

MOTION	SECOND	AYE	NAY	ABSTAIN	CARRIED
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## MINUTES

DELAWARE AREA CAREER CENTER BOARD OF EDUCATION  
REGULAR MEETING - MAY 17, 2012 (6:30 P.M.)  
DELAWARE AREA CAREER CENTER NORTH CAMPUS - BOARD ROOM

J. WAGNER-FEASEL T. Kaelber T. BACKUS * E. BISCHOFF P. LILLIE	P P A P P						1. CALL TO ORDER 6:30 P.M.  * Mr. Backus arrived for the meeting at 6:39 P.M.																		
							2. PLEDGE OF ALLEGIANCE																		
J. WAGNER-FEASEL T. Kaelber T. BACKUS E. BISCHOFF P. LILLIE	A X	X X	X X			X	3. ACCEPT AGENDA FOR MAY 17, 2012 REGULAR MEETING AS PRESENTED TO THE BOARD (12-037)  DISCUSSION ROLL CALL																		
							4. INTRODUCTION OF GUESTS AND OTHER COMMENTS																		
							5. PUBLIC PARTICIPATION																		
							6. BOARD PRESIDENT'S REPORT																		
							7. BOARD MEMBERS' REPORTS																		
							8. TREASURER'S REPORT																		
							9. SUPERINTENDENT'S REPORT																		
J. WAGNER-FEASEL T. Kaelber T. BACKUS E. BISCHOFF P. LILLIE	X	X X X X	X X			X	10. CONSENT AGENDA ITEMS (12-038) 10.1 Approval of Minutes from Previous Meetings: A. April 19, 2012 Regular Meeting  10.2 Business and Reports at the Recommendation of the Treasurer: A. Approve Fiscal Reports for April 2012, with expenditures totaling \$1,153,666.01 for all funds. B. Approve disposal of inventoried assets as presented. (Treasurer provided a copy of disposal requests at the meeting.) C. Grant the Treasurer the right to advertise for bids on the "South Campus Front Entrance Renovation Project" when the drawings are complete (estimated total cost of the project is \$200,000). D. Approve the following changes in the Appropriations for the 2012 Fiscal Year in the amount of \$480,776.80: <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">FUND</th> <th style="text-align: left;">FUND DESCRIPTION</th> <th style="text-align: right;">AMOUNT</th> </tr> </thead> <tbody> <tr> <td>003-0000</td> <td>Permanent Improvement</td> <td style="text-align: right;">\$ 460,000.00</td> </tr> <tr> <td>011-0000</td> <td>Rotary</td> <td style="text-align: right;">\$500.00</td> </tr> <tr> <td>012-0000</td> <td>Adult Education</td> <td style="text-align: right;">\$ 6,084.00</td> </tr> <tr> <td>022-0000</td> <td>District Agency</td> <td style="text-align: right;">\$ 13,746.83</td> </tr> <tr> <td>590-0000</td> <td>Improving Teacher Quality</td> <td style="text-align: right;">\$245.97</td> </tr> </tbody> </table>	FUND	FUND DESCRIPTION	AMOUNT	003-0000	Permanent Improvement	\$ 460,000.00	011-0000	Rotary	\$500.00	012-0000	Adult Education	\$ 6,084.00	022-0000	District Agency	\$ 13,746.83	590-0000	Improving Teacher Quality	\$245.97
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**MISSION:** The Delaware Area Career Center, in partnership with community, is an innovative model for developing lifelong learners, quality leaders, and critical thinkers for the dynamic and global environment.

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						<p>10.3 Old Business:</p> <p>A. Amend Board Resolution #11-050(9.3.B.1) to reflect the following changes:</p> <ul style="list-style-type: none"> <li>• Payment for <b>BPA duty</b> during FY12 should be made to should be made to Joshua Gallagan, Betty Kimball, Randy Moore, and Lori Orahood, in the amount of <b>\$187.50</b> each.</li> <li>• <b>SkillsUSA duty</b> for FY12: Dan Huffman should receive payment of <b>\$750.00</b>, and D. James Poole, Kamaljit Vilku and Mark Warner should receive <b>\$250.00</b> each.</li> </ul> <p>B. Amend Board Resolution #12-029 to reflect the following changes:</p> <ul style="list-style-type: none"> <li>• <u>(10.3.B.1)</u>: The correct designation for Lisa-Marie Reinhart as Recruitment Coordinator should be listed as a <b>Certified</b> staff member.</li> <li>• <u>10.3.B.2</u>: Alicia Mowry should be granted <b>40 extended days</b>.</li> </ul> <p>10.4 New Business at the Recommendation of the Superintendent:</p> <p>A. New Hires</p> <p>1. Approve the following for hire as Adult Education Coordinators on an as-needed basis, effective 7/01/2012 (pending receipt of all required paperwork):</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>NAME</u></th> <th style="text-align: left;"><u>AREA</u></th> <th style="text-align: right;"><u>RATE PER HOUR</u></th> </tr> </thead> <tbody> <tr> <td>Kimberly Budd</td> <td>State Tested Nursing Assistants</td> <td style="text-align: right;">\$ 26.00</td> </tr> <tr> <td>Mohammed Faiz</td> <td>CISCO</td> <td style="text-align: right;">\$ 25.50</td> </tr> <tr> <td>Randy Gilletly</td> <td>Motorcycle Ohio</td> <td style="text-align: right;">\$ 20.00</td> </tr> <tr> <td>William Grubb</td> <td>Fire</td> <td style="text-align: right;">\$ 26.00</td> </tr> <tr> <td>Victoria Grubbs</td> <td>Dental Assisting</td> <td style="text-align: right;">\$ 25.50</td> </tr> <tr> <td>Kevin Hammond</td> <td>Small Business Management</td> <td style="text-align: right;">\$ 25.50</td> </tr> <tr> <td>Marissa Kain</td> <td>Customized Office Skills Training</td> <td style="text-align: right;">\$ 26.00</td> </tr> <tr> <td>Darlene Mulpas</td> <td>GED/Testing</td> <td style="text-align: right;">\$ 25.00</td> </tr> <tr> <td>Ronald Poulton</td> <td>Law Enforcement</td> <td style="text-align: right;">\$ 32.00</td> </tr> <tr> <td>Richard Richardson</td> <td>Emergency Medical Technician</td> <td style="text-align: right;">\$ 26.00</td> </tr> <tr> <td>Paul West</td> <td>Powerline Technician</td> <td style="text-align: right;">\$ 30.00</td> </tr> <tr> <td>Cynthia Wolfe</td> <td>ABLE/GED</td> <td style="text-align: right;">\$ 25.00</td> </tr> </tbody> </table>	<u>NAME</u>	<u>AREA</u>	<u>RATE PER HOUR</u>	Kimberly Budd	State Tested Nursing Assistants	\$ 26.00	Mohammed Faiz	CISCO	\$ 25.50	Randy Gilletly	Motorcycle Ohio	\$ 20.00	William Grubb	Fire	\$ 26.00	Victoria Grubbs	Dental Assisting	\$ 25.50	Kevin Hammond	Small Business Management	\$ 25.50	Marissa Kain	Customized Office Skills Training	\$ 26.00	Darlene Mulpas	GED/Testing	\$ 25.00	Ronald Poulton	Law Enforcement	\$ 32.00	Richard Richardson	Emergency Medical Technician	\$ 26.00	Paul West	Powerline Technician	\$ 30.00	Cynthia Wolfe	ABLE/GED	\$ 25.00
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2. Grant contracts to the following to serve as Adult Education instructors on an as-needed basis, effective 7/01/2012, pending the receipt of all required paperwork:					
		<u>RATE PER HOUR</u>			<u>RATE PER HOUR</u>
<u>NAME</u>			<u>NAME</u>		
Scott Anderson	\$ 25.00		Peter Gomia	\$ 25.00	
William Anderson	\$ 25.00		Rodney Glazer	\$ 25.00	
Frank Applegate	\$ 25.00		Michael R. Graham	\$ 20.00	
Thomas Armentrout	\$ 25.00		Ernie Gresh	\$ 20.00	
Lawrence Banaszak	\$ 25.00		William Grubb	\$ 25.00	
Jeremie Barr	\$ 25.00		Victoria Grubbs	\$ 25.50	
Edwin Beacom	\$ 25.00		John Hall	\$ 25.00	
Benson Beasley	\$ 23.00		Kevin Hammond	\$ 25.50	
Bradley Belville	\$ 25.00		Richard Hartman	\$ 25.00	
Scott Benjamin	\$ 25.00		Tildon Hike Jr.	\$ 25.00	
Michael Betts	\$ 25.00		Steven Hoepfner	\$ 25.00	
Laurie Bivens	\$ 25.00		Tony Hoshor	\$ 25.00	
William Bivens	\$ 25.00		Dan Huffman	\$ 25.00	
Jeff Blair	\$ 25.00		Kristen Hunt	\$ 25.00	
Michael Blankenship	\$ 20.00		Mark Huston	\$ 25.00	
Christopher Bosse	\$ 25.00		Aaron Jennings	\$ 25.00	
Terry Botdorf	\$ 25.00		James Judge	\$ 20.00	
Daniel Brewbaker	\$ 25.00		Marissa Kain	\$ 25.00	
Kimberly Budd	\$ 26.00		Matthew Kasik	\$ 25.00	
Jeffrey Burroughs	\$ 25.00		Harold Koontz	\$ 25.00	
Richard Candalaria	\$ 20.00		John Kormanik	\$ 20.00	
Brian Catt	\$ 15.00		Brandon Kramer	\$ 25.00	
Marcus Chapman	\$ 25.00		Ron Kuszmaul	\$ 20.00	
Molly Clemens	\$ 25.00		Ray Lake	\$ 25.00	
Jeffrey Cline	\$ 25.00		Steven Leech	\$ 25.00	
John Coletta	\$ 25.00		Wesley Lewis	\$ 25.00	
Charles Cooperider	\$ 25.00		Susan Liu	\$ 25.00	
Ronald Cordial	\$ 25.00		Daniel Lobdell	\$ 25.00	
Frank Covucci	\$ 20.00		Terrance Marks	\$ 25.00	
Hugh Dick	\$ 25.00		Michelle Matheron	\$ 20.00	
Matthew Dick	\$ 25.00		Arnold McBride	\$ 20.00	
Charles Doan	\$ 25.00		Melvin McComis	\$ 25.00	
Larry Dore	\$ 25.00		Michael McCue	\$ 20.00	
David Douglas	\$ 20.00		Michael McKeen	\$ 25.00	
Craig Downey	\$ 25.00		James Miller	\$ 25.00	
Travis Dudley	\$ 25.00		Brian Mills	\$ 25.00	
Bryan Dunlap	\$ 20.00		Troy Morris	\$ 25.00	
Raymond Duval	\$ 20.00		Craig Mulpas	\$ 17.50	
Dean Edwards	\$ 25.00		Darlene Mulpas	\$ 25.00	
Gary Ellis	\$ 25.00		Kevin Murphy	\$ 25.00	
Kari Engen	\$ 20.00		Michael W. Murray	\$ 25.00	
Mohammed Faiz	\$ 25.50		Thomas Nelson	\$ 25.00	
Jeffrey Fowler (EMT)	\$ 25.00		Chad Nicodemus	\$ 25.00	
(Fire)	\$ 15.00		Sherry Patton	\$ 20.00	
Kay Gilletly	\$ 20.00		Joseph Ponzi	\$ 25.00	
Randy Gilletly	\$ 20.00		Gregory Prantl	\$ 15.00	
<i>Continued on next page</i>					

<b>Adult Education Instructors</b> <i>(continued)</i>						
	<b>NAME</b>	<b>RATE PER HOUR</b>		<b>NAME</b>	<b>RATE PER HOUR</b>	
	Timothy Pyle Jr.	\$ 25.00		Wayne Strunk	\$ 25.00	
	Matthew Reed	\$ 25.00		Fay Taylor	\$ 20.00	
	Thomas Reid	\$ 20.00		Joanne Trainer	\$ 25.00	
	Robert Rice	\$ 25.00		Richard Thrash	\$ 25.00	
	Rich Richardson	\$ 25.00		Mark Turley	\$ 20.00	
	James Rose	\$ 20.00		Lee Vanderbosch	\$ 25.00	
	David Rosenberg	\$ 25.00		Clyde VanHoose	\$ 25.00	
	Rodney Rutherford	\$ 25.00		Steven Wasem	\$ 20.00	
	Douglas Sams	\$ 20.00		Peg Watkins	\$ 25.00	
	Matthew Scarbury	\$ 25.00		Porter Welch	\$ 25.00	
	Asif Shao	\$ 25.00		Paul West	\$ 30.00	
	Francis Smallwood	\$ 25.00		John Wiseman	\$ 25.00	
	David Smith	\$ 25.00		Todd Woolum	\$ 25.00	
	Thomas Smith	\$ 25.00		James Wheaton	\$ 25.00	
	Todd L. Smith	\$ 20.00		Clement Willis	\$ 20.00	
	Douglas Stewart	\$ 25.00		Annette Wood	\$ 20.00	
	Timothy Strohl	\$ 25.00		Eric Zierden	\$ 25.00	
	3. Approve Jerry Leslein and Cynthia Wolfe for contracts as ABLE instructional staff, at the rate of \$22.00 per hour, effective 7/01/2012, pending completion and receipt of all required documentation and licensure.					
	4. Approve Lynn Cook for hire as ABLE Counselor, at the rate of \$22.50 per hour, effective 7/01/2012, pending completion and receipt of all required documentation and licensure.					
	5. Approve Kathie Elrod and Rebecca Wolfe for hire as ABLE Clerical Support, at the rate of \$16.00 per hour (not to exceed an average of 20 hours per week), effective 7/01/2012, pending completion and receipt of all required documentation and licensure.					
	B. Personnel					
	1. Accept letter of resignation from Timothy Cordonnier as Mathematics Instructor, effective the end of the 2011-2012 school year.					
	2. Accept the letter of resignation from Laura Henderson as Zoo School instructor, effective the end of the 2011-2012 school year.					

# MINUTES

								<p>3. Approve amendment to the letter of resignation from Stacy Franks as Adult Education Pharmacy Technician Program Instructor – the date of resignation is May 31, 2012.</p> <p>4. Approve stipends to the following staff members for Summer 2012 Workshops from the University of Findlay for dual credit requirements, to be paid from Perkins FY12 Stipends-Professional Development account:</p> <table border="0"> <thead> <tr> <th><u>NAME</u></th> <th><u>AMOUNT</u></th> <th><u>NAME</u></th> <th><u>AMOUNT</u></th> </tr> </thead> <tbody> <tr> <td>Greg Carpenter</td> <td>\$ 500.00 *</td> <td>Sherry Forster</td> <td>\$ 250.00</td> </tr> <tr> <td>Kristi Chumney</td> <td>\$ 250.00</td> <td>Paul Grimes</td> <td>\$ 250.00</td> </tr> <tr> <td colspan="2"><i>*\$250 each for two workshops</i></td> <td>Craig Lobdell</td> <td>\$ 250.00</td> </tr> </tbody> </table> <p>5. Approve Kimberly Budd for two contracts to serve as High School STNA Coordinator, at the rate of \$26.00 per hour, not to exceed 30 hours total. The first contract is effective 7/01/2011 through 6/30/2012, and the second is effective 7/01/2012 through 6/30/2013.</p> <p>C. Contracted Services</p> <ol style="list-style-type: none"> <li>1. Authorize Fallon Research &amp; Communications, Inc., to conduct a telephone survey of the District’s service area residents, as presented to the Board, at a cost not to exceed \$12,500.00.</li> <li>2. Approve the grant agreement between Delaware Area Career Center and the Ohio Department of Public Safety for the purpose of conducting motorcycle safety courses, as detailed to the Board.</li> <li>3. Accept quotes from the following companies for services related to the North Campus CCTV Camera upgrade project:</li> </ol> <table border="0"> <thead> <tr> <th><u>CONTRACTOR</u></th> <th><u>CONTRACT</u></th> <th><u>PRICE</u></th> </tr> </thead> <tbody> <tr> <td>Habitec Security</td> <td>Camera Replacement</td> <td>\$ 37,502.00</td> </tr> <tr> <td>Sellers Electric</td> <td>Exterior Pole Installation / Electrical work</td> <td>\$ 5,800.00</td> </tr> </tbody> </table> <p>D. Other</p> <ol style="list-style-type: none"> <li>1. Accept the donation of a 2001 Ford Taurus from Edward Helvey. Owner-determined value is \$2,000.00.</li> <li>2. Accept the student fee sheet for the new Career/Academic Transition (CAT) program at North Campus for the 2012-2013 school year.</li> </ol>	<u>NAME</u>	<u>AMOUNT</u>	<u>NAME</u>	<u>AMOUNT</u>	Greg Carpenter	\$ 500.00 *	Sherry Forster	\$ 250.00	Kristi Chumney	\$ 250.00	Paul Grimes	\$ 250.00	<i>*\$250 each for two workshops</i>		Craig Lobdell	\$ 250.00	<u>CONTRACTOR</u>	<u>CONTRACT</u>	<u>PRICE</u>	Habitec Security	Camera Replacement	\$ 37,502.00	Sellers Electric	Exterior Pole Installation / Electrical work	\$ 5,800.00
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						<p>3. Approve Paul Grimes and 10 DACC students for overnight accommodations necessary for participation in the Ohio Envirothon at Deer Creek State Park in Mt. Sterling, June 10-12, 2012. Total cost is not to exceed \$1,200.00.</p> <p>4. Approve Laura Cimini as a parent chaperone to attend the Ohio Envirothon at Deer Creek State Park, June 10-12. Cost for lodging is not to exceed \$120.00.</p> <p>5. Approve the date and time for the following Board Meeting:  Meeting Type: <b>Work Session</b>  Date: <b>October 10, 2012</b>  Time: <b>6:30 P.M.</b></p> <p>DISCUSSION  ROLL CALL</p>
J. WAGNER-FEASEL T. Kaelber T. BACKUS E. BISCHOFF P. LILLIE	X	X	X X X X		X	<p>10. EMPLOYEE RESIGNATION (12-039)  Accept the letter of resignation from Carleen Miller as Administrative Assistant to the Pupil Services Supervisor, effective 6/14/2012.</p> <p>DISCUSSION  ROLL CALL</p>
J. WAGNER-FEASEL T. Kaelber T. BACKUS E. BISCHOFF P. LILLIE	X	X	X X X X		X	<p>11. EMPLOYEE RESIGNATION (12-040)  Accept the letter of resignation from Heath Shelton as Administrative Assistant to the Superintendent, effective 8/17/2012.</p> <p>DISCUSSION  ROLL CALL</p>
J. WAGNER-FEASEL T. Kaelber T. BACKUS E. BISCHOFF P. LILLIE	X	X	X X X X		X	<p>12. ADOPTION OF NEW BOARD POLICIES (12-041)  Board Policy GBCC-R: <b>Staff Dress and Grooming</b></p> <p>DISCUSSION  ROLL CALL</p>

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**DELAWARE AREA CAREER CENTER BOARD OF EDUCATION  
REGULAR MEETING - MAY 17, 2012 (6:30 P.M.)  
DELAWARE AREA CAREER CENTER NORTH CAMPUS - BOARD ROOM**

J. WAGNER-FEASEL T. Kaelber T. BACKUS E. BISCHOFF P. LILLIE	X	X	X		X	13. MOTION TO GO INTO EXECUTIVE SESSION (12-042) I move to go into executive session pursuant to Ohio Revised Code Section 121.22 (G)(1) - to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.  DISCUSSION ROLL CALL  Enter: 7:57 P.M. Return: 8:29 P.M.
J. WAGNER-FEASEL T. Kaelber T. BACKUS E. BISCHOFF P. LILLIE	X		X		X	14. ADMINISTRATOR'S PROFESSIONAL GROWTH PLAN (12-043)  Authorize payment of Directors' Professional Growth Plan compensation to the following: Tamara Hall \$ 3,822.00      R. Dale Hayes \$ 3,679.20 Anne Wisniowski \$ 3,283.20  DISCUSSION ROLL CALL
J. WAGNER-FEASEL T. Kaelber T. BACKUS E. BISCHOFF P. LILLIE	X	X	X		X	15. ADJOURNMENT (12-044) 8:30 P.M.

May 18, 2012

**TREASURER**

**BOARD PRESIDENT**