH	T. KAELBER

#### 12.2 Personnel

- A. Approve stipends to the following staff members for attending Summer 2017 Workshops at University of Findlay for College Credit Plus requirements:  

Greg Carpenter	\$250.00	Danielle Huffman	\$250.00
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- B. Approve stipends to the following staff members for attending Spring 2017 Workshops at Columbus State Community College for College Credit Plus requirements:  

Greg Carpenter	\$250.00	Craig Lobdell	\$250.00
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- C. Approve up to \$2,000.00 stipend for Wil Rowland and Gina Lantz for completing a pilot externship, outlined in DACC's *Educator Business Connections Handbook*, to be completed before 6/15/2017.
- D. Approve up to \$2,500.00 stipend for each academic team leader who successfully completes facilitation with cross-curricular academic teams to advance blended learning strategies and flexible learning spaces, throughout 2017/18 school year.

(17-041) T. Backus moved and J. Hildreth seconded to approve Superintendent items 12.2.

Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. BACKUS	E. BISCHOFF	J. HILDRETH	T. KAELBER

#### 12.3 Contracted Services

- A. Approve construction Change Order Proposal Request No.016 describing additional foundations, structural changes and polished concrete increases. [Exhibit D](#)
- B. Approve the amendment for GMP 4, defining the expenditure of funds, to the AIA agreement between the Delaware Area Career Center and Elford, Inc. as approved on 8/27/2015. [Exhibit E](#)

- C. Approve Agreement for Adult Education Student in DACC High School Program for Alex O'Dell for Powerline Technician II from 8/16/2017 through the end of the 2017/18 SY. [Exhibit F](#)
- D. Approve Agreement for Adult Education Student in DACC High School Program for Elias Markley for Powerline Technician II from 8/16/2017 through the end of the 2017/18 SY. [Exhibit G](#)
- E. Approve Agreement for Adult Education Student in DACC High School Program for Hunter Szuch for Networking II from 8/16/2017 through the end of the 2017/18 SY. [Exhibit H](#)
- F. Approve Agreement for Adult Education Student in DACC High School Program for Sutherland Cole for App Development/Programing II from 8/16/2017 through the end of the 2017/18 SY. [Exhibit I](#)
- G. Approve Agreement for Adult Education Student in DACC High School Program for Darius Hodge for Fire Service Training II from 8/16/2017 through the end of the 2017/18 SY. [Exhibit J](#)
- H. Approve Agreement for Adult Education Student in DACC High School Program for Parker Shope for Fire Service Training II from 8/16/2017 through the end of the 2017/18 SY. [Exhibit K](#)
- I. Approve Motorcycle Training Grant Agreement between Ohio Department of Public Safety Motorcycle Ohio Program and DACC Adult Education, effective 6/30/2017 through 7/1/2018 in the amount of \$ 64,302.76 [Exhibit P](#)
- J. Approve the Non-Emergency Shared Equipment Agreement with the Plain Township Board of Trustees, Franklin County, OH to provide opportunities for Adults and Secondary DACC Fire Fighter students to access the use of a reserve fire engine, effective 1/20/2017. [Exhibit Q](#)

(17-042) T. Kaelber moved and E. Bischoff seconded to approve Superintendent items 12.3.

Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. BACKUS	E. BISCHOFF	J. HILDRETH	T. KAELBER

12.4 Other

- A. Approve North and South Campus student instructional fees for the 2017/18 school year. [Exhibit L](#)
- B. Accept donation of auto body panels from Autobody Supply to the Auto Collision Tech lab. Owner determined value to be \$4,000.00
- C. Accept donation of 1996 Buick Regal from Sue Moore Kinney to the Fire Service Training program. Owner determined value to be \$500.00
- D. Accept donation of 1982 Honda motorcycle from Steve Wilson to the Power Sports & Diesel Tech program. Owner determined value to be \$500.00
- E. Accept donation of used lawnmowers and trimmers from Strader's Garden Center to the Power Sports & Diesel Tech program. Owner determined value to be \$870.00
- F. Accept donation of \$1,000.00 from Del-Co Water Company to the scholarship fund for the Digital Design program.
- G. Accept donation of \$1,000.00 from Holony Media, LLC to the scholarship fund for the Digital Design program.

(17-043) E. Bischoff moved and J. Hildreth seconded to approve Superintendent items 12.4.

Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. BACKUS	E. BISCHOFF	J. HILDRETH	T. KAELBER



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13. APPROVE MOU

Approve the Memorandum of Understanding (MOU), between The Delaware Area Career Center Board of Education (the "Board"), and the Delaware Area Career Center Education Association (the "Association"), as presented to the Board, for the purpose of providing a four-day work week to reduce utility costs by closing the buildings on Friday during the summer of 2017. This MOU amends section 1405 and 1102.7 of the negotiated agreement. Approval is pending an affirmative vote from the Association. [Exhibit M](#)

(17-044) J. Hildreth moved and T. Kaelber seconded to approve MOU. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. BACKUS	E. BISCHOFF	J. HILDRETH	T. KAELBER

14. REDUCTION IN FORCE

Approve suspension of the following contract as a reduction in force due to decline in enrollment:

Betty Kimball Family & Consumer Science Instructor (BWHS)

(17-045) J. Hildreth moved and T. Backus seconded to approve RIF. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. BACKUS	E. BISCHOFF	J. HILDRETH	T. KAELBER

15. MOTION TO GO INTO EXECUTIVE SESSION

I move to go into executive session pursuant to Ohio Revised Code Section 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.

(17-046) T. Backus moved and E. Bischoff seconded to enter into executive session at 7:38 p.m. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. BACKUS	E. BISCHOFF	J. HILDRETH	T. KAELBER

The board reentered open session at 8:05 p.m.

16. ADJOURNMENT: 8:07 P.M.

(17-047) E. Bischoff moved and T. Kaelber seconded that the Delaware Area Career Center Board of Education Regular Meeting be adjourned at 8:07 p.m. Motion carried

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. BACKUS	E. BISCHOFF	J. HILDRETH	T. KAELBER

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TREASURER

BOARD PRESIDENT