



# MINUTES

DELAWARE AREA CAREER CENTER BOARD OF EDUCATION  
REGULAR MEETING - **SEPTEMBER 18, 2014** (6:30 P.M.)  
DELAWARE AREA CAREER CENTER SOUTH CAMPUS - BOARD ROOM

1. CALL TO ORDER: 6:30 P.M.

<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>
J. WAGNER-FEASEL	T. KAELBER	E. BISCHOFF	J. HILDRETH	H. PAPE

2. PLEDGE OF ALLEGIANCE

3. ACCEPT AGENDA FOR THE SEPTEMBER 18, 2014 REGULAR MEETING AS PRESENTED (14-077) T. Kaelber moved and J. Hildreth seconded to approve the agenda. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER-FEASEL	T. KAELBER	E. BISCHOFF	J. HILDRETH	H. PAPE

4. INTRODUCTION OF GUESTS

5. PUBLIC PARTICIPATION

6. BOARD PRESIDENT'S REPORT

7. BOARD MEMBERS' REPORTS

8. SUPERINTENDENT'S REPORT

- CTE Report Card

9. TREASURER'S REPORT

10. OLD BUSINESS

10.1 Amend resolution #14-061 (7/17/2014 - 11.4.A.2) to reflect the following changes:  
*Approve 185 day contract for Emily Hardy as Science Instructor at ~~Class 1~~ **Class 2** Step 0, for the 2014/15 school year, effective 8/2/2014 pending receipt of all required paperwork and receipt of Master of Science degree no later than 12/31/19.*

10.2 Amend resolution #14-049 (6/19/2014 - 11.3.A.7) to reflect the following changes:  
*Approve the following for hire as Adult Education Coordinators on an as-needed basis, effective 7/1/2014 through 6/30/2015, pending receipt of all required paperwork:*

<i>William Grubb</i>	<i>Fire Coordinator</i>	<i>\$26.00</i>	<i><del>10</del> 20 hours per week</i>
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(14-078) E. Bischoff moved and H. Pape seconded to approve old business items. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER-FEASEL	T. KAELBER	E. BISCHOFF	J. HILDRETH	H. PAPE

11. CONSENT AGENDA ITEMS

11.1 Approve Minutes of the August 21, 2014 Regular Meeting. [Exhibit A](#)

11.2 Business and Reports at the Recommendation of the Treasurer:

- A. Approve Fiscal Reports for August 2014, with expenditures totaling \$1,947,919.30 [Exhibit B](#)
- B. Approve disposal of inventoried assets as presented. (Treasurer will have copy of disposal requests at the meeting.)
- C. Approve a "Then and Now" Certificate for PO 340461 in the amount of \$33,839.88 to US Bankcorp for annual copier lease payment.
- D. Approve additional FY 2015 Change Fund request as listed:

<u>CHANGE FUND</u>	
South Campus Cafeteria	<u>\$20.00</u>
Total request from General Fund	<u>\$20.00</u>

E. Approve the following Original Appropriations for the 2015 Fiscal Year:

<u>FUND</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
001	General	\$13,518,350.45
003	Permanent Improvement	1,724,290.00
006	Food Service	263,425.00
007	Special Trust	3,002.51
009	Uniform School Supplies	111,846.92
011	Rotary – Special Services	187,573.84
012	Adult Education	829,805.34
018	Public School Support	7,025.79
022	District Agency	637,585.40
023	Self-Insurance Fund	12,829.58
200	Student Managed Activity	89,403.97
414	Adult High School	62,691.00
451	Data Communication Fund	3,600.00
461	Vocational Education Enhancements	10,768.00
499	Miscellaneous State Grant Fund	2,000.00
501	Adult Basic Education	331,076.37
524	Voc. Ed.: Carl D. Perkins – 1984	502,104.20
590	Improving Teacher Quality	3,711.29
599	Miscellaneous Fed. Grant Fund	121,810.23
<b>GRAND TOTAL:</b>		<b>\$18,422,241.58</b>

11.3 New Business at the Recommendation of the Superintendent:

A. New Hires

1. Approve Rita Armstrong for hire as Adult Education Test Proctor on an as needed basis, effective 8/26/2014 through 6/30/2015, at a rate of \$25.00 per hour, pending receipt of all required paperwork.
2. Approve R. Dale Hayes for hire as Adult Education Test Proctor on an as needed basis, effective 8/26/2014 through 6/30/2015, at a rate of \$25.00 per hour, pending receipt of all required paperwork.
3. Approve Steve Koslow for hire as Adult Education Lead Fire Instructor at a rate of \$25.00 per hour and Adult Education Lead Assistant Fire Instructor at a rate of \$20.00 per hour, effective 9/5/2014 through 6/30/2015 on an as needed basis, pending receipt of all required paperwork.
4. Approve Christina Pierce for hire as Adult Education Dental Assisting Coordinator on an as needed basis, effective 9/5/2014 through 6/30/2015, at a rate of \$25.00 per hour not to exceed an average of 6 hours per week, pending receipt of all required paperwork.
5. Approve James Winders for hire as Substitute Payroll Coordinator, at a rate of \$25.00 per hour, effective 9/1/2014 through 6/30/2015, pending the receipt of all required paperwork.
6. Approve Paul West for hire as Adult Education Instructor on an as needed basis, effective 9/11/2014 through 6/30/2015, at a rate of \$25.00 per hour, pending receipt of all required paperwork.
7. Approve Angela Boring and Pamela Venters for hire to serve as substitute clerical staff on an as-needed basis, effective 9/22/2014 through 6/30/2015, pending receipt of all required paperwork.

B. Personnel

1. Approve the following staff members for Saturday School Monitor duty at the rate of \$17.00 per hour, effective 9/6/2014, for the 2014/15 SY:

Kimberly Budd	Paul Grimes	Kelly Kohl
Brad DeMent	Joni Hunt	Zin Min

C. Contracted Services

1. Approve John Sheridan for hire as a Consultant for Customized Business Communication Training, effective 9/2/2014 through 6/30/2015 at a rate of \$25.00 per hour on an as-needed basis. [Exhibit C](#)

2. Approve contract with Elizabeth Robertson to serve as Senior Project Grader for the 2014/15 SY at a rate of \$25.00 per hour not to exceed \$3,000.00, pending the receipt of all required paperwork. [Exhibit D](#)

D. Purchases

1. Approve purchase of textbooks required by Columbus State Community College for 25 Columbus Zoo & Aquarium School students:
  - *General, Organic, and Biochemistry*; Bettelheim, Brown, Campbell, Farrell (Cengage Publishing); ISBN 978-1-133-10508-4; \$229.25 each plus shipping.
  - *Chemistry 1111 Laboratory Manual*; Lord (McGraw-Hill); 2012; ISBN 978-0-07-804548-6; \$35.00 each plus shipping.

E. Other

1. Approve the 2014/15 Advisory Committee members for Satellite Agriculture Programs. [Exhibit E](#)
2. Approve out-of-state travel for Lisa Mally to attend the PowerSchool User Group event in Ann Arbor, MI, September 21-24, 2014, at a cost not to exceed \$1,000.00
3. Approve overnight stay for Mary Beth Freeman and Teri Meider on November 10, 2014 for registration responsibilities related to the Ohio Association of Career Technical Superintendents' breakfast meeting at the OSBA annual conference in Columbus, OH, at a cost not to exceed \$250.00
4. Accept donation of a 2002 Honda Civic from Jeffrey D. Krider to the Automotive Technology Lab. Owner determined value to be \$3,500.00
5. Accept donation of a rotary drive-on vehicle lift from Honda Marysville to the Automotive Technology Lab. Owner determined value to be \$2,500.00
6. Approve customer service pricing for Food Service for catering services to the public ranging from \$5.00 to \$25.00 per person based on menu item selections agreed upon in advance for the 2014/15 school year.

(14-079) H. Pape moved and E. Bischoff seconded to approve consent agenda items.

Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER-FEASEL	T. KAELBER	E. BISCHOFF	J. HILDRETH	H. PAPE

12. Approve the MOU outlining evaluation changes as permitted in HB 362 pending approval by the DACC Education Association. [Exhibit F](#)

(14-080) T. Kaelber moved and J. Hildreth seconded to approve the above MOU. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER-FEASEL	T. KAELBER	E. BISCHOFF	J. HILDRETH	H. PAPE

13. Approve the MOU for payment made to satellite instructors for the 2013/14 school year pending approval by the DACC Education Association. [Exhibit G](#)

(14-081) E. Bischoff moved and J. Hildreth seconded to approve the above MOU. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER-FEASEL	T. KAELBER	E. BISCHOFF	J. HILDRETH	H. PAPE

14. ADOPTION OF REVISED BOARD POLICY

- 14.1 Board Policy JGD: Student Suspension [Exhibit H](#)

(14-082) H. Pape moved and T. Kaelber seconded to approve revised policy. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER-FEASEL	T. KAELBER	E. BISCHOFF	J. HILDRETH	H. PAPE



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## 15. RESIGNATIONS

- 15.1 Accept the letter of resignation for Lynda Hillier as English Instructor for the purpose of retirement, effective the last teacher workday of the 2014/15 school year.
- 15.2 Accept the letter of resignation for Steve Lust as Power Sports and Diesel Technology Instructor for the purpose of retirement, effective the last teacher workday of the 2014/15 school year.
- 15.3 Accept the letter of resignation for Michael Conklin as Equine Science Aide effective 8/31/2014.

(14-083) T. Kaelber moved and H. Pape seconded to approve resignations. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER-FEASEL	T. KAELBER	E. BISCHOFF	J. HILDRETH	H. PAPE

## 16. MOTION TO GO INTO EXECUTIVE SESSION

I move to go into executive session pursuant to Ohio Revised Code Section 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.

(14-084) E. Bischoff moved and H. Pape seconded to enter into executive session at 7:25 p.m. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER-FEASEL	T. KAELBER	E. BISCHOFF	J. HILDRETH	H. PAPE

The board reentered open session at 7:30 p.m.

## 17. ADJOURNMENT: 7:40 P.M.

(14-085) E. Bischoff moved and T. Kaelber seconded that the meeting of the Delaware Area Career Center Board of Education be adjourned at 7:40 p.m. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER-FEASEL	T. KAELBER	E. BISCHOFF	J. HILDRETH	H. PAPE

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TREASURER

BOARD PRESIDENT