

1. CALL TO ORDER: 6:30 P.M.

X
X
X
X

J. WAGNER-FEASEL T. KAELBER E. BISCHOFF J. HILDRETH H. PAPE

2. PLEDGE OF ALLEGIANCE

3. ACCEPT AGENDA FOR THE JUNE 19, 2014 REGULAR MEETING AS PRESENTED
 (14-045) T. Kaelber moved and J. Hildreth seconded to approve the agenda. Motion carried.

yes
yes
yes
yes

J. WAGNER-FEASEL T. KAELBER E. BISCHOFF J. HILDRETH H. PAPE

4. INTRODUCTION OF GUESTS

5. PUBLIC PARTICIPATION

6. BOARD PRESIDENT'S REPORT

Mr. Pape arrived at 6:38 p.m.

7. BOARD MEMBERS' REPORTS

8. TREASURER'S REPORT

9. SUPERINTENDENT'S REPORT

10. OLD BUSINESS

10.1 Amend Board Resolution #14-024 (3/20/14 - 11.3.D.1) to reflect the following changes: *Approve out-of-state travel for ~~Kristi Chumney, TBD, Matt Greiling~~ **Kim Budd** and Kris Lucas to attend the 2014 Annual HSTW (High Schools That Work) Conference in Nashville, TN, July 15-19, 2014, at a cost to the Board not to exceed \$4,500.00*

10.2 Amend Board Resolution #14-036 (5/15/14 - 11.3.B.7) to reflect the following changes: *Approve stipends to the following staff members for attending Summer 2014 Workshops at University of Findlay for dual credit requirements:
 Greg Carpenter ~~\$250.00~~ **\$500.00** *attending two workshops*

10.3 Amend Board Resolution #14-031 (4/17/14 - 12.) to rescind a reduction in force for Roger Postell (Maintenance Supervisor).

(14-046) J. Hildreth moved and E. Bischoff seconded to approve old business items. Motion carried.

yes
yes
yes
yes
yes

J. WAGNER-FEASEL T. KAELBER E. BISCHOFF J. HILDRETH H. PAPE

11. CONSENT AGENDA ITEMS

11.1 Approve Minutes of the May 15, 2014 Regular Meeting. [Exhibit A](#)

(14-047) T. Kaelber moved and H. Pape seconded to approve the minutes. Motion carried.

yes
yes
yes
yes
yes

J. WAGNER-FEASEL T. KAELBER E. BISCHOFF J. HILDRETH H. PAPE

11.2 Business and Reports at the Recommendation of the Treasurer:

A. Approve Fiscal Reports for May 2014, with expenditures totaling \$1,184,350.55
[Exhibit B](#)

B. Approve disposal of inventoried assets as presented (Treasurer will have copy of additional disposal requests at the meeting.)



MINUTES

DELAWARE AREA CAREER CENTER BOARD OF EDUCATION
 REGULAR MEETING - JUNE 19, 2014 (6:30 P.M.)
 DELAWARE AREA CAREER CENTER SOUTH CAMPUS - BOARD ROOM

- C. Approve the Temporary Appropriations for the 2015 Fiscal Year.

FY 2015 Temporary Appropriations

<u>NUM</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
001	General	\$13,041,686.75
003	Permanent Improvement	1,724,290.00
006	Food Service	263,425.00
007	Special Trust	3,002.51
009	Uniform School Supplies	111,327.00
011	Rotary – Special Services	180,086.29
012	Adult Education	829,805.34
018	Public School Support	7,025.79
022	District Agency	534,712.50
023	Self-Insurance Fund	12,829.58
200	Student Managed Activity	70,010.66
414	Adult High School	62,691.00
451	Data Communication Fund	3,600.00
461	Vocational Education Enhancements	8,000.00
499	Miscellaneous State Grant Fund	2,000.00
501	Adult Basic Education	248,833.77
524	Voc. Ed.: Carl D. Perkins – 1984	345,311.17
590	Improving Teacher Quality	1,552.00
599	Miscellaneous Fed. Grant Fund	34,194.03
GRAND TOTAL:		\$17,484,383.39

- D. Approve the Amended Appropriations for the 2014 Fiscal Year

FY 2014 Amended Appropriations

<u>NUM</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
001	General	\$13,299,640.94
003	Permanent Improvement	3,801,536.92
006	Food Service	248,406.00
007	Special Trust	3,804.18
009	Uniform School Supplies	79,950.57
011	Rotary – Special Services	327,909.30
012	Adult Education	990,536.93
018	Public School Support	14,334.29
022	District Agency	576,212.50
023	Self-Insurance Fund	15,768.13
200	Student Managed Activity	118,141.77
414	Adult High School	62,691.00
451	Data Communication Fund	3,600.00
461	Vocational Education Enhancements	5,540.00
499	Miscellaneous State Grant Fund	2,000.00
501	Adult Basic Education	335,064.60
506	Race to The Top	350.00
524	Voc. Ed.: Carl D. Perkins – 1984	431,216.72
590	Improving Teacher Quality	4,519.79
599	Miscellaneous Fed. Grant Fund	126,756.49
GRAND TOTAL:		\$20,447,980.13

- E. At the recommendation of the Treasurer approve the necessary advances of funds to eliminate deficit balances at the end of fiscal year 2014. The list of advances will be supplied to the Board at the July Board meeting.

- F. Approve a “Then and Now” Certificate for PO 331671 to Means, Bichimer, Burkholder, and Baker Co LPA for legal services in the amount of \$15,000.00

(14-048) E. Bischoff moved and H. Pape seconded to approve Treasurer items. Motion carried.

yes yes yes yes yes
 J. WAGNER-FEASEL T. KAELBER E. BISCHOFF J. HILDRETH H. PAPE

11.3 New Business at the Recommendation of the Superintendent:

A. New Hires

1. Approve 185 day contract for Danielle Huffman as Mathematics Instructor at Class 1 Step 0, for the 2014/15 school year, effective 8/2/2014 pending receipt of all required paperwork and receipt of Master of Mathematics degree no later than 12/31/19.
2. Approve 185 day contract for Ryan Mitchell as Mathematics Instructor at Class 1 Step 1, for the 2014/15 school year, effective 8/2/2014 pending receipt of all required paperwork and receipt of Master of Mathematics degree no later than 12/31/19.
3. Approve 185 day contract for Jeffrey Stimmell as Agriculture Instructor (BWHS) at Class 1 Step 0, for the 2014/15 school year, effective 8/2/2014 pending receipt of all required paperwork.
4. Approve 185 day contract for Alex Zimmer as Agriculture Instructor (BVHS) at Class 3 Step 0, for the 2014/15 school year, effective 8/2/2014 pending receipt of all required paperwork.
5. Approve the following for hire as Substitute Custodian, effective 7/1/2014 through 6/30/15 at a rate of \$14.00 per hour on an as-needed basis, pending the receipt of all required paperwork:
 Jessica Crist Rex Devault Kimberly Edwards Jerry Green
 Paul Grimes Nelson Jones Jared Lee Kathryn Richley
6. Approve the following for hire as Substitute Cafeteria Worker, effective 7/1/2014 through 6/30/15 at a rate of \$11.75 per hour on an as-needed basis, pending the receipt of all required paperwork:
 Jessica Crist Carole Reed
7. Approve the following for hire as Adult Education Coordinators on an as-needed basis, effective 7/1/2014 through 6/30/2015, pending receipt of all required paperwork:

<u>Name</u>	<u>Program</u>	<u>Rate per hour</u>	<u>Average</u>
Kimberly Budd	STNA Coordinator	\$26.00	10 hours per course
Muhammed Faiz	CISCO Coordinator	\$25.50	4 hours per week
William Grubb	Fire Coordinator	\$26.00	10 hours per week
Ronald Poulton	Law Commander	\$32.00	25 hours per week
Rich Richardson	EMT Coordinator	\$26.00	10 hours per week
Cindy Wolfe	ABLE Project Coordinator	\$28.00*	25 hours per week

*Per Ohio Board of Regents ABLE Grant

8. Approve Rebecca Bowling and Rebecca Wolfe as part-time ABLE Administrative Assistants, at the rate of \$18.00* per hour, not to exceed a total of 20 hours per week, effective 7/1/2014 through 6/30/2015, pending completion and receipt of all required documentation and licensure. *Per Ohio Board of Regents ABLE Grant
9. Approve Lynn Cook as part-time ABLE Counselor, at the rate of \$22.50* per hour, not to exceed an average of 5 hours per week, effective 7/1/2014 through 6/30/2015, pending completion and receipt of all required documentation and licensure. *Per Ohio Board of Regents ABLE Grant
10. Approve the following ABLE Instructors, at the rate of \$22.00 per hour, effective 7/1/2014 through 6/30/2015, pending completion and receipt of all required documentation and licensure:

Rebecca Bowling	Barbara Campana	Fernanda Caprano	Nance Curtis
Laurel Dale	Sallie Danneberger	Jenny DeJong	Pam Dugas
Kathie Elrod	Cheryl Hagerty	Dorothy Jerzyk	Theresa Kempker
Carrie Krajewski	Sarah Latta	Sara Ledford	Jerry Leslein
Elizabeth Robertson	Richard Selcer	Roger Spires	Heidi Westover
Cynthia Wolfe	Rebecca Wolfe	Barbara Wookey	

11. Approve 185 day contract for Melissa Johnson as Intervention Specialist at Class 1 Step 3 for the 2014/15 school year, effective 8/2/2014 pending receipt of all required paperwork.
12. Approve 185 day contract for Maighdlin Shumaker as Intervention Specialist for Project SEARCH at Class I Step 0 for the 2014/15 school year, pending receipt of all required paperwork and enrollment and completion of the Transition To Work Endorsement based on ODE requirements.
13. Approve 260 day contract for Bryan Patrick as Custodian at Class 1 Step 10 for the 2014/15 school year, effective 7/17/2014 pending receipt of all required paperwork.

(14-049) H. Pape moved and T. Kaelber seconded to approve new hires. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER-FEASEL	T. KAELBER	E. BISCHOFF	J. HILDRETH	H. PAPE

B. Personnel

1. Approve extended time for the following, for the 2014/15 school year, effective 7/1/2014:

<u>Name</u>	<u>Hours</u>	<u>Purpose</u>
Jeff Stimmell	30	New teacher orientation
	200	Business mentor/project alignment
Alex Zimmer	30	New teacher orientation
	200	Business mentor/project alignment
Emily Cunningham	80	Business mentor/project alignment
Sheree Ellis	130	Preparing/finalizing records/reports*
Mark Fleisher	46	Business mentor/project alignment
Tina Francis	74	Business mentor/project alignment
Jackie Johnson	130	Preparing/finalizing records/reports*
Kelly Kohl	110	Professional Development
Emily McKinney	153	Preparing/finalizing records/reports*
Mark McKinney	46	Business mentor/project alignment
Mark McKinney	40	AYES training (Auto Youth Ed Systems)
Randy Moore	15	Network setup
Lisa-Marie Reinhart	90	Student recruitment
Patricia SanFillipo	As Needed	Catering services
Wayne Strunk	320	Technology support
Lana Jo Sturgell	360	Equine care
Linda Teach	130	Preparing/finalizing records/reports*
Kathy Tornes	153	Preparing/finalizing records/reports*
Nicole Vance	As Needed	Catering Services
H. Thomas Wilson	153	Preparing/finalizing records/reports*
Nichole Wright	46	Business mentor/project alignment
*Staff required to use a minimum of 14 hours between 7/1/14 and 8/6/14, and 14 hours between 5/30/15 and 6/30/15		
David Gilliam	20	Preparing/finalizing records/reports
	10	IEP development training**
Jennifer Dennewitz	20	Preparing/finalizing records/reports
	10	IEP development training**
Cheryl Olsen	20	Preparing/finalizing records/reports
	10	IEP development training**

**Five hours to be used from 7/1/14 to 8/12/14

2. Approve Richard Mason for monthly cell phone usage stipend at a rate of \$40.00 per month per Board Policy EGAC, effective 7/1/14 through 6/30/15.

3. Approve Mitchell Buchanan to receive an additional \$1.00 per hour based on the receipt of an Associate's Degree per Negotiated Agreement Chapter 1509.1, effective 6/12/2014, pending receipt of official transcripts.
4. Approve a \$400 stipend for Zin Min and Brian Hale to develop a 9th grade Career Based Intervention academic delivery plan to be completed by 8/30/2014.
5. Approve a \$750 stipend for any academic instructor who develops an approved DACC Quality Matters online course.
6. Approve a \$300.00 stipend for any Career Tech Instructor who develops a district supported program career matrix.
7. Approve a \$500.00 stipend for Joshua Gallagan to develop a personal learning system, based on the Three Design Principles, from 7/1/2014 through 8/15/2014.
8. Approve a \$400.00 stipend for Sherry Forster and Greg Carpenter to develop an implementation plan for the delivery of the South Campus academic model from 6/1/2014 through 6/30/2014.
9. Reassign Cheryl Olsen from Resource Room to Intervention Specialist for Hospitality Program, effective 8/2/2014.
10. Reassign Jerry Green from Cook to Custodian with a 260 day contract at Class 1 Step 10 for the 2014/15 school year, effective 7/1/2014 pending receipt of all required paperwork.
11. Approve a change in contract for Lisa Mally from a 212 day to a 260 day contract, effective 7/1/2014.
12. Approve three extended days each for Tina Francis and Zin Min for the 2013/14 school year to align with Buckeye Valley Schools 188 day contract.

(14-050) J. Hildreth moved and H. Pape seconded to approve personnel items. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER-FEASEL	T. KAELBER	E. BISCHOFF	J. HILDRETH	H. PAPE

C. Contracted Services

1. Approve the following suppliers to provide commodities for the 2014/15 school year per MEC negotiated contracts: [Exhibit C](#)

Aunt Millie's Bakeries	Bread
Dairy Enterprises (Smith Dairy)	Dairy
2. Approve the Memorandum of Understanding between Delaware City Vineyard Church and DACC to provide onsite ABLE/GED classes from 7/1/2014 to 6/30/2015. [Exhibit D](#)
3. Approve the Memorandum of Understanding between Vineyard Community Center Westerville and DACC to provide onsite ABLE/GED/ESOL classes from 7/1/2014 to 6/30/2015. [Exhibit E](#)
4. Approve the Memorandum of Understanding between Delaware County Jail and DACC to provide onsite ABLE/GED classes from 7/1/2014 through 6/30/2015. [Exhibit F](#)
5. Approve the Memorandum of Understanding between Delaware County District Library and DACC to provide onsite ABLE/ESOL classes from 7/1/2014 through 6/30/2015. [Exhibit G](#)
6. Approve the Memorandum of Understanding between Emerson Network Power (Liebert Precision Cooling) and DACC to provide ABLE services from 7/1/2014 through 6/30/2015. [Exhibit H](#)
7. Approve Agreement for Adult Education Student in DACC High School Program for Felicia Henderson for Bioscience II from 8/13/2014 to 5/22/2015. [Exhibit I](#)
8. Approve Agreement for Adult Education Student in DACC High School Program for Rebecca Holden for Bioscience II from 8/13/2014 to 5/22/2015. [Exhibit J](#)

9. Approve Agreement for Adult Education Student in DACC High School Program for Michaela Wiggs for Bioscience II from 8/13/2014 to 5/22/2015. [Exhibit K](#)

(14-051) T. Kaelber moved and E. Bischoff seconded to approve contracted services. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER-FEASEL	T. KAELBER	E. BISCHOFF	J. HILDRETH	H. PAPE

D. Purchases

1. Approve purchase of the following textbooks plus additional shipping and handling. Quantity to be determined by class enrollment. [Exhibit L](#)
- | | |
|--|--------------------------------------|
| <i>World History: Modern Era</i> | \$95.97 each plus shipping/handling |
| <i>Physics A First Course</i> | \$70.00 each plus shipping/handling |
| <i>Benchmark Series: Microsoft Word 2013, Level 1</i> | \$58.59 each plus shipping/handling |
| <i>Benchmark Series: Microsoft Word 2013, Level 2</i> | \$58.59 each plus shipping/handling |
| <i>Benchmark Series: Microsoft Excel 2013, Level 1</i> | \$58.59 each plus shipping/handling |
| <i>Benchmark Series: Microsoft Excel 2013, Level 2</i> | \$58.59 each plus shipping/handling |
| <i>Introduction to Anatomy and Physiology Bundle</i> | \$104.97 each plus shipping/handling |

(14-052) H. Pape moved and E. Bischoff seconded to approve purchases. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER-FEASEL	T. KAELBER	E. BISCHOFF	J. HILDRETH	H. PAPE

E. Other

- Approve Alex Zimmer and Jeff Stimmell to receive a \$500.00 stipend each for Agriculture and FFA responsibilities at Buckeye Valley and Big Walnut, respectively, from 6/1/14 through 6/30/14.
- Approve out-of-state travel for Brad DeMent to attend the FABTECH 2013 in Chicago, IL, November 17-18, 2013 for a total cost of \$717.92
- Approve out-of-state travel for Mark McKinney to attend NATEF/AYES Industry Alliance Summer Conference in Indianapolis, IN, July 28 to August 1, 2014 at a cost not to exceed \$1,100.00
- Approve DACC Student Handbook for the 2014/15 school year. [Exhibit M](#)
- Accept donation of a 2003 Mini Cooper from Mike Earley to the Automotive Technology Lab. Owner determined value to be \$2,000.00
- Accept donation of a 1999 Chevrolet Suburban from CT Consultants to the Auto Collision Technology Lab. Owner determined value to be \$1,700.00

(14-053) J. Hildreth moved and H. Pape seconded to approve other items. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER-FEASEL	T. KAELBER	E. BISCHOFF	J. HILDRETH	H. PAPE

12. Approve the Administrator A and B Salary Schedule, effective 7/1/2014. [Exhibit N](#)

(14-054) T. Kaelber moved and J. Hildreth seconded to approve salary schedule. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER-FEASEL	T. KAELBER	E. BISCHOFF	J. HILDRETH	H. PAPE

13. RESIGNATIONS

- Accept the letter of resignation for Rita Armstrong as Mathematics Instructor for the purpose of retirement, effective 5/30/2014.
- Accept the letter of resignation for Kristi Chumney as Science Instructor, effective 8/2/2014.
- Accept the letter of resignation for Michelle Oberfield as Intervention Specialist, effective 8/2/2014.
- Accept the letter of resignation for Jennifer VanSickle as Project SEARCH Instructor, effective 8/2/2014.

(14-055) E. Bischoff moved and H. Pape seconded to approve resignations. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
J. WAGNER-FEASEL	T. KAELBER	E. BISCHOFF	J. HILDRETH	H. PAPE



MINUTES

DELAWARE AREA CAREER CENTER BOARD OF EDUCATION
REGULAR MEETING - JUNE 19, 2014 (6:30 P.M.)
DELAWARE AREA CAREER CENTER SOUTH CAMPUS - BOARD ROOM

14. MOTION TO GO INTO EXECUTIVE SESSION

I move to go into executive session pursuant to Ohio Revised Code Section 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual; and/or ORC Section 121.22 (G)(3) Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.

(14-056) J. Hildreth moved E. Bischoff seconded to enter into executive session at 7:03 p.m.
Motion carried.

yes yes yes yes yes
J. WAGNER-FEASEL T. KAELBER E. BISCHOFF J. HILDRETH H. PAPE

The board reentered open session at 7:51 p.m.

15. ADJOURNMENT: 7:51 PM

(14-057) H. Pape moved and E. Bischoff seconded that the meeting of the Delaware Area Career Center Board of Education be adjourned at 7:51 p.m. Motion carried.

yes yes yes yes yes
J. WAGNER-FEASEL T. KAELBER E. BISCHOFF J. HILDRETH H. PAPE

TREASURER

BOARD PRESIDENT