



# MINUTES

DELAWARE AREA CAREER CENTER BOARD OF EDUCATION  
REGULAR MEETING - MAY 22, 2013 (6:30 P.M.)  
DELAWARE AREA CAREER CENTER SOUTH CAMPUS - BOARD ROOM

- 1. CALL TO ORDER: 6:30 P.M.  

<u>X</u>	<u>X</u>	_____	<u>X</u>	<u>X</u>
T. KAELBER	P. LILLIE	T. BACKUS	E. BISCHOFF	J. WAGNER-FEASEL

2. PLEDGE OF ALLEGIANCE

- 3. ACCEPT AGENDA FOR THE MAY 22, 2013 REGULAR MEETING AS PRESENTED  
(13-031) E. Bischoff moved and P. Lillie seconded to approve the agenda. Motion carried.

<u>yes</u>	<u>yes</u>	_____	<u>yes</u>	<u>yes</u>
T. KAELBER	P. LILLIE	T. BACKUS	E. BISCHOFF	J. WAGNER-FEASEL

4. INTRODUCTION OF GUESTS AND OTHER COMMENTS

5. BOARD PRESIDENT'S REPORT

6. BOARD MEMBERS' REPORTS

7. TREASURER'S REPORT

8. SUPERINTENDENT'S REPORT

9. OLD BUSINESS

- 9.1 Amend Board Resolution #13-019 (3/20/13-9.3.D.5) to reflect the following changes:  
Approve up to ~~29~~ 3 students and ~~7~~ 2 teachers to attend the SkillsUSA National Leadership Conference in Kansas City, MO from June 23-29, 2013, at a cost not to exceed ~~\$1,057.00~~ \$1,862.00 per person.

(13-032) J. Wagner-Feasel moved and P. Lillie seconded to approve old business items.  
Motion carried.

<u>yes</u>	<u>yes</u>	_____	<u>yes</u>	<u>yes</u>
T. KAELBER	P. LILLIE	T. BACKUS	E. BISCHOFF	J. WAGNER-FEASEL

10. CONSENT AGENDA ITEMS

- 10.1 Approve Minutes of the April 9, 2013 Work Session. [Exhibit A](#)
- 10.2 Approve Minutes of the April 18, 2013 Regular Meeting. [Exhibit B](#)
- 10.3 Business and Reports at the Recommendation of the Treasurer:
  - A. Approve Fiscal Reports for April 2013, with expenditures totaling \$1,301,550.64 [Exhibit C](#)
  - B. Approve disposal of inventoried assets as presented. (Treasurer will have copy of disposal requests at the meeting.)
  - C. Transfer \$9,500 from the General (Fund 001) to Food Service (Fund 006).
  - D. Approve the following changes in the Appropriations for the 2013 Fiscal Year in the amount of \$13,498.17:

<u>FUND</u>	<u>FUND DESCRIPTION</u>	<u>AMOUNT</u>
011	Rotary-Special Services	\$13,200.00
018	Public School Support	\$298.17

10.4 New Business at the Recommendation of the Superintendent:

- A. New Hires
  - 1. Approve James Winders for hire as Substitute Payroll Coordinator, effective 5/1/2013 at a rate of \$25.00 per hour on an as-needed basis, pending the receipt of all required paperwork.

10.4.A. *New Business at the Recommendation of the Superintendent - continued*

2. Approve contracts for the following ABLE instructional staff, at the rate of \$22.00 per hour, effective 7/1/2013, pending completion and receipt of all required documentation and licensure:
 

Rebecca Bowling	Pam Dugasz	Ann Shaw	Cynthia Wolfe
Barbara Campana	Kathie Elrod	Roger Spires	Rebecca Wolfe
Jenny DeJong	Jerry Leslein	Heidi Westover	
3. Approve Lynn Cook for hire as ABLE Counselor, at the rate of \$22.50 per hour, effective 7/1/2013, pending completion and receipt of all required documentation and licensure.
4. Approve the following for hire as ABLE Clerical Support, at the rate of \$16.00 per hour (not to exceed an average of 20 hours per week), effective 7/1/2013, pending completion and receipt of all required documentation and licensure:
 

Rebecca Bowling	Kathie Elrod	Rebecca Wolfe
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5. Approve the following for hire as Substitute Custodian, effective 5/1/2013 at a rate of \$14.00 per hour on an as-needed basis, pending the receipt of all required paperwork:
 

Monique Francis	Nelson Jones	Colleen Moore	Bryan Patrick
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6. Approve the following for hire as Substitute Cafeteria Worker, effective 5/1/2013 at a rate of \$11.75 per hour on an as-needed basis, pending the receipt of all required paperwork:
 

Monique Francis	Carole Reed	Christine Swartz
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7. Approve Heidi Marshall for hire as Adult Education Law Enforcement Instructor, effective 4/25/2013 at a rate of \$25.00 per hour on an as-needed basis, pending the receipt of all required paperwork.

B. Personnel

1. Approve an unpaid leave of absence for Sheree Ellis, effective 3/11/2013 through 3/22/2013.
2. Approve one extended day for Nicole Wright and Martin Huedepohl for 2012/13 school year to align with Delaware City Schools 186 day contract.
3. Approve Josh Gallagan as BPA regional advisor for the 2012/13 school year at a yearly rate of \$750.00 per Section 1510.5 of the Negotiated Agreement.
4. Approve the following NTHS local advisors for the 2012/13 school year at a yearly rate of \$187.50 per person per Section 1510.5 of the Negotiated Agreement:
 

Emily McKinney	Kathy Tornes
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5. Approve the following NTHS local advisors for the 2013/14 school year at a yearly rate of \$187.50 per person per Section 1510.5 of the Negotiated Agreement:
 

Emily McKinney	Kathy Tornes
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6. Approve the following CTSO advisors for the 2013/14 school year:

<u>Program</u>	<u>Advisor</u>	<u>Yearly Rate</u>
BPA Local	Josh Gallagan	\$750.00
FFA	Steve Lust	\$750.00
FFA Big Walnut	Jeni Reely	\$750.00
FFA Buckeye Valley	Jamie Gregory	\$750.00
FCCLA	Nikki Vance	\$450.00
FCCLA Big Walnut	Betty Kimball	\$450.00
SkillsUSA North	Brad DeMent	\$375.00
SkillsUSA North	Dan Huffman	\$375.00
SkillsUSA South	Jim Poole	\$750.00

10.4.B. *New Business at the Recommendation of the Superintendent - continued*

7. Approve the following LPDC Committee members for the 2013/14 school year at a rate of \$750 per person per Section 1510.5 of the Negotiated Agreement:  

Greg Carpenter	Paul Grimes	Jackie Johnson	Craig Lobdell
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8. Approve stipends to the following staff members for attending Summer 2013 Workshops at University of Findlay for dual credit requirements:  

Greg Carpenter	\$500.00	Paul Grimes	\$250.00
Kristi Chumney	\$250.00	Craig Lobdell	\$250.00
Sherry Forster	\$250.00		

C. Contracted Services

1. Approve the Memorandum of Understanding between DACC and Bill Steinke to teach as Adult Education Motorcycle Ohio Instructor from 4/16/2013 to 6/30/2013 and from 7/1/2013 to 6/30/2014 on an as-needed basis. [Exhibit D](#)
2. Approve the contract with Continental Commercial Floors to install new flooring systems at North and South Campus and refurbish/recover demountable wall system panels in the amount of \$91,184.10 [Exhibit E](#)
3. Approve Customer Supply Agreement with AP Gas & Electric (OH), LLC for electricity for South Campus, effective 5/22/2013 from 11/1/2013 through 10/31/2014. [Exhibit F](#)
4. Approve the Memorandum of Understanding between DACC/ABLE and Delaware City Vineyard church to provide onsite ABLE/GED classes from 5/6/2013 to 6/30/2013 and from 7/1/2013 to 6/30/2014. [Exhibit G](#)

D. Other

1. Approve DACC Student Handbook for the 2013/14 school year. [Exhibit H](#)
2. Approve Enrollment/Tuition Agreement for the Early Childhood Education Program. [Exhibit I](#)
3. Approve overnight travel for 5 DACC students accompanied by Paul Grimes to attend Ohio Envirothon at Deer Creek State Park Lodge, June 10-11, 2013, not to exceed \$800.00.
4. Approve overnight travel for 10 Buckeye Valley DACC students accompanied by Jamie Gregory to attend FFA Camp Muskingum, June 17-21, 2013, at no cost to the Board.
5. Accept donation of two alternator/generator/starter electrical test stands from Cliffs Auto Electric to Power Sports & Diesel Technology and Auto Essentials Lab. Owner determined value to be \$750.00
6. Accept donation of 18 used lawn mowers from Strader's Garden Centers to the Power Sports & Diesel Technology Lab. Owner determined value to be \$810.00
7. Approve date, time and location of the following Board Work Sessions:  

June 12, 2013	6:30 p.m.	South Campus
October 9, 2013	6:30 p.m.	South Campus

(13-033) E. Bischoff moved and P. Lillie seconded to approve consent agenda items.

Motion carried.

<u>yes</u>	<u>yes</u>	_____	<u>yes</u>	<u>yes</u>
T. KAELBER	P. LILLIE	T. BACKUS	E. BISCHOFF	J. WAGNER-FEASEL



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11. EMPLOYEE RESIGNATION

Accept the letter of resignation for Richard Dale Hayes as Building Director South Campus, for the purpose of retirement, effective January 31, 2014.

(13-034) J. Wagner-Feasel moved and P. Lillie seconded to accept the resignation of Richard Dale Hayes. Motion carried.

yes                      yes                      \_\_\_\_\_                      yes                      yes  
T. KAELBER              P. LILLIE                      T. BACKUS                      E. BISCHOFF              J. WAGNER-FEASEL

12. MOTION TO GO INTO EXECUTIVE SESSION

I move to go into executive session pursuant to Ohio Revised Code Section 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.

(13-035) J. Wagner-Feasel moved and E. Bischoff seconded to enter into executive session at 7:17 p.m. Motion carried.

yes                      yes                      \_\_\_\_\_                      yes                      yes  
T. KAELBER              P. LILLIE                      T. BACKUS                      E. BISCHOFF              J. WAGNER-FEASEL

The board reentered open session at 7:54 p.m.

13. ADMINISTRATORS' PROFESSIONAL GROWTH PLAN

Authorize payment of Directors' Professional Growth Plan compensation to the following:

Tamara Hall	\$3,880.80
R. Dale Hayes	\$2,299.53
Jack Higgins	\$3,969.00
Scott Palmer	\$2,726.85
Mary Titus	\$ 907.20
Anne Wisniowski	\$3,024.00

(13-036) T. Kaelber moved and P. Lillie seconded to authorize payment of Directors' Professional Growth Plan compensation as presented. Motion carried.

yes                      yes                      \_\_\_\_\_                      yes                      yes  
T. KAELBER              P. LILLIE                      T. BACKUS                      E. BISCHOFF              J. WAGNER-FEASEL

14. ADJOURNMENT: 7:55 P.M.

(13-037) J. Wagner-Feasel moved and E. Bischoff seconded that the meeting of the Delaware Area Career Center Board of Education be adjourned at 7:55 p.m. Motion carried.

yes                      yes                      \_\_\_\_\_                      yes                      yes  
T. KAELBER              P. LILLIE                      T. BACKUS                      E. BISCHOFF              J. WAGNER-FEASEL

TREASURER

BOARD PRESIDENT