

D. Approve the 5-year Forecast as presented.

(17-022) J. Hildreth moved and T. Kaelber seconded to approve treasurer items. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. BACKUS	E. BISCHOFF	J. HILDRETH	T. KAELBER

12. SUPERINTENDENT ITEMS

12.1 New Hires

- A. Approve Philip (Cole) Tomlin for hire as Adult Education Fire Lead Instructor at a rate of \$25.00 per hour, and Adult Education Fire Lead Assistant Instructor at a rate of \$20.00 per hour, on an as needed basis, effective 2/01/2017 through 6/30/2017, pending receipt of all required paperwork.
- B. Approve David Carman for hire as Adult Education Customized Office Skills Training (COST) Instructor at a rate of \$25.00 per hour on an as needed basis, effective 2/16/2017 through 6/30/2017, pending receipt of all required paperwork.
- C. Approve Robert H. Martin for hire as Adult Education Ohio Basic Peace Officer Training Instructor at a rate of \$25.00 per hour on an as needed basis, effective 2/16/2017 through 6/30/2017, pending receipt of all required paperwork.

12.2 Personnel

- A. Accept letter of resignation from Judy Clickenger as EMIS Administrative Assistant for purpose of retirement, effective June 30, 2017.
- B. Approve stipends of \$200.00 per day for up to 3 days, and \$100.00 for curriculum development to each of the following staff members for 2017 DACC summer camp:

Kim Budd	David Finnegan	Emily Hardy	Kelly Kohl
Randy Moore	Adam Paisie	Robert Swonger	Tom Underwood
- C. Approve Teri Meider as administrative assistant substitute to provide support to Adult Education, effective 2/8/2017 through 6/30/2017.
- D. Approve Kelly Kohl for reclassification to Class 4 Step 33 based on earning a Master's Degree, effective 1/19/2017.
- E. Approve Martin Huedepohl for reclassification to Class 6 Step 14 based upon earning additional credit hours, effective 2/7/2017.
- F. Accept letter of resignation from William Bussey as Adult Operations Director effective June 30, 2017.
- G. Accept letter of resignation from Paula Jill Millisor as Adult Education Administrative Assistant effective March 3, 2017.

12.3 Contracted Services

- A. Ratify the Treasurer's action to extend the Metropolitan Education Council Natural Gas Sales Program Agreement (approved 2/19/2015) one additional year through June 2019. [Exhibit F](#)
- B. Approve the amendment for GMP3, defining the expenditure of funds, to the AIA agreement between the Delaware Area Career Center and Elford, Inc. as approved on 8/27/2015. [Exhibit N](#)

12.4 Other

- A. Approve construction Change Order Proposal Request No. 1, describing the changes and costs associated to the removal of the Wildlife and Resource Management Program space due to relocation off campus. [Exhibit G](#)
- B. Approve construction Change Order Proposal Request No. 2, describing the changes and costs associated to adding a turn lane on the new access road. [Exhibit H](#)
- C. Approve the settlement agreement with Jill Millisor. [Exhibit I](#)
- D. Approve a DACC summer camp for area middle school students to be held June 6-8, 2017, at a cost to each student of \$30.00
- E. Accept donation of 2001 Chrysler PT Cruiser from Karen Elmore to the Auto Collision Tech lab. Owner determined value to be \$3,000.00
- F. Accept donation of 1995 Geo Metro from Shawn Brodie to the Auto Collision Tech lab. Owner determined value to be \$1,400.00



MINUTES

DELAWARE AREA CAREER CENTER BOARD OF EDUCATION
REGULAR MEETING - FEBRUARY 16, 2017 (6:30 P.M.)
DELAWARE AREA CAREER CENTER SOUTH CAMPUS - BOARD ROOM

- G. Approve overnight travel for up to 4 DACC certified staff members, 1 bus driver and up to 30 students to attend the HOSA (Health Occupation Students of America) HOSA State Leadership Conference in Toledo, OH, April 19-20, 2017 at a cost not to exceed \$350.00 per staff, per student, and bus driver.
- H. Approve out-of-state travel for Josh Gallagan and up to 3 additional DACC certified staff members, and up to 20 students to attend the BPA (Business Professionals of America) National Competition in Orlando, FL, May 9-14, 2017 at a cost not to exceed \$3,000.00 per staff and per student with additional transportation costs to be determined.
- I. Approve out-of-state travel for Ann Kanning and up to 1 additional DACC certified staff member, and up to 3 students to attend the BPA (Business Professionals of America) National Competition in Orlando, FL, May 9-14, 2017 at a cost not to exceed \$3,000.00 per staff and per student with additional transportation costs to be determined.
- J. Approve out-of-state travel for Martin Huedepohl and up to 1 additional DACC certified staff member, and up to 19 students to attend the BPA (Business Professionals of America) National Competition in Orlando, FL, May 9-14, 2017 at a cost not to exceed \$3,000.00 per staff and per student with additional transportation costs to be determined.
- K. Approve out-of-state travel for up to 4 DACC certified staff members, and up to 30 students to attend the HOSA (Health Occupation Students of America) HOSA 40th Annual International Leadership Conference in Orlando, FL, June 21-25, 2017 at a cost not to exceed \$3,400.00 per staff and per student with additional transportation costs to be determined.

(17-023) T. Backus moved and E. Bischoff seconded to approve superintendent items.

Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. BACKUS	E. BISCHOFF	J. HILDRETH	T. KAELBER

13. APPROVE RESOLUTION

The Delaware Area Career Center Board of Education (the “Board”), the Delaware Area Career Center Education Association (the “Association”), acknowledge and agree to the following changes for any academic instructor to whom this applies:

Whereas, the Delaware Area Career Center high school is prepared to offer College Credit Plus academic courses; and

Whereas, teachers need to meet the Ohio Department of Higher Education standards to be approved to teach such College Credit Plus; and

Whereas, the Ohio Department of Higher Education requires a minimum of a Master’s degree and 18 hours of a coherent set of content courses to teach College Credit Plus; and

Whereas, each college makes the final determination about what credentials a high school instructor must have obtained to teach College Credit Plus; and

Whereas, academic teachers hired since 2014 were required to earn their Master’s degree in the content area; and

Whereas, the teacher will be required to earn the 18 hours no later than the date as the expected Master’s degree as listed on the DACC board meeting minutes when hired, and

Whereas, some DACC academic instructors work with at risk students and do not teach College Credit Plus courses;

Therefore, let it be resolved that any teacher who has been hired at DACC between 2014 and January 31, 2017, and who is required to earn a Master’s degree in the academic content area, may now earn 18 hours of a coherent set of courses in a content area, beyond a Master’s degree, to teach College Credit Plus courses, pending approval by the respective college/ university, and such credits will be completed by the same date as the Master’s degree as designated on the DACC board meeting minutes when teacher was hired. If an instructor is teaching at risk students, in non-College Credit Plus courses, he/she may present to the superintendent, for approval, an alternative plan of coursework hours that will benefit the teacher and the students.



MINUTES

DELAWARE AREA CAREER CENTER BOARD OF EDUCATION
REGULAR MEETING - FEBRUARY 16, 2017 (6:30 P.M.)
DELAWARE AREA CAREER CENTER SOUTH CAMPUS - BOARD ROOM

(17-024) E. Bischoff moved and T. Backus seconded to approve resolution. Motion carried.

yes yes yes yes yes
J. WAGNER FEASEL T. BACKUS E. BISCHOFF J. HILDRETH T. Kaelber

14. ADOPTION OF REVISED JOB DESCRIPTIONS

- 14.1 Approve ABLE COORDINATOR, File 311 [Exhibit J](#)
- 14.2 Approve TECHNOLOGY SUPPORT, File 481 [Exhibit K](#)
- 14.3 Approve TECHNOLOGY SUPPORT/CT LABS CAREER DEVELOPMENT SUPPORT, File 482 [Exhibit L](#)
- 14.4 Approve EMIS ADMINISTRATIVE ASSISTANT, File 411 [Exhibit M](#)

(17-025) T. Kaelber moved and J. Hildreth seconded to approve job descriptions. Motion carried.

yes yes yes yes yes
J. WAGNER FEASEL T. BACKUS E. BISCHOFF J. HILDRETH T. Kaelber

15. APPROVE RESOLUTION

Ratify the Superintendent's action to ban Quinn Pollock from any DACC property and premises effective January 25, 2017.

(17-026) J. Hildreth moved and T. Backus seconded to approve resolution. Motion carried.

yes yes yes yes yes
J. WAGNER FEASEL T. BACKUS E. BISCHOFF J. HILDRETH T. Kaelber

16. ADJOURNMENT: 7:38 P.M.

(17-027) E. Bischoff moved and T. Kaelber seconded that the Delaware Area Career Center Board of Education Regular Meeting be adjourned at 7:38 p.m. Motion carried

yes yes yes yes yes
J. WAGNER FEASEL T. BACKUS E. BISCHOFF J. HILDRETH T. Kaelber

TREASURER

BOARD PRESIDENT