



MINUTES

DELAWARE AREA CAREER CENTER BOARD OF EDUCATION
 REGULAR MEETING - FEBRUARY 21, 2013 (6:30 P.M.)
 DELAWARE AREA CAREER CENTER SOUTH CAMPUS - LGIA

1. CALL TO ORDER: 6:30 P.M.

X
X

X
X
 T. KAELBER P. LILLIE T. BACKUS E. BISCHOFF J. WAGNER-FEASEL

2. PLEDGE OF ALLEGIANCE

3. ACCEPT AGENDA FOR FEBRUARY 21, 2013 REGULAR MEETING AS PRESENTED (13-013) E. Bischoff moved and P. Lillie seconded to approve the agenda. Motion carried.

yes
yes

yes
yes
 T. KAELBER P. LILLIE T. BACKUS E. BISCHOFF J. WAGNER-FEASEL

4. INTRODUCTION OF GUESTS AND OTHER COMMENTS

Public participation speakers: Lyn Stoyer Dave Eby Cindy Welsh Carl Edwards Rhonda Lensure Susan Birie Tish Jenkins	Requested time to speak but did not due to time constraints: James Jenkins II Shanna Vogel Jill Millisor Shancie Jenkins
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5. BOARD PRESIDENT'S REPORT

6. BOARD MEMBERS' REPORTS

7. TREASURER'S REPORT

8. SUPERINTENDENT'S REPORT

8.1 District Bullying Report - February 1, 2013 [Exhibit A](#)

9. CONSENT AGENDA ITEMS

9.1 Approve Minutes from previous meetings: [Exhibit B](#)

- A. January 9, 2013 Organizational Meeting
- B. January 9, 2013 Work Session
- C. January 17, 2013 Regular Meeting

9.2 Business and Reports at the Recommendation of the Treasurer:

- A. Approve Fiscal Reports for January 2013, with expenditures totaling \$1,115,081.03. [Exhibit C](#)
- B. Approve disposal of inventoried assets as presented. (Treasurer will have copy of disposal requests at the meeting).
- C. Accept the tax year 2012 rates and estimated revenue. [Exhibit D](#)
- D. Approve Alternative Tax Budget for FY2014. [Exhibit E](#)
- E. Approve the following changes in the Appropriations for the 2013 Fiscal Year in the amount of \$787,361.53:

<u>FUND</u>	<u>FUND DESCRIPTION</u>	<u>AMOUNT</u>
003-0000	Permanent Improvement	\$753,011.53
011-0000	Rotary-Special Services	\$14,350.00
022-0000	District Agency	\$10,000.00
023-0000	Self Insurance	\$10,000.00

9.2 Business and Reports at the Recommendation of the Treasurer - continued

- F. Grant the Treasurer the right to advertise for bids on the “Student Entrance Landscape Project” pending completion of drawings. Estimated total cost of project to be \$280,000.00
- G. Grant the Treasurer the right to advertise for bids on the “Restroom Renovation-Student Entrance Project” pending completion of drawings. Estimated total cost of project to be \$60,000.00
- H. Appoint Christopher Bell, Treasurer, as the Delaware Area Career Center representative to the Tax Incentive Review Councils to remain in effect through the date of the 2014 Organizational Meeting.

9.3 New Business at the Recommendation of the Superintendent:

- A. New Hires
 - 1. Approve Scott R. Santos for hire as an Adult Education Basic Peace Office Instructor, effective 2/16/2013 at a rate of \$25.00 per hour on an as-needed basis, pending the receipt of all required paperwork.
 - 2. Approve David Campbell for hire as Adult Education Pharmacy Technician Instructor, effective 2/19/2013 at a rate of \$25.00 per hour on an as-needed basis, pending the receipt of all required paperwork.
- B. Personnel
 - 1. Approve Dan Huffman for reclassification to Class 3 Step 14, based on evidence of completed coursework, effective February 13, 2013.
 - 2. Approve Nicole Wright for reclassification to Class 5 Step 13, based on evidence of completed coursework, effective January 31, 2013.
 - 3. Accept the letter of resignation for Eileen C. Tamasovich as Hospitality Instructor, for the purpose of retirement, effective 6/30/2013.
 - 4. Accept the letter of resignation for Anne C. Wisniowski as Student Services Supervisor, for the purpose of retirement, effective 6/30/2013.
 - 5. Accept the letter of resignation for Marilyn R. Jones as Resource Teacher, for the purpose of retirement, effective 6/30/2013.
 - 6. Accept the letter of resignation for Lori Orahoad as Medical Office Instructor, for the purpose of retirement, effective 6/30/2013.
 - 7. Accept the letter of resignation for Michael R. Miller as CTE Programs Supervisor, effective 6/30/2013.
- C. Contracted Services
 - 1. Approve contracts for the security and protection of school property, at a total cost to the Board of \$98,393.88. R.C. 3313.46 provides that competitive bidding is not required for the security and protection of school property. [Exhibit F](#)

<u>Company</u>	<u>Project</u>	<u>Location</u>	<u>Cost</u>
Habitec Security, Inc	Security Camera Installation	South Campus	\$61,822.00
Security Corporation	Video Intercom Door Release System	North & South Campus	\$34,247.12
Accent Communications	Weatherproof Exterior Phone at Dock	North & South at Dock Doors	\$2,324.76

- 2. ~~Pulled from Addendum to Agenda: Approve contract with Vestige Digital Investigations for security audit for DACC IT environment, not to exceed \$12,500 for services and \$600 travel expenses. [Exhibit H](#)~~
- 3. Approve Memorandum of Understanding between Delaware City Schools Family Resource Center and Delaware Area Career Center Adult Basic Literacy Education (ABLE) Program for ESOL instruction. [Exhibit I](#)

- D. Other
 - 1. Approve overnight travel expenses for up to seven (7) DACC staff members and twenty-eight (28) students to attend the SkillsUSA Ohio South Central Regional Skills Championships in Lucasville, Ohio March 1-2, 2013, at a cost to the Board not to exceed \$3,000.00



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9.3.D New Business at the Recommendation of the Superintendent - continued

2. Approve out-of-state travel expenses and registration fees for Board Member Tom Kaelber to attend the National School Boards Association (NSBA) Annual Conference in San Diego, California, April 12-16, 2013, at a cost to the Board not to exceed \$3,300.00
3. Approve out-of-state travel expenses for Melanie Downing to attend the 2013 Annual Conference for School Dude Clients in Myrtle Beach, SC, April 20-24, 2013, at a cost to the Board not to exceed \$1,850.00
4. Accept donation of a 2002 Ford Explorer from Scott Palmer to the Adult Education Fire Training Program. Owner determined value to be \$3875.00

(13-014) P. Lillie moved and J. Wagner-Feasel seconded to approve consent agenda items.

Motion carried.

<u>yes</u>	<u>yes</u>	_____	<u>yes</u>	<u>yes</u>
T. KAELBER	P. LILLIE	T. BACKUS	E. BISCHOFF	J. WAGNER-FEASEL

10. ADMINISTRATOR A AND B SALARY AND BENEFITS

Approve the Administrator A and B Salary and Benefits Explanation, effective July 1, 2013.

[Exhibit G](#)

(13-015) E. Bischoff moved and P. Lillie seconded to approve Administrator A and B Salary and Benefits as presented. Motion carried.

<u>yes</u>	<u>yes</u>	_____	<u>yes</u>	<u>yes</u>
T. KAELBER	P. LILLIE	T. BACKUS	E. BISCHOFF	J. WAGNER-FEASEL

11. MOTION TO GO INTO EXECUTIVE SESSION

I move to go into executive session pursuant to Ohio Revised Code Section 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.

(13-016) P. Lillie moved and E. Bischoff seconded to enter into executive session at 7:39 p.m.

Motion carried.

<u>yes</u>	<u>yes</u>	_____	<u>yes</u>	<u>yes</u>
T. KAELBER	P. LILLIE	T. BACKUS	E. BISCHOFF	J. WAGNER-FEASEL

The board reentered open session at 9:15 p.m.

12. ADJOURNMENT: 9:16 P.M.

(13-017) E. Bischoff moved and P. Lillie seconded that the meeting of the Delaware Area Career Center Board of Education be adjourned at 9:16 p.m. Motion carried.

<u>yes</u>	<u>yes</u>	_____	<u>yes</u>	<u>yes</u>
T. KAELBER	P. LILLIE	T. BACKUS	E. BISCHOFF	J. WAGNER-FEASEL

TREASURER

BOARD PRESIDENT