



MINUTES

DELAWARE AREA CAREER CENTER BOARD OF EDUCATION
REGULAR MEETING - AUGUST 15, 2013 (6:30 P.M.)
DELAWARE AREA CAREER CENTER SOUTH CAMPUS - BOARD ROOM

1. CALL TO ORDER: 6:30 P.M.

X X X X X
T. KAELBER P. LILLIE T. BACKUS E. BISCHOFF J. WAGNER-FEASEL

2. PLEDGE OF ALLEGIANCE

3. ACCEPT AGENDA FOR THE AUGUST 15, 2013 2013 REGULAR MEETING AS PRESENTED (13-057) E. Bischoff moved and T. Backus seconded to approve the agenda. Motion carried.

yes yes yes yes yes
T. KAELBER P. LILLIE T. BACKUS E. BISCHOFF J. WAGNER-FEASEL

4. INTRODUCTION OF GUESTS

5. PUBLIC PARTICIPATION

6. BOARD PRESIDENT’S REPORT

7. BOARD MEMBERS’ REPORTS

8. TREASURER’S REPORT

9. SUPERINTENDENT’S REPORT

- OSBA Capital Conference - November 10-13, 2013 - Columbus Convention Center

10. CONSENT AGENDA ITEMS

10.1 Approve Minutes of the July 18, 2013 Regular Meeting. [Exhibit A](#)

10.2 Business and Reports at the Recommendation of the Treasurer:

- A. Approve Fiscal Reports for July 2013, with expenditures totaling \$2,012,892.56. [Exhibit B](#)
- B. Approve disposal of inventoried assets as presented. (Treasurer will have copy of disposal requests at the meeting).
- C. Approve District participation in the Ohio School Boards Association (OSBA) Workers Compensation Group Retrospective Rating Program through CompManagement from 1/1/2014 to 12/31/ 2014.
- D. Approve a “Then and Now” Certificate for PO 330356 in the amount of \$6,500.00 to Google, Inc for a year of Google Message Discovery.
- E. Approve eConnectDirect account agreement with Multibank Securities effective 8/1/2013. [Exhibit C](#)
- F. Approve FY 2014 Change Fund and Petty Cash requests as listed:

<u>Change Funds</u>	<u>Amount</u>	<u>Petty Cash</u>	<u>Amount</u>
Cafeteria	\$327.00	Treasurer’s Office	\$ 50.00
North Campus Office	\$130.00		
South Campus Office	\$100.00		
Adult Education – South	\$ 75.00		
Adult Education – North	\$ 30.00		
Culinary Arts	\$ 35.00		
Professional Food Service	\$ 35.00		
Cosmetology	\$ 25.00		
Landscape	\$ 25.00		
<u>Total request from General Fund \$832.00</u>			

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10.2 *Business and Reports at the Recommendation of the Treasurer - continued*

- G. Accept the Regional High Schools that Work (fiscal agent) grant in the amount of \$519,712.50
- H. Approve the following changes in the Temporary Appropriations for the 2014 Fiscal Year in the amount of \$471,214.21:

<u>FUND</u>	<u>FUND DESCRIPTION</u>	<u>AMOUNT</u>
003-0000	Permanent Improvement	\$259,488.00
009-0000	Uniform School Supplies	\$ 407.00
011-0000	Rotary-Special Services	\$ 2,824.15
012-0000	Adult Education	\$ 50,587.00
018-0000	Public School Support	\$ 634.29
200-0000	Student Managed Activity	(\$ 1,115.85)
461-0000	Vocational Enhancements	\$ 5,540.00
501-0000	Adult Basic Education	\$ 39,762.01
524-0000	Perkins	\$ 84,824.48
590-0000	Improving Teacher Quality	\$ 2,119.66
599-0000	Misc. Federal Grants	\$ 26,143.47

10.3 New Business at the Recommendation of the Superintendent:

- A. New Hires
 - 1. Approve Bethany Cognion and Natalina Fleshman for hire to serve as substitute clerical staff on an as-needed basis, effective 8/1/2013, for the 2013-14 FY.
 - 2. Approve Theresa Kempker for hire as ABLE ESOL instructor, at a rate of \$22.00 per hour, effective 8/1/2013, pending completion and receipt of all required documentation and licensure.
- B. Personnel
 - 1. Approve Mary Lykens for an additional 20 hours at a rate of \$25.00 per hour as FY14 Resident Educator mentor for Jocelyn Gideon.
- C. Contracted Services
 - 1. Approve the boarding contract for the Equine Science program for the 2013/14 school year, effective 9/1/2013 through 8/31/2014. [Exhibit D](#)
 - 2. Accept bid and award contract to Central Ohio Building Co., Inc. for the Student Entrance project and Entrance Restroom Renovation project at South Campus in the amount of \$370,575.00 including \$6,475.00 for Alternate A. [Exhibit F](#) [Exhibit G](#)
 - 3. Approve a \$10,000 contingency fund for the Student Entrance project and Entrance Restroom Renovation project at South Campus.
 - 4. Accept the contract between DACC ABLE / GED and the Delaware County Adult Court Services for services totaling \$3780 effective 9/9/2013 through 6/30/2014. [Exhibit H](#)
- D. Other
 - 1. Approve student instructional fees for Medical Office II for the 2013/14 school year. [Exhibit E](#)
 - 2. Approve out-of-state travel for Jamie Gregory, Jeni Reely, up to 12 DACC/BV and up to 10 DACC/BW Agricultural Program students to attend the National FFA Convention in Louisville, KY, 10/30-11/2/2013, at a cost not to exceed \$925.00 per staff member. There will be no cost to the board for student expenses.
 - 3. Approve out-of-state travel for Mary Beth Freeman to attend the Great Lakes Comprehensive Center Advisory Board meeting in Chicago, Illinois, October 3-4, 2013 at no cost to the board.
 - 4. Approve Woods Edge Farm to provide feed for the Equine Science Program for the 2013-14 school year at a cost of \$22.98 per 100 pounds.



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(13-058) J. Wagner-Feasel moved and P. Lillie seconded to approve consent agenda items.
Motion carried.

yes yes yes yes yes
T. KAELBER P. LILLIE T. BACKUS E. BISCHOFF J. WAGNER-FEASEL

11. ADOPTION OF BOARD POLICY

11.1 Approve new POSITIVE BEHAVIORAL INTERVENTIONS AND SUPPORTS (Restraint and Seclusion) JP policy. [Exhibit I](#)

11.2 Approve revisions of the DACC Board policies as presented to the Board as a hard copy at the July 18, 2013 Regular meeting.

(13-059) P. Lillie moved and J. Wagner-Feasel seconded to approve adoption of new and revised policy. Motion carried.

yes yes yes yes yes
T. KAELBER P. LILLIE T. BACKUS E. BISCHOFF J. WAGNER-FEASEL

12. ADOPTION OF JOB DESCRIPTION

12.1 Approve revisions of the QUALIFICATION AND DUTIES OF THE TREASURER BCC job description. [Exhibit J](#)

(13-060) J. Wagner-Feasel moved and T. Backus seconded to remove *Item 12. ADOPTION OF JOB DESCRIPTION* from the agenda. Motion carried.

yes yes yes yes yes
T. KAELBER P. LILLIE T. BACKUS E. BISCHOFF J. WAGNER-FEASEL

13. MOTION TO GO INTO EXECUTIVE SESSION

I move to go into executive session pursuant to Ohio Revised Code Section 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.

(13-061) P. Lillie moved and E. Bischoff seconded to enter into executive session at 7:08 p.m. Motion carried.

yes yes yes yes yes
T. KAELBER P. LILLIE T. BACKUS E. BISCHOFF J. WAGNER-FEASEL

The board reentered open session at 8:30 p.m.

14. ADJOURNMENT: 8:30 P.M.

(13-062) E. Bischoff moved and J. Wagner-Feasel seconded that the meeting of the Delaware Area Career Center Board of Education be adjourned at 8:30 p.m. Motion carried.

yes yes yes yes yes
T. KAELBER P. LILLIE T. BACKUS E. BISCHOFF J. WAGNER-FEASEL

TREASURER

BOARD PRESIDENT

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