



# MINUTES

DELAWARE AREA CAREER CENTER BOARD OF EDUCATION  
REGULAR MEETING - JULY 18, 2013 (6:30 P.M.)  
DELAWARE AREA CAREER CENTER SOUTH CAMPUS - BOARD ROOM

- 1. CALL TO ORDER: 6:31 P.M.  

<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>
T. KAELBER	P. LILLIE	T. BACKUS	E. BISCHOFF	J. WAGNER-FEASEL

2. PLEDGE OF ALLEGIANCE

- 3. ACCEPT AGENDA FOR THE JULY 18, 2013 REGULAR MEETING AS PRESENTED  
(13-048) T. Backus motioned and E. Bischoff seconded to approve the agenda. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
T. KAELBER	P. LILLIE	T. BACKUS	E. BISCHOFF	J. WAGNER-FEASEL

4. INTRODUCTION OF GUESTS

5. PUBLIC PARTICIPATION

6. BOARD PRESIDENT’S REPORT

7. BOARD MEMBERS’ REPORTS

8. TREASURER’S REPORT

9. SUPERINTENDENT’S REPORT

- Bullying Report

10. OLD BUSINESS

- 10.1 Amend Board Resolution #13-043 (6/20/13 - 10.3.A.1) to reflect the following changes: Approve 2 year, 260 day contract, ~~pro-rated to 250 days for 2013/14 SY~~ for Kristina Lucas as Academic Supervisor at Class Supervisor Step 10, effective ~~7/15/2013~~ 7/1/2013 pending receipt of all required paperwork.
- 10.2 Amend Board Resolution #13-043 (6/20/13 - 10.3.B.1) to reflect the following changes: Approve extended time for the following, for the 2013/14 school year, effective 7/1/2013. \*Staff preparing/finalizing record/reports will use a minimum of 14 hours between 7/1/13 and 8/6/13, and minimum of 14 hours between ~~5/30/13 and 6/30/13~~ 5/30/14 and 6/30/14:
- 10.3 Amend Board Resolution #13-033 (5/22/13 - 10.4.C.4) to remove resolution and MOU agreements and replace with revised MOU agreements under Item 11.4.C.1 on this agenda. ~~Approve the Memorandum of Understanding between DACC/ABLE and Delaware City Vineyard church to provide onsite ABLE/GED classes from 5/6/2013 to 6/30/2013 and from 7/1/2013 to 6/30/2014. Exhibit G~~
- 10.4 Amend Board Resolution #13-033 (5/22/13 - 10.4.B.7) to reflect the following changes: Approve the following LPDC Committee members for the 2013/14 school year at a rate of \$750 per person per Section 1510.5 of the Negotiated Agreement:  

<del>Paul Grimes</del>	Kristi Chumney
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- 10.5 Amend Board Resolution #13-043 (6/20/13 - 10.3.A.2) to reflect the following changes: Approve ~~2-year~~ 1 year, 185 day contract for Jocelyn Gideon as Business Management Program Instructor at Class 3 Step 0, effective 8/2/2013, pending receipt of all required paperwork.

- (13-049) J. Wagner-Feasel motioned and P. Lillie seconded to approve old business items. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
T. KAELBER	P. LILLIE	T. BACKUS	E. BISCHOFF	J. WAGNER-FEASEL



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## 11. CONSENT AGENDA ITEMS

11.1 Approve Minutes of the June 12, 2013 Work Session. [Exhibit A](#)

11.2 Approve Minutes of the June 20, 2013 Regular Meeting. [Exhibit B](#)

11.3 Business and Reports at the Recommendation of the Treasurer:

A. Approve Fiscal Reports for June 2013, with expenditures totaling \$1,725,061.49  
[Exhibit C](#)

B. Approve disposal of inventoried assets as presented. (Treasurer will have copy of disposal requests at the meeting).

C. Approve the Advance of \$311,090.90 from the General Fund to the funds listed below authorized at the June 2013 Board Meeting:

FUND	DESCRIPTION	AMOUNT
011-9003	Auto Technology	\$ 2,217.15
011-9005	Building Trades	123,451.15
461-9098	HSTW FY 13	1,540.00
501-9098	ABLE FY 13	56,812.53
501-9099	EL-Civics FY 13	9,293.67
524-9094	Perkins FY 13	88,474.55
590-9094	Title II-A FY 13	2,119.66
599-9092	REAP FY 12	22,231.56
599-9093	REAP FY 13	<u>4,950.63</u>

**TOTAL: \$ 311,090.90**

D. Approve the following changes in the Temporary Appropriations for the 2013 Fiscal Year (Treasurer will provide at meeting).

E. Grant the Treasurer the right to advertise for bids on the Student Entrance project and Entrance Restroom Renovation project at South Campus starting 7/22/ 2013. (Estimated cost for the Student Entrance is \$300,000 and for the Entrance Restroom Renovation is \$64,000).

F. Approve the revised "CONDITIONS OF SALE CERTAIN PERSONAL PROPERTY BY THE BOARD OF EDUCATION OF DELAWARE AREA CAREER CENTER" plus Exhibit A and B. [Exhibit K](#)

11.4 New Business at the Recommendation of the Superintendent:

A. New Hires

1. Approve 1 year, 185 day contract for Jennifer VanSickle as Project SEARCH Instructor at Class 1 Step 3, effective 8/2/2013 pending receipt of all required paperwork.

2. Approve 1 year, 185 day contract for Michelle Oberfield as Intervention Specialist for Hospitality Program at Class 3 Step 2, effective August 2, 2013 pending receipt of all required paperwork.

3. Approve 1 year, 185 day contract for David Gilliam as Intervention Specialist at Class 4 Step 6, effective August 2, 2013 pending receipt of all required paperwork.

4. Approve the following for hire as substitute custodians on an as-needed basis, effective 7/1/2013 for the 2013/14 school year, pending receipt of all required paperwork:

Nelson Jones                  Colleen Moore                  Bryan Patrick

5. Approve Mary Lykens as a FY14 Resident Educator Mentor at a rate of \$25.00 per hour, not to exceed 50 hours per teacher.

B. Personnel

1. Approve extended day supplemental contract for Brian Hale for the 2013/14 SY per Negotiated Agreement Chapter 1414.1.



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## 11.4.B New Business at the Recommendation of the Superintendent - continued

2. Approve extended day supplemental contract for the following for the 2013/14 SY per Negotiated Agreement Chapter 1405:

Roxanne Ames	Carol Fuller	Randy Moore	Lana Jo Sturgell
Patricia Bace	Joshua Gallagan	D. James Poole	Nicole Vance
Kimberly Budd	Dan Huffman	Stephanie Rogers	Kamaljit Vilkh
Emily Cunningham	Mark McKinney	Gene Scott	Mark Warner
Brad DeMent			

3. Approve extended time for the following, for the 2013/14 SY:

<u>Name</u>	<u>Hours</u>	<u>Purpose</u>	<u>Effective</u>
David Gilliam	30	New teacher orientation	8/2/2013
Jamie Gregory	200	Business mentor/project alignment	7/1/2013
Michelle Oberfield	30	New teacher orientation	8/2/2013
Jennifer Reely	200	Business mentor/project alignment	7/1/2013
Jennifer VanSickle	30	New teacher orientation	8/2/2013
Jennifer VanSickle	115	Business mentor/project alignment	8/2/2013

### C. Contracted Services

1. Approve the Memorandum of Understanding between DACC/ABLE and Delaware City Vineyard church to provide onsite ABLE/GED classes from 5/6/2013 to 6/30/2013 and from 7/1/2013 to 8/31/2013. [Exhibit D](#)
2. Approve Motorcycle Training Grant Agreement between Ohio Department of Public Safety, Motorcycle Ohio Program and DACC Adult Education, effective 7/1/2013 through 6/30/2014 in the amount of \$80,631.67 [Exhibit E](#)

### D. Purchases

1. Approve purchase of textbooks for the Personal Finance course: *Turning Money into Wealth (with MYFINANCELAB Access Code)*; Prentice Hall/Pearson Publishers; \$140 each; 40 students at \$140.00 each = \$5,600.00 plus 7% shipping and handling (\$392.00) for a grand total of \$5,992.00. This text is required by Columbus State Community College for the Business Management Program.

### E. Other

1. Accept the District Bullying Report for 2/1/2013 to 6/30/2013 as presented. [Exhibit F](#)
2. Accept the Calamity Day plan for 2013/14 SY. [Exhibit G](#)
3. Approve changes to DACC Student Handbook for the 2013/14 SY. [Exhibit L](#)

(13-050) E. Bischoff moved and T. Backus seconded to approve consent agenda items.  
 Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
T. Kaelber	P. Lillie	T. Backus	E. Bischoff	J. Wagner-Feasel

## 12. ADOPTION OF REVISED POLICY

- 12.1 Approve Staff Acceptable Use Agreement for Internet/Online Services/School District Computer Network for the 2013/14 SY. [Exhibit H](#)
- 12.2 Approve Student Acceptable Use Agreement for Internet/Online Services/School District Computer Network for the 2013/14 SY. [Exhibit I](#)
- 12.3 Approve Dress Guidelines Regulation GBCC-R of the Staff and Grooming Board Policy GBCC. [Exhibit J](#)

(13-051) T. Backus moved and P. Lillie seconded to approve adoption of revised policy.  
 Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
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13. JOINT ECONOMIC DEVELOPMENT ZONE (JEDZ)

**WHEREAS**, Liberty Township is planning to form a Joint Economic Development Zone (JEDZ) with Bexley and Powell, Ohio; and

**WHEREAS**, The purpose is for Bexley, Powell and Liberty Township to work collaboratively to attract new businesses and to incentivize growth within and nearby the JEDZ; and

**WHEREAS**, The JEDZ only includes businesses and organizations in Powell and Liberty Township, Ohio who are not required to pay property tax; and

**WHEREAS**, The successful passage by Powell and Liberty Township voters in November, 2013 will require public employees within the JEDZ to pay a 2.5% income tax; and

**WHEREAS**, at least 89% of full time staff at the DACC South Campus employees will be negatively impacted; and

**WHEREAS**, The funds will be used to plan for the development of land; increase code enforcement; improvement of streets, particularly SR 750, Cornerstone and Sawmill Parkway within/near the JEDZ; study of and improvement of access to the JEDZ; plans to market the JEDZ; and plans to increase bike and pedestrian paths;

**THEREFORE BE IT RESOLVED** that the Delaware Area Career Center Board of Education ~~does not support the proposed JEDZ and~~ authorizes the Superintendent to appear and speak at public hearings on behalf of the Board of Education.

(13-052) P. Lillie moved and E. Bischoff seconded to remove language “does not support the proposed JEDZ and” from the JEDZ resolution. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
T. KAELBER	P. LILLIE	T. BACKUS	E. BISCHOFF	J. WAGNER-FEASEL

(13-053) P. Lillie moved and E. Bischoff seconded to accept the JEDZ resolution as amended. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
T. KAELBER	P. LILLIE	T. BACKUS	E. BISCHOFF	J. WAGNER-FEASEL

14. MOTION TO GO INTO EXECUTIVE SESSION

I move to go into executive session pursuant to Ohio Revised Code Section 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.

(13-054) P. Lillie moved and J. Wagner-Feasel seconded to enter into executive session at 7:48 p.m. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
T. KAELBER	P. LILLIE	T. BACKUS	E. BISCHOFF	J. WAGNER-FEASEL

The board reentered open session at 8:08 p.m.

15. TREASURER’S CONTRACT

Approve contract for Christopher Bell as DACC Treasurer, effective 8/1/2013 through 7/31/2017.

(13-055) E. Bischoff moved and T. Backus seconded to accept the Treasurer’s contract as presented. Motion carried.

<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>	<u>yes</u>
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16. ADJOURNMENT: 8:11 P.M.

(13-056) T. Backus moved and E. Bischoff seconded that the meeting of the Delaware Area Career Center Board of Education be adjourned at 8:11 p.m. Motion carried.

yes  
T. Kaelber

yes  
P. Lillie

yes  
T. Backus

yes  
E. Bischoff

yes  
J. Wagner-Feasel

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TREASURER

BOARD PRESIDENT