



# MINUTES

DELAWARE AREA CAREER CENTER BOARD OF EDUCATION  
REGULAR MEETING – MARCH 19, 2015 (6:30 P.M.)  
DELAWARE AREA CAREER CENTER SOUTH CAMPUS - BOARD ROOM

1. CALL TO ORDER: 6:37 P.M.

J. WAGNER-FEASEL X J. HILDRETH \_\_\_\_\_ E. BISCHOFF X T. Kaelber X H. PAPE X

2. PLEDGE OF ALLEGIANCE

3. ACCEPT AGENDA FOR THE MARCH 19, 2015 REGULAR MEETING AS PRESENTED (15-029) T. Kaelber moved and H. Pape seconded to approve the agenda. Motion carried.

J. WAGNER-FEASEL yes J. HILDRETH \_\_\_\_\_ E. BISCHOFF yes T. Kaelber yes H. PAPE yes

4. INTRODUCTION OF GUESTS

5. PUBLIC PARTICIPATION

6. BOARD PRESIDENT'S REPORT

7. BOARD MEMBERS' REPORTS

8. TREASURER'S REPORT

9. SUPERINTENDENT'S REPORT

10. OLD BUSINESS

10.1 Amend Board Resolution #15-006 (1/7/15 - #7) to reflect the following changes to the BOE Meeting Schedule for 2015: remove the 3/11/15 Work Session, 6/18/15 Regular Meeting, and 8/20/15 Regular Meeting; and add 6/23/15 Regular Meeting and 8/27/15 Regular Meeting.

(15-030) H. Pape moved E. Bischoff seconded to approve old business. Motion carried.

J. WAGNER-FEASEL yes J. HILDRETH \_\_\_\_\_ E. BISCHOFF yes T. Kaelber yes H. PAPE yes

11. TREASURER ITEMS

11.1 Approve Minutes of the February 19, 2015 Regular Meeting. [Exhibit A](#)

11.2 Business and Reports at the Recommendation of the Treasurer:

A. Approve Fiscal Reports for February 2015, with expenditures totaling \$1,111,624.37 [Exhibit B](#)

B. Approve disposal of inventoried assets as presented. (Treasurer will have copy of disposal requests at the meeting).

(15-031) E. Bischoff moved and T. Kaelber seconded to approve Treasurer items. Motion carried.

J. WAGNER-FEASEL yes J. HILDRETH \_\_\_\_\_ E. BISCHOFF yes T. Kaelber yes H. PAPE yes

12. SUPERINTENDENT ITEMS

12.1 New Hires

A. Approve Kathie Elrod as Adult Education Test Proctor on an as needed basis, effective 3/6/15 through 6/30/15, at a rate of \$25.00 per hour, pending all required paperwork.

B. Approve 185 day contract for Shannon Dutton as Science Instructor at Class 4 Step 10, for the 2015/16 school year, effective 8/2/2015 pending receipt of all required paperwork and receipt of Master of Science degree no later than 12/31/2020.

- C. Approve Harold Bauder as a long term substitute teacher effective on his 61st consecutive day of service as a substitute teacher and ending 6/30/2015, at a pay rate equal to the daily rate of Step 0 Class 1 on the certified employee salary schedule (including benefits).
- 12.2 Personnel
- A. Accept the letter of resignation for Ronald Poulton as the Peace Officer Academy Commander for the purpose of retirement, effective May 1, 2015.
  - B. Reassign David Gilliam from Intervention Specialist to VOSE (Vocational Special Education Coordinator), effective 7/1/2015.
  - C. Approve the rate of pay for a long-term instructional substitute who temporarily assumes full classroom responsibility for one specific teacher during a time when the teacher is unable to fulfill instructional responsibilities. Effective for the 2014/15 school year:
    - Day 1 – 10: \$ 90.00 per day
    - Day 11 – 30: \$100.00 per day
    - Day 31 – 60: \$150.00 per day
    - Day 61 and above: \$201.69 per day (beginning step of teacher salary schedule)
- 12.3 Contracted Services
- A. Approve 3-year contract with META (Metropolitan Educational Technology Association) to provide Internet Access / Digital Transmission Service at 400MB from 7/1/2015 through 6/30/2018 at an annual cost of \$27,474.84 [Exhibit C](#)
  - B. Approve the Customer Agreement with Forecast5 Analytics for data analysis services through 3/31/2016 in the amount of \$5,950.00 [Exhibit D](#)
  - C. Approve Purchased Service Agreement with ESCCO/COG for employment services of a Clinic Aide, effective 2/23/2015 through 6/30/2016. [Exhibit E](#)
  - D. Approve the contract with Scotts Lawn Service to provide lawn fertilizer and weed control service for 2015 at South Campus for \$1,425.00 and North Campus for \$1,575.00 [Exhibit F](#)
  - E. Approve the 3 year contract with Direct Mechanical for preventive maintenance service on the mechanical heating/cooling equipment from 4/1/2015 through 6/30/2018 in the amount of \$13,740.00 annually. [Exhibit G](#)
  - F. Approve the contract with Simplex Grinnell LP to install a Ccure 9000 Access Control and Security System at both the North and South Campus in the amount of \$26,664.31 [Exhibit H](#)
  - G. Approve the contract with Zig Zag Lawn Care for 2015 mowing services for 28 scheduled mowings not to exceed \$11,900.00. [Exhibit I](#)
  - H. Approve the Memorandum of Understanding between DACC/ABLE and the Vineyard Community Center to provide onsite ABLE and ESOL classes from 7/1/2015 to 6/30/2016. [Exhibit J](#)
  - I. Approve the Memorandum of Understanding between DACC/ABLE and the Delaware County District Library to provide onsite ESOL classes from 7/1/2015 to 6/30/2016. [Exhibit K](#)
  - J. Approve the Memorandum of Understanding between DACC/ABLE and the Delaware County Jail to provide onsite ABLE classes from 7/1/2015 to 6/30/2016. [Exhibit L](#)
  - K. Approve the Memorandum of Understanding between DACC/ABLE and the Delaware City Vineyard Church to provide onsite ABLE classes from 7/1/2015 to 6/30/2016. [Exhibit M](#)
  - L. Approve MOU with Delaware-Morrow Mental Health & Recovery Services Board to provide mental health services through Maryhaven from 4/1/2015 through 6/30/2015. [Exhibit P](#)
  - M. Approve the contract with Fallon Research & Communications, Inc. to conduct a community satisfactory survey with district service area residents in 2015, at a cost not to exceed \$12,500.00 [Exhibit Q](#)



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## 12.4 Other

- A. Approve overnight travel for Jeff Stimmell, Alex Zimmer and up to 60 DACC/BV and BW Agricultural Science students to attend the Ohio FFA State Convention in Columbus, April 30-May 1, 2015 at a cost not to exceed \$275.00 total for staff members.
- B. Approve out-of-state travel for Jeff Stimmell to attend the CASE (Curriculum for Agricultural Science Education) in College Station, TX, June 14-25, 2015 at a cost not to exceed \$3,500.00
- C. Approve out-of-state travel for up to 7 DACC certified staff and up to 28 DACC students to attend the SkillsUSA National Leadership Conference in Louisville, KY, June 22-26, 2015, at a cost not to exceed \$6,375.00 per for all staff and \$1,155.00 per student attending.

(15-032) E. Bischoff moved and H. Pape seconded to approve Superintendent items.

Motion carried.

<u>yes</u>	_____	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER-FEASEL	J. HILDRETH	E. BISCHOFF	T. Kaelber	H. PAPE

13. Approve the Administrator A and B Salary Schedule, effective 7/1/2015 through 6/30/2017. [Exhibit N](#)

(15-033) T. Kaelber moved and H. Pape seconded to approve salary schedule. Motion carried.

<u>yes</u>	_____	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER-FEASEL	J. HILDRETH	E. BISCHOFF	T. Kaelber	H. PAPE

## 14. RECOMMEND HIRING AN OWNER REPRESENTATIVE FOR THE DESIGN AND CONSTRUCTION OF THE CONSOLIDATION OF FACILITIES PROJECT

WHEREAS, the Delaware Area Career Center Board of Education (the “Board”) recognizes the need to augment the construction process during the design and construction of the planned capital improvements on the south campus site and coordination of the movement of programs from the North Campus site to the South Campus site; and

WHEREAS, there is not a defined statutory process for the selection of a consultant to provide these services.

THEREFORE, BE IT RESOLVED by the Delaware Area Career Center Board of Education that:

1. An owner representative should be used during the capital program to provide assistance with observation and administration of construction and related documentation and to serve as a liaison between the District administrative team and the contractor and design professional; and
2. The Superintendent is authorized to develop a process to select an experienced and available individual or company to provide owner representative and/or program management services for the capital project and to bring a recommendation to the Board.

(15-034) E. Bischoff moved and H. Pape seconded to approve owner rep hire. Motion carried.

<u>yes</u>	_____	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER-FEASEL	J. HILDRETH	E. BISCHOFF	T. Kaelber	H. PAPE

## 15. ADOPTION OF REVISED BOARD POLICIES

15.1 Board Policy EFG: Student Wellness Program [Exhibit O](#)

(15-035) T. Kaelber moved and H. Pape seconded to approve revised policy. Motion carried.

<u>yes</u>	_____	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER-FEASEL	J. HILDRETH	E. BISCHOFF	T. Kaelber	H. PAPE



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16. APPROVE RESOLUTION FOR PARTNERSHIP BETWEEN DACC ADULT EDUCATION LAW ENFORCEMENT AND DCSO

WHEREAS, the Delaware Area Career Center (“DACC”) and the Delaware County Sheriff’s Office (“DCSO”) value high quality lifelong learning experiences; and

WHEREAS, DACC and the DCSO have worked collaboratively in the past; and

WHEREAS, DACC and the DCSO remain fiscally prudent with tax dollars;

THEREFORE, BE IT RESOLVED by the Delaware Area Career Center Board of Education as follows:

1. DACC and the DCSO will partner to provide law enforcement education and training to adults.
2. The DCSO with input from DACC will hire a full time employee who is credentialed as an OPOTA Commander.
3. The DCSO employee will be the DACC Adult Ed Commander.
4. DACC will hire the Adult Ed law instructors.

(15-036) H. Pape moved and T. Kaelber seconded to approve DCSO partnership. Motion carried.

<u>yes</u>	_____	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER-FEASEL	J. HILDRETH	E. BISCHOFF	T. Kaelber	H. PAPE

17. MOTION TO GO INTO EXECUTIVE SESSION

I move to go into executive session pursuant to Ohio Revised Code Section 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.

(15-037) H. Pape moved and E. Bischoff seconded to enter into executive session at 7:30 p.m. Motion carried.

<u>yes</u>	_____	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER-FEASEL	J. HILDRETH	E. BISCHOFF	T. Kaelber	H. PAPE

The board reentered open session at 8:30 p.m.

18. ADJOURNMENT: 8:37 P.M.

(15-038) T. Kaelber moved and E. Bischoff seconded that the meeting of the Delaware Area Career Center Board of Education be adjourned at 8:37 p.m. Motion carried.

<u>yes</u>	_____	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER-FEASEL	J. HILDRETH	E. BISCHOFF	T. Kaelber	H. PAPE

TREASURER

BOARD PRESIDENT