



**MINUTES**

DELAWARE AREA CAREER CENTER BOARD OF EDUCATION  
REGULAR MEETING - **FEBRUARY 18, 2016** (6:30 P.M.)  
DELAWARE AREA CAREER CENTER SOUTH CAMPUS - BOARD ROOM

1. CALL TO ORDER: 6:30 P.M.

X X X X X  
J. WAGNER FEASEL T. KAE LBER T. BACKUS E. BISCHOFF J. HILDRETH

2. PLEDGE OF ALLEGIANCE

3. ACCEPT AGENDA FOR THE FEBRUARY 18, 2016 REGULAR MEETING AS PRESENTED (16-022) E. Bischoff moved and T. Backus seconded to approve the agenda. Motion carried.

yes yes yes yes  
J. WAGNER FEASEL T. KAE LBER T. BACKUS E. BISCHOFF J. HILDRETH

4. INTRODUCTION OF GUESTS

5. PUBLIC PARTICIPATION

6. BOARD PRESIDENT’S REPORT

7. BOARD MEMBERS’ REPORTS

8. TREASURER’S REPORT

9. SUPERINTENDENT’S REPORT

- District Bullying Report - January 20, 2016 [Exhibit A](#)

10. OLD BUSINESS

11. TREASURER ITEMS

- 11.1 Approve Minutes of the January 15, 2016 Organizational Meeting. [Exhibit B](#)
- 11.2 Approve Minutes of the January 21, 2016 Regular Meeting. [Exhibit C](#)
- 11.3 Business and Reports at the Recommendation of the Treasurer:
  - A. Approve Fiscal Reports for January 2016, with expenditures totaling \$1,185,876.30 [Exhibit D](#)
  - B. Approve disposal of inventoried assets as presented. (Treasurer will have copy of disposal requests at the meeting).
  - C. Approve Memorandum of Agreement for Public Funds with FCBank, a division of CNB Bank, effective 2/1/2016 through 2/1/2019. [Exhibit E](#)
  - D. Approve Memorandum of Agreement for Public Funds with PNC Bank, effective 4/1/2016 through 3/31/ 2021. [Exhibit F](#)
  - E. Accept the tax year 2015 rates and estimated revenue. [Exhibit G](#)
  - F. Approve Alternative Tax Budget for FY2017. [Exhibit H](#)
  - G. Approve a “Then and Now” Certificate for PO 350965 to Accent for phone services in the amount of \$8,515.00
  - H. Approve a “Then and Now” Certificate for PO 351172 to Auditor of State for annual auditing services in the amount of \$3,800.00
  - I. Approve the following changes in the Original Appropriations for the 2016 Fiscal Year in the amount of \$20,060.76

<u>FUND</u>	<u>FUND DESCRIPTION</u>	<u>AMOUNT</u>
011	Rotary – Special Services	(\$3,500.00)
012	Adult Education	\$21,647.78
018	Public School Support	\$1,912.98

(16-023) T. Backus moved and J. Hildreth seconded to approve Treasurer items. Motion carried.

yes yes yes yes  
J. WAGNER FEASEL T. KAE LBER T. BACKUS E. BISCHOFF J. HILDRETH

12. SUPERINTENDENT ITEMS

12.1 New Hires

- A. Approve Gunta Nies for hire as ABLE Instructor on an as needed basis, effective 2/19/2016 through 6/30/2016, at a rate of \$22.00 per hour, pending receipt of all required paperwork.

12.2 Personnel

12.3 Contracted Services

12.4 Other

- A. Approve overnight travel for up to 8 certified staff members, and 23 DACC students to attend SkillsUSA Regional Competition in Chesapeake, Ohio, February 26-27, 2016 at a cost not to exceed \$1,200.00 for all staff, \$4,300.00 for all students, and \$850.00 for bus transportation.
- B. Approve out-of-state travel for up to 4 DACC certified staff members and up to 32 students to attend the BPA (Business Professionals of America) National Competition in Boston, MA, May ~~3-8~~ 4-9, 2016 at a cost not to exceed \$1,575.00 per staff and \$1,575.00 per student with additional transportation costs to be determined.
- C. Approve out-of-state travel for William Bussey to attend the National Council of Local Administrators, CTE board meeting in Portland, MA, April ~~3-6~~ 2-5, 2016 at a cost not to exceed \$1,500.00
- D. Approve out-of-state travel for Barbara Wookey, DACC ABLE/ESOL instructor, to attend the International TESOL (Teachers of English to Speakers of Other Languages) conference in Baltimore, MD, April 5-8, 2016 at a cost not to exceed \$1,500.00 including pre-paid airfare.
- E. Approve out-of-state travel for Cindy Wolfe, DACC ABLE Coordinator, to attend the COABE (Commission on Adult Basic Education) conference in Dallas, TX, April 10-13, 2016 at a cost not to exceed \$1,800.00 including pre-paid airfare.
- F. Approve overnight travel for up to 4 certified staff members, and up to 19 DACC students to attend HOSA State Leadership Conference in Toledo, Ohio, April 5-6, 2016 at a cost not to exceed \$200.00 per staff member and \$200.00 per student, with additional transportation costs to be determined.

Amended  
3/9/16

Amended  
3/9/16

(16-024) E. Bischoff moved and J. Hildreth seconded to approve Superintendent items.

Motion carried.

<u>yes</u>	<u>          </u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. Kaelber	T. BACKUS	E. BISCHOFF	J. HILDRETH

13. RATIFY MOU

Ratify the MOU with the Delaware Area Career Center Education Association for the purpose of revising Section 803.1 and 803.2.1. of the Negotiated Agreement. [Exhibit I](#)

(16-025) J. Hildreth moved and T. Backus seconded to ratify the MOU. Motion carried.

<u>yes</u>	<u>          </u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. Kaelber	T. BACKUS	E. BISCHOFF	J. HILDRETH

14. ADOPTION OF REVISED BOARD POLICIES

14.1 Approve EVALUATION OF ADMINISTRATIVE STAFF, File AFC-2/GCN-2 [Exhibit J](#)

14.2 Approve EVALUATION OF ADMINISTRATIVE STAFF, File AFC-2-R/GCN-2-R [Exhibit K](#)

14.3 Approve ADMINISTRATIVE STAFF CONTRACTS AND COMPENSATION PLANS, File GCB-2 [Exhibit L](#)

(16-026) T. Backus moved and E. Bischoff seconded to approve policy revisions. Motion carried.

<u>yes</u>	<u>          </u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. Kaelber	T. BACKUS	E. BISCHOFF	J. HILDRETH



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## 15. NOTICE OF SALE

The Board has determined that the Property located at 1610 OH-521, Delaware, OH 43015 also known as the Delaware Area Career Center North Campus, is no longer needed for school purposes, except to the extent of use of the Property that will be reserved for a limited period upon any sale of the Property, and (ii) that a first offer notice of sale will be delivered to high-performing community schools and any other community schools pursuant to the requirements of O.R.C. §3313.413.

- Authorize the Treasurer and/or his designee to provide a first offer notice of sale to high-performing community schools and any other community schools pursuant to the requirements of O.R.C. §3313.413.
- Authorize the Treasurer and/or his designee to take the necessary steps and incur the necessary expense to secure an updated appraisal of the Property.

(16-027) E. Bischoff moved and J. Hildreth seconded to approve notice of sale. Motion carried.

<u>yes</u>	_____	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. KAELBER	T. BACKUS	E. BISCHOFF	J. HILDRETH

## 16. MOTION TO GO INTO EXECUTIVE SESSION

I move to go into executive session pursuant to Ohio Revised Code Section 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.

(16-028) J. Hildreth moved and T. Backus seconded to enter into executive session at 6:57 p.m. Motion carried.

<u>yes</u>	_____	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. KAELBER	T. BACKUS	E. BISCHOFF	J. HILDRETH

The board reentered open session at 7:19 p.m.

## 17. ADJOURNMENT: 7:19 P.M.

(16-029) E. Bischoff moved and T. Backus seconded that the Delaware Area Career Center Board of Education Regular Meeting be adjourned at 7:19 p.m. Motion carried.

<u>yes</u>	_____	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER FEASEL	T. KAELBER	T. BACKUS	E. BISCHOFF	J. HILDRETH

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TREASURER

BOARD PRESIDENT