



# MINUTES

DELAWARE AREA CAREER CENTER BOARD OF EDUCATION  
 REGULAR MEETING - **MARCH 9, 2016** (6:00 P.M.)  
 DELAWARE AREA CAREER CENTER SOUTH CAMPUS - BOARD ROOM

1. CALL TO ORDER: 6:00 P.M.

X                      X                      X                      X                      X  
 J. WAGNER FEASEL      T. KAEHLBER      T. BACKUS      E. BISCHOFF      J. HILDRETH

2. PLEDGE OF ALLEGIANCE

3. ACCEPT AGENDA FOR THE MARCH 9, 2016 REGULAR MEETING AS PRESENTED (16-030) J. Hildreth moved and E. Bischoff seconded to approve the agenda. Motion carried.

yes                      yes                      yes                      yes                      yes  
 J. WAGNER FEASEL      T. KAEHLBER      T. BACKUS      E. BISCHOFF      J. HILDRETH

4. INTRODUCTION OF GUESTS

5. PUBLIC PARTICIPATION

6. BOARD PRESIDENT'S REPORT

7. BOARD MEMBERS' REPORTS

8. TREASURER'S REPORT

9. SUPERINTENDENT'S REPORT

10. OLD BUSINESS

10.1 Amend Board Resolution #16-024 (2/18/16 - 12.4.B) to reflect the following changes: *Approve out-of-state travel for up to 4 DACC certified staff members and up to 32 students to attend the BPA (Business Professionals of America) National Competition in Boston, MA, ~~May 3-8~~ May 4-9, 2016 at a cost not to exceed \$1,575.00 per staff and \$1,575.00 per student with additional transportation costs to be determined.*

10.2 Amend Board Resolution #16-024 (2/18/16 - 12.4.C) to reflect the following changes: *Approve out-of-state travel for William Bussey to attend the National Council of Local Administrators, CTE board meeting in Portland, MA, ~~April 3-6~~ April 2-5, 2016 at a cost not to exceed \$1,500.00*

(16-031) T. Kaelber moved and T. Backus seconded to approve old business items. Motion carried.

yes                      yes                      yes                      yes                      yes  
 J. WAGNER FEASEL      T. KAEHLBER      T. BACKUS      E. BISCHOFF      J. HILDRETH

11. TREASURER ITEMS

11.1 Approve Minutes of the February 10, 2016 Work Session. [Exhibit A](#)

11.2 Approve Minutes of the February 18, 2016 Regular Meeting. [Exhibit B](#)

11.3 Business and Reports at the Recommendation of the Treasurer:

A. Approve Fiscal Reports for February 2016, with expenditures totaling \$1,390,878.12 [Exhibit C](#)

B. Approve disposal of inventoried assets as presented. (Treasurer will have copy of disposal requests at the meeting)

C. Approve the following changes in the Original Appropriations for the 2016 Fiscal Year in the amount of \$4,100.00:

<u>FUND</u>	<u>FUND DESCRIPTION</u>	<u>AMOUNT</u>
200	Student Managed Activities	\$4,100.00

(16-032) E. Bischoff moved and T. Kaelber seconded to approve Treasurer items. Motion carried.

yes                      yes                      yes                      yes                      yes  
 J. WAGNER FEASEL      T. KAEHLBER      T. BACKUS      E. BISCHOFF      J. HILDRETH



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## 12. SUPERINTENDENT ITEMS

### 12.1 New Hires

- A. Approve Larry Weber for hire as Adult Education Financial Aid Coordinator on an as needed basis, effective 3/1/2016 through 6/30/2016 at a rate of \$25.00 per hour, pending receipt of all required paperwork.

### 12.2 Personnel

- A. Approve stipends of \$200.00 per day for up to 3 days, and \$100.00 for curriculum development to each of the following staff members for 2016 DACC summer camp:

Jamie Bando	Kim Budd	David Finnegan	Josh Gallagan
Paul Grimes	Emily Hardy	Kelly Kohl	Randy Moore
Adam Paisie	Robert Swonger	Tom Underwood	

### 12.3 Contracted Services

- A. Accept the option to extend the Metropolitan Education Council Natural Gas Sales Program Agreement (approved 2/19/15) one additional year through June 2018.
- B. Approve the Field/EMT Experience Agreement with the City of Marion Fire Division to provide opportunities for field training for DACC Adult Ed students, effective 3/1/2016 through 1/1/2020. [Exhibit D](#)

### 12.4 Other

- A. Approve overnight travel for up to 4 certified staff members and up to 19 DACC students to attend HOSA International Leadership Conference in Nashville, TN, June 22-26, 2016 at a cost not to exceed \$2,000.00 per staff member and \$2,000.00 per student.
- B. Approve overnight travel for Jeff Stimmell, Alex Zimmer and up to 50 DACC/BV and BW Agricultural Science students to attend the Ohio FFA State Convention in Columbus, May 5-6, 2016 at a cost not to exceed \$200.00 per staff member and \$100.00 per student attending.
- C. Approve out of state travel for up to 6 DACC certified staff and up to 25 DACC students to attend the SkillsUSA National Leadership Conference in Louisville, KY, June 20-24, 2016 at a cost not to exceed \$6,550.00 for all staff and \$1,250.00 per student attending.
- D. Approve out of state travel for up to 6 staff members to attend the 30th Annual HSTW (High Schools That Work) Staff Development Conference in Louisville, KY, July 13-16, 2016, at a cost not to exceed \$1,500.00 per staff member attending.
- E. Approve a DACC summer camp for area middle school students to be held June 7-9, 2016, and June 14-16, 2016 at a cost to each student of \$30.00
- F. Approve tuition and fees for Adult Education Law Enforcement Program of \$4,400.00, effective 2/1/2016.

(16-033) T. Backus moved and J. Hildreth seconded to approve Superintendent items. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. KAELEBER	T. BACKUS	E. BISCHOFF	J. HILDRETH

## 13. ADOPTION OF NEW/REVISED JOB DESCRIPTIONS

- 13.1 Approve new Adult Education job description for FINANCIAL AID COORDINATOR, File 320 [Exhibit E](#)

(16-034) T. Kaelber moved and J. Hildreth seconded to approve job description. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. KAELEBER	T. BACKUS	E. BISCHOFF	J. HILDRETH



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## 14. MOTION TO GO INTO EXECUTIVE SESSION

I move to go into executive session pursuant to Ohio Revised Code Section 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.

(16-035) T. Backus moved and T. Kaelber seconded to enter into executive session at 6:07 p.m.

Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. KAELEBER	T. BACKUS	E. BISCHOFF	J. HILDRETH

The board reentered open session at 6:38 p.m.

15. Approve a three day unpaid suspension for William Lewis effective March 14 through March 16, 2016.

(16-036) T. Kaelber moved and E. Bischoff seconded to approve unpaid suspension. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. KAELEBER	T. BACKUS	E. BISCHOFF	J. HILDRETH

## 16. SPECIAL REPORTS

16.1 SHP Facilities Update

## 17. ADJOURNMENT

(16-037) J. Hildreth moved and T. Backus seconded that the Delaware Area Career Center Board of Education Regular Meeting be adjourned at 7:13 p.m. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. KAELEBER	T. BACKUS	E. BISCHOFF	J. HILDRETH

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**TREASURER**

**BOARD PRESIDENT**